

Fairfield City School District:
Excellence, preparation for life, opportunities for all!

BOARD OF EDUCATION MEETING AGENDA

AUGUST 13, 2009

**REGULAR MEETING 5:30 PM
HIGH SCHOOL COMMUNITY ROOM**

CALL TO ORDER

ROLL CALL

_____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

PLEDGE OF ALLEGIANCE

RECESS TO EXECUTIVE SESSION TO DISCUSS

Appointment of a Public Official 121.22(G) (1)

Motion to convene executive session: _____ ; **2nd** _____

_____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____ .

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

MOTION FOR THE APPOINTMENT OF A PUBLIC OFFICIAL

Appointment of _____ to serve as a Board of Education member effective August 13, 2009 through December 31, 2011, to fill the unexpired term vacated by Diana Bailey.

Motion to appoint: _____ ; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____ .

OATH OF OFFICE FOR NEW BOARD MEMBER

PRESENTATIONS/RESOLUTIONS

- A. Fall sports/band preview

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

- A. Personnel -- Certificated

- 1. Resignations

- a. Jenn Carroll, Freshman, Volleyball, Boys
(effective with the 2009-10 school year; for personal reasons)
- b. Jenn Carroll, Freshman, Volleyball, Girls
(effective with the 2009-10 school year; for personal reasons)
- c. Jeremy Young, Middle, Football 7th/8th
(effective with the 2009-10 school year; for personal reasons)

- 2. Leave of Absence

- a. Tammy Whitton, Middle, 7th grade
(effective August 21 – September 18, 2009; for childrearing leave)

- 3. Employment

- a. Kathryn Braun, East, Title 1
(recommended for a new one-year limited teaching contract for the 2009-2010 school year, effective August 20, 2009; for a new position to be funded by grant monies)
- b. Melissa Blower, Senior High, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2009-2010 school year, effective August 20, 2009; for a new position to be funded by grant monies)
- c. Kara Culp, South, 4th grade
(recommended for a new one-year limited teaching contract for the 2009-2010 school year, effective August 20, 2009; for a replacement position)
- d. Lauren Felsheim, West, 4th grade
(recommended for a new one-year limited teaching contract for the 2009-2010 school year, effective August 20, 2009; for a replacement position)

- e. Theresa Sunderman, Intermediate, 6th grade Science, 50%
(recommended for a new one-year limited teaching contract for the 2009-2010 school year, effective August 20, 2009; for a replacement position)
- f. Sarah Taimourzadeh, Intermediate, 6th grade Language Arts
(recommended for a new one-year limited teaching contract for the 2009-2010 school year, effective August 20, 2009; for a replacement position)
- g. Extracurricular 2009-10

Senior High

Greg Whited, Athletic Director, Assistant
 John Ceser, Basketball Assistant, Boys
 Eric Cimini, Technical Director, 50%
 Denasonja Crockett, Volleyball Assistant, Girls
 Lindsey Emrick, Dance Team, 50%
 James Glaser, Technical Director, Stage
 James Glaser, Building Technology Resource Person, 50%
 Trisha Lutterbie, Technical Director, 50%
 Mary Ellen Menzer, Golf, Reserve, Girls
 Adam Reed, Basketball, Sophomore, Boys
 Mindy Reed, Thespian Society
 John Schmitt, Building Technology Resource Person, 50%
 John Schmitt, Public Relations Representative, 50%
 Jeff Sims, Basketball Assistant, Boys
 Zach Starkie, Marching Band Associate Director
 David Wray, Marching Band Auxiliary

Freshman

Nirupama Emani, Building Technology Resource Person, 50%
 Josh Erb, Basketball Assistant, Boys
 Josh Fisher, Volleyball Assistant, Girls
 Rose Franz, Public Relations Representative, 50%
 Mark Gerstner, Building Technology Resource Person, 50%
 Everett Hibbard, Basketball, Boys
 Steve Kessler, Basketball Assistant, Boys
 Rod Ritzie, Basketball, Boys
 Andrew Tyahur, Volleyball, Girls

