

Fairfield City School District:
Excellence, preparation for life, opportunities for all!

BOARD OF EDUCATION MEETING AGENDA

June 27, 2008

SUPERINTENDENT BRIEFING 8:00 AM
REGULAR SESSION 8:15AM

FAIRFIELD SENIOR HIGH SCHOOL COMMUNITY ROOM

CALL TO ORDER

ROLL CALL

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

SUPERINTENDENT BRIEFING

PLEDGE OF ALLEGIANCE

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel -- Certificated

1. Resignations

- a. Tim Adams, Intermediate, Intramural Basketball, 5/6
(effective with the 2008-09 school year; for personal reasons)
- b. Christine Alfonsi, Senior High, English
(effective at the end of the 2007-2008 school year; for personal reasons)
- c. Chris Heybruch, Senior High, Assistant Principal
(effective at the end of the 2007-2008 school year; for personal reasons)
- d. Kathryn Hunter, Senior High, Social Studies and Activity Director
(effective for the 2008-2009 school year; to accept another position within the district)
- e. Chad Lewis, Senior High, Assistant Principal
(effective at the end of the 2007-2008 school year; to accept another position within the district)

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- f. Trisha Lutterbie, Senior High, Variety Show Director
(effective with the 2008-09 school year; for personal reasons)
 - g. Bryan McEldowney, Senior High, Science, HS Varsity Boys Volleyball coach, and HS Assistant Varsity Boys Basketball coach
(effective at the end of the 2007-2008 school year; for personal reasons)
 - h. Teresa Sunderman, East, Special Ed. Unit Leader, Public Relations Rep
(effective with the 2008-2009 school year; for personal reasons)
 - i. Sheila Webb, North, Unit Leader, 3rd Grade
(effective with the 2008-09 school year; for personal reasons)
 - j. Marjorie Withrow, Intermediate, Assistant Principal
(effective June 30, 2008; for retirement purposes)
2. Leaves of Absence
 - a. Angela Mangicaro, Freshman, RN
(effective .75 on May 19, 2008, and full days on May 20, 2008 and May 27, 2008; for personal reasons)
3. Rescind/Corrections 2008-2009
 - a. Erica Green, Freshman School, Cheer Coach, Football & Basketball
(rescind previous descriptor from 6/5/08 agenda for above position from Senior High to Freshman)
4. Employment
 - a. Amy Myser, Middle, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2008-2009 school year, effective August 25, 2008, for a replacement position)
 - b. Matt Wissman, Principal, Freshman School
(recommended for a new two-year administrative contract effective July 1, 2008, through June 30, 2010, for 218 days on administrative salary range 2 for a replacement position)
 - c. Roxanna Woyat, Kindergarten Center, Kindergarten teacher
(recommended for a new one-year limited teaching contract for the 2008-2009 school year, effective August 25, 2008, for a replacement position)
 - d. Extracurricular 2008-09
Dan Beck, Middle, Golf Coach, Boys
Janet Corris, North Elementary, Unit Leader, 3rd grade

Rob Kelly, Intermediate, Intramural Basketball, 5/6
 Kara Ravancho, Intermediate, Special Education Dept. Chair
 Chris Skolnik, District, School Nursing Unit Leader
 Wendy Starkey, Intermediate, Intramural Volleyball, 5/6

e. Home Instructors

Ronda Lawson
 Thomas Toman

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above-noted person(s) be employed as Home Instructors at the rate of \$23.34 per hour, effective for the 2007-2008 school year.)

f. Summer School Teachers

Michael Browning
 Theresa Collins
 Kevin Fletcher
 Mike Massie
 Kelly M. Schneider
 Rebecca Thomaswick

(The above-named persons are recommended for employment as summer school teachers as needed at the rate of \$23.34 per hour for up to nine hours per day from June 16 through August 21, 2008. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

g. On-line Instructors

Jason Borowicz

(Periodically the district has students who are credit-deficient and in need of an alternative means of instruction in order to work towards the goal of graduation. It is recommended that the above noted person be employed as an on-line instructor at the rate of \$23.34 per more than five (5) hours per assigned student per week, effective for the 2007-08 school

hour for no
 year.)

