

Fairfield City School District:
Excellence, preparation for life, opportunities for all!

BOARD OF EDUCATION MEETING AGENDA

July 19, 2007

SUPERINTENDENT BRIEFING 6:30 PM
REGULAR SESSION 7:00 PM

FAIRFIELD INTERMEDIATE SCHOOL

CALL TO ORDER

ROLL CALL

_____ Ball _____ Engel _____ Morris _____ Murray _____ Wenning

SUPERINTENDENT BRIEFING

PLEDGE OF ALLEGIANCE

RECESS TO EXECUTIVE SESSION TO DISCUSS

Employment and Compensation of Personnel

Pending and Imminent Litigation

Motion to convene to executive session: _____; 2nd _____

_____ Ball _____ Engel _____ Morris _____ Murray _____ Wenning

President declares motion _____.

President convenes executive session at _____ P.M.

President resumes regular meeting at _____ P.M.

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel -- Certificated

1. Resignations

-
- a. Allison Clements, Intermediate, Language Arts, 6thgr.
(effective at the end of the 2006-2007 school year; for personal reasons)
 - b. Paul Otten, East Elementary, Principal
(effective for the 2007-2008 school year, to accept another position within the district).
 - c. Kimberly A. Robben, Preschool, Intervention Specialist
(effective for the 2007-2008 school year; for personal reasons).
 - d. Corey Simmins, High School National Honor Society Advisor, 50% (effective for the 2007-2008 school year, due to error; Mr. Simmins will retain 50% of the contract)
 - e. Kate West, Kindergarten Center, Intervention Specialist
(effective for the 2007-2008 school year, for personal reasons)
2. Call Back from Reduction in Force
- a. Juli Knott, East Elementary, Art Teacher (50%)
(recommended for a new two-year teaching contract effective August 27, 2007, for the 2007-2008 school year, for an .5 additional position)
3. Employment
- a. Cherie Gee, Central Elementary, Registered Nurse
(recommended for a new one-year teaching contract effective August 27, 2007 for the 2007-2008 school year; for a replacement position).
 - b. Charlotte Knowlton, Sr. High, Intervention Specialist
(recommended for a one-year teaching contract effective August 27, 2007, for the 2007-2008 school year, for a replacement position).
 - c. Amy Meyer, Intermediate, Language Arts 6th gr.
(recommended for a new one-year teaching contract effective August 27, 2007, for the 2007-2008 school year; for a replacement position)
 - d. Kimberly Monnin, Kindergarten Center, Intervention Specialist
(recommended for a new one-year teaching contract effective August 27, 2007 for the 2007-2008 school year; for a replacement position).
 - e. Jennifer Sackenheim, Kindergarten Center, Preschool Teacher
(recommended for a new one-year teaching contract effective August 27, 2007, for the 2007-2008 school year; for a replacement position).
 - f. Damien Strecker, Sr. High, Social Studies
(recommended for a new one-year teaching contract effective August 27, 2007, for the 2007-2008 school year; for an additional position).

- g. Substitute Teacher
(All recommendations are for the 2007-2008 school year at a rate of \$80.00 per day.)

Carolyn Shockey

- h. Summer School Teacher

(The following persons are recommended for employment as summer school teacher as needed at the rate of \$22.89 per hour for up to nine hours per day from June 11 through August 24, 2007. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

Katie Hunter Stephanie Vinson Sara Wissman

(All recommendations are contingent upon satisfactory submission of all required documents)

- i. Extra-curricular 2007-2008

High School

Karen Frey, Junior Class Sponsor

Middle School

Ashley Matusak, Dance Line, 7th/8th

Adam Reed, Golf Coach, Boys

Kenny Powell, Football, 7th/8th

(All recommendations are for the 2007-2008 school year)

(All recommendations are contingent upon submission of all required documents.)

4. Rescind

- a. Recommend rescinding 50% of the extracurricular contract for 2007-2008 for the position of National Honor Society Advisor, High School, for Rosemay Gebhart. Ms. Gebhart will retain 50% of that contract.

Motion to accept the recommendations: _____; 2nd _____

(Two minute per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ Ball _____ Engel _____ Morris _____ Murray _____ Wenning

President declares motion _____.

B. Personnel -- Classified

- 1. Resignations

- a. Lisa McCune, West Elementary, Secretary III (effective July 2, 2007, to accept Confidential Secretary II position at District Office)
- 2. Leaves of Absence
 - a. Sherry Radford, Transportation, Bus Driver, extension of unpaid personal medical (effective July 1 – September 1, 2007)
- 3. Promotions
 - a. Lisa McCune, District Office, Secretary II, from Secretary III, West Elementary, effective July 3, 2007

Motion to accept the recommendations: _____; **2nd** _____

(Two minute per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Ball** _____ **Engel** _____ **Morris** _____ **Murray** _____ **Wenning**

President declares motion _____.