Middle

Christopher (Matt) Campbell, Football 7th/8th
 Ryan Cropper, Volleyball 7th/8th
 Carol Falk, Public Relations Representative, 50%
 Suzy Hewlett, Athletic Director, Assistant
 Lance Kinkaid, Athletic Director, Assistant
 Jason Laflin, Building Technology Resource Person, 50%
 Nora Miller, Building Technology Resource Person, 50%

Beth Robson, Department Head, Social Studies, 8th
 Hope Slater, Dance Coach
 Jared Nissen, Volleyball 7th/8th
 Wendy Starkey, Volleyball 7th/8th

Intermediate

Rob Beidelman, Building Technology Resource Person, 33.34%
 Allison Cline, Public Relations Representative, 50%
 Karen Gutzwiller, Building Technology Resource Person, 33.33%
 Missy Muller, Building Technology Resource Person, 33.33%

Central

Shelly Smith, Building Technology Resource Person, 50%
 Amber Watson, Public Relations Representative, 50%

East

Lisa Downie, Public Relations Representative, 50%
 Tonja Schoelwer, Building Technology Resource Person, 50%

North

Eddie Thompson, Building Technology Resource Person, 50%
 Margaret Weinholts, Public Relations Representative, 50%

South

Beth Baltzell, Building Technology Resource Person, 25%
 Susan Kneipp, Building Technology Resource Person, 25%
 Debbie Hasselbeck, Public Relations Representative, 50%

West

Doug Bruestle, Building Technology Resource Person, 50%
 Erin Young, Public Relations Representative, 50%

Kindergarten

Christine Thorman, Building Technology Resource Person, 50%
 Jennifer Hoffman, Public Relations Representative, 50%

h. ESL Tutors

Cara Adams	Lisa Frank
Melanie Adams	Julie Garrett
Lynne Albrecht	Jennifer Gilbert
Paulino Alcantara	David Haft
Daniel Benedikt	James Hauser
Colleen Brewer	Sue Hinger
Theresa Collins	Alisa Johnson
Carol Corrado	Elizabeth Leslie-Leshner
Marvin Dickman	Shannon Maurer
Amy Fijas	Elizabeth McCreary

Pamela Mick	Malena Stansell
Carol Moore	Wendy Starkey
Cindy Ray	Karen Thornton
Katie Richardson	Matie Tiopi
Sarah Russell	Nancy Turner
Joyce Schueler	

(Periodically the district has students who qualify for English as a Second Language services as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as an ESL Tutor at the rate of \$24.34 per hour, effective for the 2009-2010 school year.)

i. Home Instructors

Janet Albrecht	Heather Miekley
Paulino Alcantara	Shannon Maurer
Daniel Benedikt	Linda North
Camille Caldwell	Cindy Ray
Beth Chrowl	Linda Schnur
Theresa Collins	Joyce Schueler
Carol Corrado	Carol Sroczyński
Marvin Dickman	Beverly Sweet
Lisa Frank	Wendy Starkey
David Haft	Rebecca Thomaswick
Elizabeth Huston	Karen Thornton
Alisa Johnson	Joyce Valerius
Ronda Lawson	Carrie Wadlington
Elizabeth Leslie-Leshner	Deborah Wathel
Michael McCracken	Charles D. Williams
Elizabeth McCreary	Laurie Willis
Pamela Mick	

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$24.34 per hour, effective for the 2009-2010 school year.)

j. Substitute Teachers

Elisa Abbott	Daniel Benedikt
Melanie Adams	Marcia Benjamin
Margaret Adamson	William Betty
Janet Albrecht	Tonya Best
Victoria Bailey	Bart Bishop
Raylene Barnett	Danielle Bly
Susan Bartlett	Monique Bolin
Diane Baum	Sharon Booker
Ira Begley	Rita Bowers