(All recommendations are contingent upon satisfactory submission of all required documents)

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

B. Personnel – Classified

1. Resignations

- a. Eula Gray Fields, Transportation, Bus Driver
(effective July 1, 2008; retirement purposes)
- b. Melissa Jackson, Middle, Educational Assistant
(effective June 20, 2008; to accept another position in the district)
- c. Chris Tomblin, South, Educational Assistant
(effective August 1, 2008; personal reasons)
- d. Rose Willis, Transportation, Bus Driver
(effective June 1, 2008; retirement purposes)

2. Leaves of Absence

- a. Karen Anderson, East, Clerk IV
(effective May 18 through June 20, 2008; extension of job related medical)
- b. Ruby Boyd, Middle School, Custodian
(effective June 23, 2008, through July 10, 2008)
- c. Janet Fails, Freshman School, Food Service Assistant
(effective June 2 through June 18, 2008; extension of unpaid personal medical)
- d. Pam Ledford, Sr. High, Custodian
(effective June 2, 2008, through September 2, 2008; job related medical)
- e. Tammy Ponchot, Sr. High, Educational Assistant
(effective May 14 through June 24, 2008; job related medical)
- f. Catherine Welch, Transportation, Bus Driver
(effective August 27 through December 31, 2008; extension of unpaid medical)

3. Promotion

- a. Melissa Jackson, Middle, Custodian, 2nd shift, Middle School, from Educational Assistant, also Middle School, effective June 23, 2008

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ Bailey _____ Engel _____ Kearns _____ Morris _____ Murray

President declares motion _____.

C. Other Items for Board Action

1. Recommend approval of a one-year rental agreement effective July 1, 2008, through June 30, 2009, with the Butler County Educational Service Center for the use of three classrooms (2- South; 1 – North) by Butler County Head Start to provide instruction to Butler County ESC – Head Start students.
2. Recommend approval to use the Fairfield buses as a shuttle for the Drum Corps competition from designated parking areas to the Fairfield Stadium on July 2, 2008. There is no cost to the district.
3. Recommend renewal of the appointment of Ray Sullivan as the district’s representative to the city of Fairfield’s Cultural Arts Advisory Commission effective July 1, 2008.
4. Recommend approval of the Business Director job description.
5. Recommend approval of a new 9-week elective Art course “Visual Design,” to be offered at Fairfield Senior High School. This course was written to replace the Glass Art class which can no longer be offered because it used materials/processes which are prohibited from classroom use by Jarod’s Law.
6. Recommend revisions to the following courses at Fairfield Senior High School:
 - a. Mathematics
Effective with the 2008-2009 school year, revise the current 18-week courses, Integrated Math I, Integrated Math II, and Integrated Math III, to become 9-week courses entitled Math Lab I, Math Lab II, and Math Lab III. Further, remove math credit from each of these courses and designate them as elective credit of .5 unit each.
 - b. Teacher Academy
Effective with the 2008-2009 school year, designate that students who are seniors in the Teacher Academy will receive honors credit for this course due to its rigor.
7. Recommend approval of the following policies and regulation:
JHG Reporting Child Abuse
EEBA and EEBA-R Use of School-Owned Vehicles
8. Recommend approval of awarding the bid for the Fairfield Senior High School auditorium sound system improvements to American Sound and Electronics, Inc. in the amount of \$96,122.25.

- 9. Recommend approval of the new IRS mileage rate of 58.5 cents effective July 1, 2008.

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

- 10. Recommend approval of the Resolution of Necessity for the replacement of the two-mill permanent improvement levy to be placed on the November 4, 2008 ballot

RESOLUTION DECLARING THE NECESSITY OF
LEVYING A REPLACEMENT TAX IN EXCESS OF
THE TEN-MILL LIMITATION AND REQUESTING
THE COUNTY AUDITOR TO CERTIFY MATTERS IN
CONNECTION THEREWITH

WHEREAS, this board of education anticipates replacing a tax levy in excess of the ten-mill limitation as described herein;

WHEREAS, pursuant to Section 5705.03 of the Ohio Revised Code as amended by Am. Sub. S.B. No. 201 enacted by the 122nd General Assembly, this board of education is required to certify to the county auditor a resolution requesting the county auditor to certify certain matters in connection with such a tax levy;

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Fairfield City School District:

SECTION 1. That pursuant to the provisions of Sections 5705.21 and 5705.192 of the Ohio Revised Code, it is necessary that a replacement tax be levied in excess of the ten-mill limitation for the purpose of permanent improvements, at a rate not exceeding two (2.00) mills for each one dollar (\$1.00) of valuation, which amounts to twenty cents (\$0.20) for each one hundred dollars (\$100.00) of valuation, for a five (5) year period of time.

