

**FAIRFIELD CITY SCHOOL DISTRICT BOARD OF EDUCATION
ORGANIZATIONAL MEETING/WORK SESSION AGENDA**

JANUARY 8, 2009

ORGANIZATIONAL MEETING – 6:30 PM

FAIRFIELD SENIOR HIGH SCHOOL

ORGANIZATIONAL MEETING/REGULAR SESSION

OPENING OF THE MEETING

- A. Appointment of President Pro Tem

CALL TO ORDER

ROLL CALL

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

PLEDGE OF ALLEGIANCE

ELECTION OF THE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2009
(ORC 3313.14)

- A. Nominations

(If more than one person is nominated, the President Pro Tem shall publicly call the roll of the Board and ask the members to vote their choice. If only one person is nominated, a motion to close nominations, a second, and a vote by acclamation will elect the President.)

Motion to close nominations: _____; **2nd:** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President Pro Tem declares _____ elected President of the Fairfield Board of Education for 2009

- B. Oath of Office for the President
- C. President Pro Tem directs the Treasurer to acknowledge in the minutes that the oath has been given.
- D. President presides from this point forward.

ELECTION OF THE VICE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2009 (ORC 3313.14)

A. Nominations (same procedure applies)

Motion to close nominations: _____; **2nd:** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares _____ **elected Vice President of the Fairfield Board of Education for 2009**

B. Oath of Office for the Vice President

C. President directs the Treasurer to acknowledge in the minutes that the oath has been given.

NEW BUSINESS/BOARD RECOMMENDATIONS

A. Establish 2009 meeting date, time and place (ORC 3313.15)

1. Date: _____

2. Time: _____

3. Place: _____

B. Consider establishment of a Board service fund for 2009 in the amount of \$17,100 (ORC 3315.15).

C. Recommend renewal and/or purchase of Position/Performance Bonds for Board Members, Superintendent, Assistant Superintendent, Business Director and Treasurer as required by Ohio Law in the amount of \$20,000.00 each.

D. Recommend approval of the following standing authorizations for 2009:

1. Authorize the Treasurer to secure advances from the Auditor when funds are available and payable to the district.

2. Authorize the Treasurer to invest inactive funds whenever funds are available.

3. Authorize the Treasurer to modify appropriations and advance money from fund to fund as needed. Modifications must then be presented to the Board for approval.

- 4. Authorize the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition.
- 5. Authorize the Assistant Superintendent to employ such temporary personnel as needed for emergency situations. Such employment(s) are to be presented for approval by the Board at the next meeting.
- 6. Authorize Business Director to act as purchasing agent for the district to make purchases within the limits of the appropriation measure.
- 7. Authorize the Treasurer to borrow short-term funds as needed for cash flow purposes.
- 8. Authorize the Treasurer to utilize the legal firm of Peck, Shaffer, and Williams when fiscal legal opinions are required.
- 9. Authorize the Assistant Superintendent and Business Director to approve professional day requests for certificated and classified employees for state meetings, workshops, and events in an amount not to exceed the limits in the Annual Appropriation, Board Policy, and negotiated contracts.
- 10. Authorize members of the Board to attend workshops, seminars and meetings for Professional Development and to benefit the academic and financial status of district.

E. Appointments to OSBA and City Committees

- 1. Legislative Liaison to OSBA/Federal Relations Network _____
- 2. Parks and Recreation Board _____
- 3. Planning Commission _____
- 4. Butler Tech Board of Education _____
- 5. Student Liaison _____

(Any of items "A" through "E" may be voted upon separately at the request of any Board member.)

Motion to accept the recommendations: _____ ; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

COMMUNICATION

PRESENTATION

Butler County Success Program – Angi Bushelman, Rosina Philpot, Cari Wynne

RECESS TO EXECUTIVE SESSION TO DISCUSS

Employment and Compensation of Personnel 121.22(G) (1)

Motion to convene executive session: _____; **2nd** _____

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

SUPERINTENDENT'S RECOMMENDATION

A. Personnel -- Certificated

1. Resignations

- a. James Sherard, District, Athletic Director
(effective January 12, 2009; for personal reasons)

2. Employment

- a. Casie Ovington, Central, Title 1 Math, additional 50%, Title 1 funds
(effective 1/5/09 for the remainder of the 2008-2009 school year only; Ms. Ovington currently holds a 50% contract with the District; approval of this recommendation will bring her to 100% status.)
- b. Amber Watson, Central, Title 1 Reading, additional 50%, Title 1 funds
(effective 1/5/09 for the remainder of the 2008-2009 school year only; Ms. Watson currently holds a 50% contract with the District; approval of this recommendation will bring her to 100% status.)

c. Extracurricular

Andrew Brinker, Middle, Wrestling Assistant Coach

d. Substitute Teachers

Brent Daniels
 Kathryn Whitney Goodin
 Judy Hughes
 Amanda Imsicke
 Lucinda Jenkins
 Timothy Kask

Carolyn Ratliff
 Sarah Sackenheim
 Scott W. Smith
 Theresa L. Sunderman
 Jessica E. Whitaker

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

B. Personnel -- Classified

1. Resignation

a. Susan Nordland, Sr. High, Food Service Assistant
 (effective January 6, 2009; personal reasons)

2. Termination

a. Renee Bowling, Transportation, Bus Driver
 (effective January 8, 2009)

3. Employment

a. Nancy Gonzalez, West, Food Service Assistant
 (effective January 9, 2009; replacement position)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

C. Other Items for Discussion

1. Agenda for Board Retreat on January 24, 2009

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the Fiscal Year 2010 Tax Budget that will be submitted to the Butler County Auditor’s Office.
- B. Recommend approval of the following resolution:

WHEREAS, the Fairfield City School District has established a retirement plan (the “plan”) under Section 403(b) of the Internal Revenue Code of 1986, as amended (the “Code”);

WHEREAS, the Internal Revenue Service has issued final regulations under Section 403(b) of the Code that would, in relevant part, require the Fairfield City School District to adopt a written plan to ensure compliance with Section 403(b) of the Code and the regulations thereunder:

BE IT RESOLVED THAT: Effective December 31, 2008, the Board of Education of the Fairfield City School District (the “Board”) authorizes the Fairfield City School District to adopt the ING 403(b) Plan for a Public School attached hereto.

BE IT FURTHER RESOLVED THAT: the Board authorizes the Treasurer of the Fairfield City School District to execute the ING 403(b) Plan for a Public School attached hereto.

- C. Recommend approval of the annual membership with the Ohio School Boards Association for January, 2009 – December, 2009.
- D. Recommend approval of the Ohio School Boards Association Legal Assistance Fund Service Contract pursuant to R.C. Section 3313.171 (January 1, 2009, through December 31, 2009).

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

ANNOUNCEMENTS

- January 19, 2009 – Martin Luther King Day (No School)
- January 23, 2009 – End of 1st Term Grades 9-12; End of 2nd Grading Period Grades K-8;
One Hour Early Dismissal for all Students K-12
- January 24, 2009 – Board Retreat, 8:00 AM at WorkForce One

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS

Court Action 121.22 (G) (3) – Pending or Imminent Litigation
Employment and Compensation of Personnel 121.22(G) (1)

Motion to convene executive session: _____; **2nd** _____

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

ADJOURNMENT

Motion to adjourn: _____; **2nd** _____

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

President adjourns meeting at _____ **P.M.**