Linda Boyer	John Gudlewski
Mark Braam	David Haft
Chris Brandenburg	Gary Hahn
Connie Bray	Susan Haisley
Barbara Broome	Carey Halsey
Amanda S. Brown	Cheryl Hamilton
Cheryl A. Brown	Michelle Harbaum
Lois G. Brown	Beth Harlow
Gerald B. Bruce	James Hauser
LaDonna Bruschi	Tonia Hawkins
Heather Button	Nicole Hendel
Camille Caldwell	Tracy Henderson
Joellen Catron	Jennifer Hensler
Randi Cimino	Alan Hewlett
Lawrence Clines	Lewis Hooker
Denise Cole	Nancy Horujko
Theresa Collins	Monica Hoyles
Terri Combs	Elizabeth Huston
Suzanne Conrad	Stephen Imwalle
Carol Cornwell	John Jayson
Carol Corrado	Lucinda Jenkins
Diana Cotton	Alisa Johnson
Susan J. Cox	Brenda M. Johnson
Rebekah Craft	Jeffrey Kaylor
Carrie Crofford	Myra Keller
Felicia Crooks	Steve Kessler
Edward Crozier	Tahira Khan
Jill Dalzell	Richard Kim
Wayne DeLong	Michael Kinnard
Abigail Detcher	Wendy Kipp
Marvin Dickman	Jeannine Laskey
Lois Erven	Ronda Lawson
Karen Evert	Andrea Lentz
John (Brady) Faust	Elizabeth Leslie-Leshner
Khabirah Fleming	Kyle Linder
Lisa Frank	Paul Lohr
Ruth Frankey	Edward Long
Carol Franz	Jennifer Long
Nicole Franz	Sharon Long
Mary (Missy) Frazier	Cassandra Loomis
Frank Gallina	Timothy R. Martin
Julie Garrett	Kellie Massie
Edward Gase	Shannon Maurer
Kathleen Gaughan	Michael McCracken
Jennifer Gilbert	Elizabeth McCreary
Kathleen Giuseffi	Bridget McElroy
Yvonne Gordon	Judith A. McIntosh
William E. Groh	Lauren McIntosh

Victoria McKendry	Jennifer Scott
Donald McKenna	Rebecca Sheehy
Beverly McKinley	Danielle Silver
Stephen McKinley	Eric Sis
Christina Mercer	Elizabeth Smith
Sheila Messersmith	Kathleen Smith
Mark Metzler	Valetta Snell
Gerald Meyer	Megan Snyder
Pamela Mick	Rhonda Snyder
Heather Miekley	Carol Sroczyński
Carol Moore	Wendy Starkey
Jeffrey Moore	Gerald Steinberg
David Mosure	Sandra Stephens
Jill Murphy-Totten	Rhonda Stewart
Muhammad Nasir	Matthew Stokes
Wendy New	Kathryn Storrie
Carol Neufarth	Donna Streuer
Danny Nichols	Jodi Ann Strother
Linda North	Beverly Sweet
Sean Oswald	Abdul Khalick Tayeb
Cynthia Pate	Rebecca Thomaswick
Jeri Pendergest	Karen Thornton
Trevor Phillips	Matie Tiopi
Priscilla Plunkett	Danielle Tipler
Xenia Ramos	Carrie Wadlington
Cindy Ray	Cathy Walker
Jennifer Reese	Curtis Walt
Katherine Reilly	Rebecca Waters
Alexis Richter	Deborah Wathel
Julie Robinson	Charles Weber
Leann Rollins	Barbara Wethington
Robyn Rothring	Jessica Whitaker
Shari Rouse	Patricia Wilkinson
Cynthia Rub	Charles D. Williams
Eric Ruff	Jennifer Williams
Sarah Russell	Kellie Williams
Sarah Sackenheim	Laurie Willis
Melinda Sander	James Wilson
Jennifer Sauerwein	Cynthia Wimmers
Joyce Schueler	Paul Wolgin
Amy Schlake	Ann Woolum
Linda Schnur	Wilma Worpenberg
Lindsay Schroeder	Barbara Wright
Julie Schwamberger	

Substitute Nurses

Pat Deis-Gleeson

Janice Dykhuizen
Lisa Schauseil
Kim Schnur
Deanna Thornsburg

(All recommendations are for the 2009-2010 school year at a rate of \$80.00 per day; all recommendations are contingent upon satisfactory submission of all required documents.)

k. Volunteer

John Stoepfel, Middle & Senior High, Rhythm Express & Choraliers

(The above-noted person is recommended for approval as volunteer for the 2009-2010 school year in district show choir programs. Recommendation is contingent upon submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