SECTION 2. That the question of the passage of said replacement tax levy shall be submitted to the electors of the school district at an election to be held on November 4, 2008. If approved by the electors, said tax levy shall first be placed upon the 2008 tax list and duplicate, for first collection in calendar year 2009.

SECTION 3. That pursuant to Section 5705.03 of the Ohio Revised Code, the county auditor is hereby requested to certify to this board of education the total current tax valuation of the school district and the dollar amount of revenue that would be generated by the number of mills specified in Section 1 hereof, and the treasurer of this board of education be and is hereby directed to certify forthwith a copy of this resolution to the

county auditor at the earliest possible time so that said county auditor may certify such matters in accordance with such Section 5705.03.

SECTION 4. That it is found and determined that all formal actions of this board of education concerning and relating to the adoption of this resolution were adopted in an open meeting of this board of education, and that all deliberations of this board of education, and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the rules of this board of education adopted in accordance therewith.

Motion to accept the recommendation: _____ ; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

D. Items for Board Discussion

- 1. Racial Equity Team funding
- 2. Substitutions for Physical Education credit
- 3. Revision of School Calendar 2008-2009

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meetings:
 May 15, 2008 – Regular Meeting
 June 5, 2008 – Work Session
- B. Recommend approval of the financial reports for the month of May 2008.
- C. Recommend approval of the FY2008 Amended Appropriations Resolution.
- D. Recommend approval of the FY2009 Annual Appropriations.
- E. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
08307	Computer	Central Elementary
07997	Computer	Central Elementary
07999	Computer	Central Elementary
08010	Computer	Central Elementary
08080	Computer	East Elementary
02004	Computer	Food Service
13728	Printer	Freshman School

09359	Toshiba TV	Freshman School
19879	Nextel phone	High School
97300001	Playset	High School
04537	HP printer	High School
14504	HP printer	High School
11118	HP printer	High School
14504	HP printer	High School
08727	Scanner	High School
14485	Computer	High School
14494	Computer	High School
03799	Computer	High School
03862	Computer	High School
03798	Computer	High School
03864	Computer	High School
03825	Computer	High School
03528	Computer	High School
03621	Computer	High School
03806	Computer	High School
09968	Computer	High School
09281	Gateway computer	High School
09763	Gateway computer	High School
SN: RA3904712TO	Laser disk	High School
06692	Laser disk	High School
14079	Laser disk	High School
08795	VCR	High School
SN: 502280284	RCA TV	High School
SN: 135211051721	VCR copier	High School
14089	Overhead projector	High School
14239	Overhead projector	High School
SN: 10299c 38002058	Calculator/overheads	High School
SN: 10299c 38003134	Calculator/overheads	High School
SN: IV71623A8TD	Apple eMates	High School
SN: IV7164068TD	Apple eMates	High School
SN: IV71623F8TD	Apple eMates	High School
SN: IV71622Z8TD	Apple eMates	High School
SN: IV7162338TD	Apple eMates	High School
SN: IV7162308TD	Apple eMates	High School
SN: IV7162378TD	Apple eMates	High School
05773	TV	Intermediate School
03853	Computer	Intermediate School
08165	Computer	Intermediate School
10103	Printer	Intermediate School
04619	Computer	Intermediate School
13715	Computer	Intermediate School
04676	Computer	Intermediate School
08966	Computer	Intermediate School
04675	Computer	Intermediate School
10425	Computer	Intermediate School
16284	Battery UPS	Intermediate School
16281	Battery UPS	Intermediate School
13195	Overhead projector	Intermediate School
13102	Overhead projector	Intermediate School
13192	Overhead projector	Intermediate School
13020	Overhead projector	Intermediate School
13572	Cassette player	Intermediate School
19226	DVD player	Intermediate School
07871	Sony digital camera	LaValle
13944	Pentax camera	LaValle