C. Items for Discussion

- 1. Policy JN – Students Fees, Fines and Charges, Regulation JN-R – Student Fees, Fines and Charges, JN-E-1 Waiver of School Fees

D. Other Items for Board Action

- 1. Recommend approval of the use of Fairfield City School District school buses to transport both adults and children in response to an emergency or disaster area declared by federal, state or local government officials.

Motion to accept the recommendations: _____; **2nd** _____

(Two minute per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Ball** _____ **Engel** _____ **Morris** _____ **Murray** _____ **Wenning**

President declares motion _____.

- 2. Recommend approval of the job descriptions for the following previously–approved extracurricular positions:
 African American Voices of Youth Director, High School
 Drama Club Producer, High School
 Film Club Advisor, High School
 Impact Team Leader, High School
 Intramural Sports Coordinator, High School

Pure Elegance Show Choir Director, High School
 Step Team Advisor, High School
 Newspaper Advisor, Freshman School
 Soccer Coach, Assistant Boys, Freshman School
 Soccer Coach, Assistant Girls, Freshman School
 Drama Club Director, Middle School
 Intramural Coordinator, Middle School

3. Recommend approval of the addition of the following three “Essential Functions” to the extra curriculum job descriptions for the positions at the Middle School, Freshman School, High School, as listed below.

- * Establish and maintain an up-to-date membership list of student participants.
- * Establish and maintain an up-to-date calendar of meetings/practices/events, etc.
- * Adhere to and properly implement the Extracurricular Code of Conduct and the Substance Use/Abuse policies and regulations for student participants as adopted by the Board of Education to these current extracurricular positions:

Middle School

Activities

Dance Team
 Destination Imagination
 Honors Orchestra
 Jazz Band
 National Junior Honor Society
 PE Club
 Rhythm Express
 Select Band
 Student Council
 Yearbook

Teams (OHSAA)

Basketball
 Cheerleading
 Cross Country
 Football
 Golf
 Tennis
 Track
 Volleyball
 Wrestling

Freshman School

Activities

Agents of Change
 Class Council
 Jazz Combo
 Marching Band
 Rhythm Express
 Yearbook

Teams (OHSAA)

Baseball
 Basketball
 Cheerleading
 Cross Country
 Football
 Golf
 Soccer
 Softball
 Track
 Volleyball
 Wrestling

Senior High School

Activities

Dance Team
 Destination Imagination
 Drama Club
 FREE
 French Club
 German Club
 Interact

Teams (OHSAA)

Academic Team
 Baseball
 Basketball
 Bowling
 Cheerleading
 Chess
 Cross Country
 Diving

- International Club
- Junior Class Council
- Latin Club
- Marching Band
- Mock Trial
- National Honor Society
- Peer Mediation
- Pep Band
- SADD
- Senior Class Council
- Science Olympiad
- Sophomore Class Council
- Spanish Club
- SPAM
- Student Government
- Tri-M
- UNIT (Advisor under YMA)
- Football
- Golf
- Gymnastics
- Soccer
- Softball
- Swimming
- Tennis
- Track
- Volleyball
- Wrestling

Motion to accept the recommendations: _____ ; **2nd** _____

(Two minute per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Ball** _____ **Engel** _____ **Morris** _____ **Murray** _____ **Wenning**

President declares motion _____.

- 4. Recommend approval of the following resolution regarding proposed rezoning in the Fairfield Township:

RESOLUTION NO. _____

BE IT RESOLVED that this Board of Education of the Fairfield City School District objects and hereby expresses its formal opposition to the proposed rezonings of the Graceworks Lutheran Services property near the intersections of Hamilton-Mason Road and ByPass Route 4 and Hamilton-Mason and Gilmore Roads in Fairfield Township for the following reasons:

a) The proposed rezoning of 76± acres to R-4, Multi-Family Residential, at seventeen (17) units per acre with virtually no open space requirements is excessive and will, in the judgment of this Board of Education, negatively impact the District in terms of the number of students who will reside on the property. The existing R-PUD zoning which has been in place since 1996 was intended for senior citizens and would produce few, if any, students in the District. The density of the proposed R-4 rezoning is far in excess of any surrounding residential zoning in the District and presents an unreasonable burden to the Fairfield City School District in meeting the future educational needs of the additional students who will occupy the property if it is rezoned to that extreme density.