B. Personnel -- Classified

1. Resignations

- a. Joan Kirsch, Intermediate, Food Service Assistant
(effective at the end of the day August 23, 2009; for personal reasons)
- b. Patricia Rose-Pinson, Freshman, Food Service Assistant
(effective at the end of the day August 2, 2009; to accept another position within the district)
- c. Jennifer Skirvin, North, Educational Assistant
(effective at the end of the day July 31, 2009; for personal reasons)

2. Leaves of Absence

- a. Debbie Barnett, Transportation, Bus Driver
(effective August 1, 2009 through January 2, 2010; for an extension of unpaid personal medical)
- b. Nancy Lipton, Central, Educational Assistant
(effective August 20 through December 31, 2009; for unpaid personal reasons)

- c. Jill Taylor, Middle, Educational Assistant
(effective August 1 through December 31, 2009; for an extension of unpaid
childrearing leave)

3. Employment

- a. Cynthia A. Baker, West Elementary, Educational Assistant
(effective August 20, 2009; for a new position to serve students with
disabilities)
- b. Birgit Hatton, East, Educational Assistant
(effective August 20, 2009; for a new position to serve students with
disabilities)
- c. Tracy Jones, North, Educational Assistant
(effective August 20, 2009; for a new position to serve students with
disabilities)
- d. Lisa Keels, Freshman, Food Service Assistant
(effective August 24, 2009; for a replacement position)
- e. Sarah Kroger-Gardner, East, Educational Assistant
(effective August 20, 2009; for a new position to serve students with
disabilities)
- f. Patty Mathis, Transportation, Educational Assistant
(effective August 3, 2009; for a new position to serve students with
disabilities)
- g. Patricia Rose-Pinson, Transportation, Educational Assistant
(effective August 3, 2009; for a replacement position)
- h. Debra Rulon, District Office, Confidential Secretary II
(effective August 24, 2009; for a replacement position)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

C. Items for Board Discussion

- 1. Revision of the following Board policies and regulations:

JN	Student Fees, Fines, and Charges
JN-R	Student Fees, Fines and Charges
JN-E-1	Waiver of School Fees
JN-E-2	Waiver of School Fees for Kindergarten Students
KG-R	Use of School District Facilities
KG-E	Building/Facility Use Form

2. Recommend increasing the substitute bus driver pay rate to fourteen dollars (\$14.00) per hour. (The former rate of \$9.01 was based on route pay. This proposed rate is based on hourly pay with a slight increase to be competitive.)
3. Increase in enrollment for 2009-2010
4. Recommend the approval to enter into a sixteen (16) month contract with Duke Energy Retail Sales, LLC to supply electric power and services to the Fairfield City School District Board of Education effective September 1, 2009 or during the first eligible billing cycle for the Fairfield City School District's accounts (whichever comes first) and continuing for sixteen (16) billing cycles.
5. Potential change in board meetings
 - a. Potential change of September 3 work session to another date (Open House at the high school is September 3)
 - b. Potential change of November 5 work session location

D. Other Items for Board Action

1. Recommend approval of the following policies and regulations:

EDE	Technology and Communication Services
IGBAA	Policies and Procedures for Children with Disabilities (Special Education Policies and Procedures, including exhibits E-1 through E-9)
JN	Student Fees, Fines, and Charges
JN-R	Student Fees, Fines and Charges
KG-R	Use of School District Facilities
KG-E	Building/Facility Use Form
2. Recommend approval of the use of Fairfield City School District school buses to transport both adults and children in response to an emergency or disaster area declared by federal, state or local government officials.
3. Recommend approval of the Bus Routes for the 2009 - 2010 school year. (A complete set of bus routes is available for review in the Transportation Office.)
4. Recommend approval of an additional varsity girls tennis team ("Varsity White") in an alternative, out-of-conference schedule effective for the 2009-2010 season. The "Varsity Red" team will plan within the Greater Miami Conference (GMC), and the "Varsity White" team will plan an alternative, out-of-conference schedule. (Board action is required by GMC

guidelines in order to have a team play an alternative, out-of-conference schedule. Establishment of the "Varsity White" team allows girls tennis to be a no-cut sport for this season only and thereby build our girls tennis program.)