Serial #1842845	Sony monitor	LaValle
03954	Macintosh computer	LaValle
03959	Macintosh computer	LaValle
Serial #XB6201756LC	Macintosh computer	LaValle
10487	iBook computer	LaValle
10488	iBook computer	LaValle
10489	iBook computer	LaValle
10490	iBook computer	LaValle
10491	iBook computer	LaValle
10492	iBook computer	LaValle
10493	iBook computer	LaValle
10494	iBook computer	LaValle
10495	iBook computer	LaValle
10496	iBook computer	LaValle
10497	iBook computer	LaValle
10498	iBook computer	LaValle
10499	iBook computer	LaValle
10500	iBook computer	LaValle
10501	iBook computer	LaValle
10502	iBook computer	LaValle
16441	OKI color printer	Maintenance Department
13302	Pottery wheel	Middle School
11952	Digital camera	Middle School
12669	Printer	North Elementary
08983	Printer	North Elementary
08103	Computer	North Elementary
08114	Computer	North Elementary
08152	Computer	North Elementary
08370	Computer	North Elementary
08163	Computer	North Elementary
08178	Computer	North Elementary
08100	Computer	North Elementary
08153	Computer	North Elementary
08102	Computer	North Elementary
08188	Computer	North Elementary
08121	Computer	North Elementary
08216	Computer	North Elementary
08125	Apple computer	South Elementary
09198	Apple computer	South Elementary
12387	Apple computer	South Elementary
09276	Apple computer	South Elementary
08024	Apple computer	South Elementary
SN: TY82717CCT9	Apple computer	South Elementary
15461	Computer	Technology Department
19893	Nextel phone	West Elementary
08350	Computer	West Elementary
08363	Computer	West Elementary
08273	Computer	West Elementary
13827	Computer	Cincinnati Christian

F. Recommend approval of the following donations:

1. A donation of \$1000 from Anthony Lanzalaco to the Fairfield High School Athletic Department.
2. A donation of two cameras and equipment valued at \$700 from Douglas Lynch to Fairfield High School.

3. A donation of \$50 for the Fairfield City Schools Arts Fair from Fairfield East Elementary PTC.
4. A donation of \$2000 from the Fairfield Champions Foundation to the Fairfield City Schools Soccer Program.
5. A donation of a Life Stride Stepper valued at \$2500 from Roche Croy.
6. A donation of the following items from Procter & Gamble to Fairfield West Elementary:

Eight SMARTboards	total value \$800
Three projectors	total value \$225
Two screens	total value less than \$10
Two televisions	total value less than \$10
7. A donation of the following items from Northern Cincinnati Sports Medicine to Fairfield High School:

Three treatment tables	total value \$1125
One stationary bike	total value \$280
One printer/fax/copier	total value \$200
Eight vinyl chairs	total value \$320
One electrical stimulation unit	total value \$450
8. A donation of \$300 from Barbara Desmond to Fairfield Middle School.
9. A donation of a drum set valued at \$800 from Lori Shaffer to Fairfield Freshman School.

G. Recommend approval of the following fund-to-fund transfers:

\$9,975.20

From: 020 – 9015 East Latchkey
 To: 020 – 9009 Central Latchkey
 Purpose: Expenditures exceeded revenues for FY 2008

\$3.70

From: 020 – 9015 East Latchkey
 To: 020 – 9010 North Latchkey
 Purpose: Expenditures exceeded revenues for FY 2008

\$10,487.63

From: 020 – 9115 East Summer Latchkey
 To: 020 – 9010 North Latchkey
 Purpose: Expenditures exceeded revenues for FY 2008

\$660.77

From: 020 – 9115 East Summer Latchkey
 To: 020 – 9012 West Latchkey
 Purpose: Expenditures exceeded revenues for FY 2008

\$4,558.72

From: 020 – 9110 North Summer Latchkey
 To: 020 – 9112 West Summer Latchkey
 Purpose: Expenditures exceeded revenues for FY 2008

\$2,269.63

From: 020 – 9115 East Summer Latchkey
 To: 020 – 9112 West Summer Latchkey
 Purpose: Expenditures exceeded revenues for FY 2008