b) The proposed rezoning of the commercial portion of the Graceworks property from B-PUD (Planned Unit Development) to B-3, General Business District, presents the unnecessary risk of uncontrolled intense commercial development which will be detrimental to the health, safety and welfare of the community, particularly the traffic safety of students being transported and traveling in the Hamilton-Mason/ByPass 4/Gilmore Road area. This area is already extremely congested and difficult to traverse without approving additional intense commercial development without adequate zoning controls. The planned unit development zoning process offers greater opportunity to control the adverse effects of commercial development on the surrounding area, including traffic safety.

c) As stated by the Butler County Planning Commission, these rezonings are not in conformance with the adopted Butler County Land Use Plan and do not provide for shared amenities or a unified development plan as contemplated for this property.

2. The Board of Education of the Fairfield City School District respectfully requests that the Board of Trustees of Fairfield Township reject the proposed Graceworks Lutheran Services rezonings for the reasons stated above.

3. The Treasurer is hereby directed to forward a copy of this Resolution to the Board of Trustees of Fairfield Township.

Motion to accept the recommendations: _____ ; 2nd _____

(Two minute per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Ball** _____ **Engel** _____ **Morris** _____ **Murray** _____ **Wenning**

President declares motion _____.

5. Recommend approval of a two-year administrative contract for 213 days effective July 1, 2007, through June 30, 2009, for Christopher Heybruch, High School Assistant Principal; to be placed on Range 2 of the Certified Administrative Salary Schedule.

6. Recommend approval of a two-year administrative contract for 213 days effective July 1, 2007, through June 30, 2009, for Preston Johnson, East Elementary School Principal; to be placed on Range 2 of the Certified Administrative Salary Schedule.

Motion to accept the recommendations: _____ ; 2nd _____

(Two minute per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Ball** _____ **Engel** _____ **Morris** _____ **Murray** _____ **Wenning**

President declares motion _____.

7. Recommend approval of the Software and Services Agreement with Information Design, Inc., to provide the School Payment Solution (SPS EZpay) Program at a cost of \$38,315 to be paid from the Permanent Improvement Fund. (Projected implementation date to be October 1, 2007.)

Motion to accept the recommendations: _____ ; 2nd _____

(Two minute per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Ball** _____ **Engel** _____ **Morris** _____ **Murray** _____ **Wenning**

President declares motion _____.

- 8. Recommend approval of Policy JN – Students Fees, Fines and Charges.

Motion to accept the recommendations: _____; 2nd _____

(Two minute per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Ball** _____ **Engel** _____ **Morris** _____ **Murray** _____ **Wenning**

President declares motion _____.

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meeting:
June 28, 2007 – Regular Meeting
- B. Recommend approval of the financial reports for the month of June 2007.
- C. Recommend approval of the 2007-2008 Amended Appropriations Resolution.
- D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
13962	Television	Middle School
08533	Electric Piano	Middle School
03672	Printer	Intermediate School
04620	Computer	Intermediate School
04634	Computer	Intermediate School
04642	Computer	Intermediate School
04649	Computer	Intermediate School
04662	Computer	Intermediate School
04670	Computer	Intermediate School
04697	Computer	Intermediate School
07723	Computer	Intermediate School
07767	Computer	Intermediate School
07857	Computer	Intermediate School
08159	Computer	Intermediate School
08189	Computer	Intermediate School
08266	Computer	Intermediate School
08495	Computer	Intermediate School
08708	Computer	Intermediate School
09130	Computer	Intermediate School
09131	Computer	Intermediate School
09135	Computer	Intermediate School
09271	Computer	Intermediate School
09567	Computer	Intermediate School
09575	Computer	Intermediate School
09597	Computer	Intermediate School
09623	Computer	Intermediate School
09625	Computer	Intermediate School
09633	Computer	Intermediate School

09638	Computer	Intermediate School
09652	Computer	Intermediate School
09790	Printer	Intermediate School
09794	Printer	Intermediate School
09813	Printer	Intermediate School
09815	Printer	Intermediate School
09826	Printer	Intermediate School
09829	Printer	Intermediate School
10654	Printer	Intermediate School
11966	Hard Drive	Intermediate School
13008	Printer	Intermediate School
13100	Printer	Intermediate School
13471	Computer	Intermediate School
13717	Computer	Intermediate School
13719	Computer	Intermediate School
14189	Computer	Intermediate School
14801	Computer	Intermediate School
15016	Computer	Intermediate School
15121	Computer	Intermediate School
15460	Computer	Intermediate School
17858	Printer	Intermediate School
02772	Printer	Kindergarten Center
02776	Printer	Kindergarten Center
02839	Computer	Kindergarten Center
03677	Printer	Kindergarten Center
07942	Computer	Kindergarten Center
08154	Computer	Kindergarten Center
08185	Computer	Kindergarten Center
08193	Computer	Kindergarten Center
08195	Computer	Kindergarten Center
08278	Computer	Kindergarten Center
09382	Printer	Kindergarten Center
12143	Printer	Kindergarten Center
08322	Computer	South Elementary
08145	Computer	South Elementary
09282	Computer	South Elementary
08510	Computer	South Elementary