- 5. Recommend increasing the substitute bus driver pay rate to fourteen dollars (\$14.00) per hour. (The former rate of \$9.01 per hour was based on route pay. This proposed rate is based on hourly pay with a slight increase to be competitive.)
- 6. Recommend the approval to enter into a sixteen (16) month contract with Duke Energy Retail Sales, LLC to supply electric power and services to the Fairfield City School District Board of Education effective September 1, 2009 or during the first eligible billing cycle for the Fairfield City School District's accounts (whichever comes first) and continuing for sixteen (16) billing cycles.

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

6. RESOLUTION DECLARING THAT A CASE OF URGENT NECESSITY EXISTS AND AUTHORIZING ENTERING INTO A CONTRACT WITHOUT ADVERTISING OR COMPETITIVE BIDDING FOR THE REPAIR OF THE ROOF AT FAIRFIELD CENTRAL ELEMENTARY SCHOOL

WHEREAS, due to hurricane and storm damage at Fairfield Central Elementary School, the condition and safety of the roof has deteriorated and received damage to such a state that it must be repaired, and,

WHEREAS, the repair of the roof must be accomplished immediately in order to prevent further damage and deterioration of the remainder of the roof,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Fairfield City School District, County of Butler, State of Ohio, that:

SECTION 1. It is found and determined pursuant to ORC 3313.46 that there is an urgent necessity for the repair of the roof at Fairfield Central Elementary School.

SECTION 2. It is further found that compliance with the procedure for advertisement and competitive bidding prescribed by ORC 3313.46 would delay the commencement of said repair for an excessive period of time causing an additional burden on the district.

SECTION 3. The Treasurer and the President of the Board are hereby authorized to contract without advertising and competitive bids with:

Kelley and Carpenter Roof/Sheet Metal Inc.
507 Maple Avenue
Hamilton, OH 45011

For the repair of the roof at Fairfield Central Elementary School in an amount not to exceed \$120,250.00

SECTION 4. It is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such action were adopted in meetings open to the public, in compliance with all legal requirements including ORC 121.22.

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meetings:
 July 16, 2009 – Regular Meeting
 July 22, 2009 – Special Meeting
- B. Recommend approval of the financial reports for the month of July 2009.
- C. Recommend approval of the 2009-10 Amended Appropriations Resolution.
- D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
06355	VCR	Middle School
13365	Overhead	Middle School
13281	Overhead	Middle School
09030	Computer	Intermediate School
09268	Computer	Intermediate School
09501	Computer	Intermediate School
09509	Computer	Intermediate School
09510	Computer	Intermediate School
09512	Computer	Intermediate School
09513	Computer	Intermediate School
09514	Computer	Intermediate School

09520	Computer	Intermediate School
09523	Computer	Intermediate School
09524	Computer	Intermediate School
09525	Computer	Intermediate School
10032	Computer	Intermediate School
10033	Computer	Intermediate School
10749	Printer	Intermediate School
13480	Boombox	Intermediate School
10738	Computer	High School
10742	Printer	Central Elementary

E. Recommend approval of the following donations:

1. A donation of \$379 from Cincinnati Mall to the Fairfield City School District.
2. A donation of \$500 from the Richard G. Lapp Memorial Fund to Fairfield Middle School.

Total donations for 2009: \$205,057.49

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

COMMITTEE REPORTS

A. Butler Tech – Dr. Mark Morris and Dan Murray

ANNOUNCEMENTS

- August 19 - New Teacher Orientation
- August 20 - Teachers report for the 2009-2010 school year, 8:00 AM, PAC
- August 22 - Back-to-School Parade and Pep Rally, 10:30 AM, Holiday Dr. to Football Stadium
- August 24 - Students report for the first day of the 2009-2010 school year
- September ____ - Board Work Session, 6:30 PM

BOARD MEMBER COMMENTS

ADJOURNMENT

Motion to adjourn: _____; **2nd** _____

_____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

President adjourns meeting at _____ **P.M.**