\$275.91

From: 020 – 9115 East Summer Latchkey
 To: 020 – 9116 Intermediate Summer Latchkey
 Purpose: Expenditures exceeded revenues for FY 2008

\$2,169.45

From: 020 – 9111 South Summer Latchkey
 To: 020 – 9116 Intermediate Summer Latchkey
 Purpose: Expenditures exceeded revenues for FY 2008

\$76.73

From: 020 – 9115 East Summer Latchkey
 To: 020 – 9009 Central Latchkey
 Purpose: Expenditures exceeded revenues for FY 2008

\$1,403.27

From: 020 – 9115 East Summer Latchkey
 To: 020 – 9116 Intermediate Summer Latchkey
 Purpose: Expenditures exceeded revenues for FY 2008

\$408.83

From: 001 – 9494 Poverty Based Assistance (Unrestricted)
 To: 494 – 9008 Poverty Based Assistance (Restricted)
 Purpose: Adjustment by state of funding coding for FY 2008

H. Recommend approval of the following fund-to-fund advances:

\$215,445.29

From: 001 – 0000 District General Fund
 To: 006 – 0000 Food Services Fund
 Purpose: Waiting on ODE payment.

\$16,084.78

From: 001 – 0000 District General Fund
 To: 440 – 9008 Entry Year Grant
 Purpose: Waiting on ODE payment.

\$49,320.84

From: 001 – 0000 District General Fund
 To: 516 – 9008 IDEA Part B
 Purpose: Waiting on ODE payment.

\$26,319.89

From: 001 – 0000 District General Fund
 To: 551 – 9008 Title III LEP
 Purpose: Waiting on ODE payment.

\$174.81

From: 001 – 0000 District General Fund
 To: 551 – 9108 Title III IMM
 Purpose: Waiting on ODE payment.

\$2,787.50

From: 001 – 0000 District General Fund
 To: 572 – 9108 Title I Neglected
 Purpose: Waiting on ODE payment.

\$112.85

From: 001 – 0000 District General Fund

To: 573 – 9008 Title V
Purpose: Waiting on ODE payment.

\$5,751.69

From: 001 – 0000 District General Fund
To: 584 – 9008 Title IV-A Safe/Drug Free
Purpose: Waiting on ODE payment.

\$20,506.45

From: 001 – 0000 District General Fund
To: 587 – 9008 Early Childhood Special Education Grant
Purpose: Waiting on ODE payment.

\$23,573.62

From: 001 – 0000 District General Fund
To: 590 – 9008 Title II-A
Purpose: Waiting on ODE payment.

\$1,292.74

From: 001 – 0000 District General Fund
To: 599 – 0000 American History Grant
Purpose: Waiting on US Department of Education payment.

\$3,578.80

From: 001 – 0000 District General Fund
To: 599 – 9008 Title II-D Technology
Purpose: Waiting on ODE payment.

\$20,668.37

From: 001 – 0000 District General Fund
To: 020 – 9001 District Latchkey
Purpose: Underestimate of FY 2008 expenditures.

\$21,905.60

From: 001 – 0000 District General Fund
To: 020 – 9011 South Latchkey
Purpose: Underestimate of FY 2008 expenditures.

\$23,995.49

From: 001 – 0000 District General Fund
To: 020 – 9016 Intermediate Latchkey
Purpose: Underestimate of FY 2008 expenditures.

\$5,287.90

From: 001 – 0000 District General Fund
To: 020 – 9116 Intermediate Summer Latchkey
Purpose: Underestimate of FY 2008 expenditures.

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

COMMITTEE REPORTS

- A. Butler Tech – Dan Murray
- B. Student Liaison Report - William McIlwain
- C. President’s Report – Dr. Mark Morris

ANNOUNCEMENTS

July 2	7 pm	Drum Corps Competition at football stadium
July 14	6:30 pm	Regular Board Meeting at Intermediate School - main floor cafeteria

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS

Employment and Compensation 121.22(G) (1)
 Property 121.22 (G) (2)
 Court Action 121.22 (G) (3) – Pending or Imminent Litigation

Motion to convene executive session: _____; 2nd _____

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

President convenes executive session at _____ A.M.

President resumes regular meeting at _____ A.M.

ADJOURNMENT

Motion to adjourn: _____; 2nd _____

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

President adjourns meeting at _____ A.M.