E. Recommend approval of the following donations:

1. A donation of \$100 from Trimex International to the Fairfield City Schools Destination Imagination Program.
2. A donation of SmartBoard equipment valued at \$3500 from the Fairfield East Elementary School PTC to Fairfield East Elementary School.
3. A donation of SmartBoard equipment valued at \$7000 from the Fairfield Central Elementary School PTC to Fairfield Central Elementary School.
4. A donation of SmartBoard equipment valued at \$7000 from the Fairfield North Elementary School PTC to Fairfield North Elementary School.

F. Recommend approval of the following Fund-to-Fund Transfer:

\$26,800.00

From: 300-950D District Athletics

To: 300-950H High School Athletics

Purpose: Distribution of Pepsi Funding

G. Recommend approval of the following Fund-to-Fund Advances:

\$156,644.20

From: 006 - 0000 Food Services Fund
To: 001 – 0000 District General Fund
Purpose: Return of FY07 Year End Advance.

\$1,018.32

From: 019 - 9927 TESOL Professional Development Fund
To: 001 – 0000 District General Fund
Purpose: Return of FY07 Year End Advance.

\$45,855.49

From: 516 - 9007 IDEA Part B Fund
To: 001 – 0000 District General Fund
Purpose: Return of FY07 Year End Advance.

\$23,717.98

From: 551 - 9007 Title III Limited English Prof Fund
To: 001 – 0000 District General Fund
Purpose: Return of FY07 Year End Advance.

\$4,150.23

From: 551 - 9107 Title III Immigrant Fund
To: 001 – 0000 District General Fund
Purpose: Return of FY07 Year End Advance.

\$2,725.00

From: 572 - 9107 Title I Neglected Fund
To: 001 – 0000 District General Fund
Purpose: Return of FY07 Year End Advance.

\$11,465.19

From: 572 - 9207 Title I Class Size Reduction Fund
To: 001 – 0000 District General Fund
Purpose: Return of FY07 Year End Advance.

\$5,328.80

From: 584 - 9007 Title IV-A Safe/Drug Free Fund
To: 001 – 0000 District General Fund
Purpose: Return of FY07 Year End Advance.

\$9,023.82

From: 587 - 9007 Early Childhood Special Education Fund
To: 001 – 0000 District General Fund
Purpose: Return of FY07 Year End Advance.

\$8,217.85

From: 590 - 9007 Title II-A Improving Teacher Quality Fund
To: 001 – 0000 District General Fund
Purpose: Return of FY07 Year End Advance.

\$293.85

From: 599 - 0000 American History Grant
To: 001 – 0000 District General Fund
Purpose: Return of FY07 Year End Advance.

\$657.68

From: 599 - 9007 Title II-D Technology Fund
To: 001 – 0000 District General Fund
Purpose: Return of FY07 Year End Advance.

\$500.00

From: 599 - 9107 On Tasc Ohio School Conflict Management Grant
To: 001 – 0000 District General Fund
Purpose: Return of FY07 Year End Advance.

\$26,400.66

From: 440 - 9007 Entry Year Teacher Grant
To: 001 – 0000 District General Fund
Purpose: Return of FY07 Year End Advance.

\$2,483.15

From: 440 - 9107 Entry Year Principal Grant
To: 001 – 0000 District General Fund
Purpose: Return of FY07 Year End Advance.

Motion to accept the recommendations: _____; **2nd** _____

(Two minute per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Ball** _____ **Engel** _____ **Morris** _____ **Murray** _____ **Wenning**

President declares motion _____.

COMMITTEE REPORTS

- A. Butler Tech – Eugene Ball
- B. President’s Report – Dr. Mark Morris

ANNOUNCEMENTS

August 2 5:00 pm Board Work Session Sr. High School

BOARD MEMBER COMMENTS

ADJOURNMENT

Motion to adjourn: _____; 2nd _____

_____ **Ball** _____ **Engel** _____ **Morris** _____ **Murray** _____ **Wenning**

President declares motion _____.

President adjourns meeting at _____ **P.M.**