

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Work Session on the 3rd of October 2019 in the Fairfield Administration Building Conference Room A.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Begley, Mr. Berding, Mrs. Gundrum & Mrs. Shorter
Absent: Mrs. O’Neal

Also present: Mr. Smith, Mrs. Lane, Mr. Martin, Mrs. Aug, Mr. Penney & Mr. Clemmons

PLEDGE OF ALLEGIANCE – Brian Begley

PRESENTATIONS AND RESOLUTIONS

A. School Funding - Nancy Lane

Mrs. Lane gave an overview of funding for FY20 & FY21.

B. Parent Survey - Gina Gentry-Fletcher

The survey will be online for the public October 11th -18th.

Mr. Begley asked why the survey would be available for only one week.

Response: Parents may forget to complete the survey if the time span is too long.

Mr. Berding asked if parents could take the survey multiple times.

Response: There is a limit of only one response per IP address.

Mr. Berding asked if there is a goal for the number of responses.

Response: 25%

Mrs. Shorter stated that this is a good idea.

Mrs. Gundrum suggested adding the number of students that attend or attended the school district on the survey.

Response: We can add that to the survey.

C. State Report Card - Mandy Aug & Jennie Thompson

Mrs. Aug & Mrs. Thompson highlighted sections of the State Report Card.

Mrs. Shorter asked if we have done an assessment of how neighboring districts with all day kindergarten are rated for the K-3 literacy component.

Mrs. Shorter thinks that our district should encourage students to take the SAT test.

Mr. Begley is most concerned about the K-3 literacy portion of the State Report Card.

Mrs. Gundrum asked about the students that enter our district throughout the school year.
Response: They are not counted in the K-3 component.

Mrs. Shorter would like the district to provide more information to our parents regarding literacy.

Mrs. Gundrum suggested that we partner with the Lane Public Library for support for the younger students.

Mr. Berding stated that this presentation was tremendous.

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

19-96 UNPAID LEAVES OF ABSENCE/EMPLOYMENT/CORRECTION – Mr. Martin

MOTION – Moved by Mrs. Gundrum to approve the following:

A. Personnel – Professional – Mr. Martin

1. Unpaid Leaves of Absence

- a. Britnee Vasquez, Compass, 3rd grade ELA
(effective for a .25 day on September 25, 2019 through October 28, 2019;
for childrearing purposes)

2. Employment

- a. ESL Tutors 2019-2020

Claudia Aviles

(Periodically the district has students who qualify for English as a Second Language, as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as a designated ESL Tutor at the rate of \$30.69 per hour, effective for the 2019-20 school year.)

- b. Home Instructors 2019-2020

Kelsey Adams
Damon Bullock
Kate Donohoue
Mary Donovan
Natalie Loy
Megan Plogman
Melissa Ponton
Connor Roberts
Kathryn Spradling

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$30.69 per hour, effective for the 2019-20 school year.)

c. Saturday School

Ryan Bellamy
Scott Kuehner
Asha Lambert
Cathy Landeen
Jonathan McEldowney
Jennifer Mott
Emily Newton
Elyse Parker
Shannon Raquet
Rebecca Salyers
Kareem Sanders
Heather Tash
Britni Tudor
Chrissy Zboril

(Periodically the district has students who are assigned to Saturday School as an alternative consequence for infractions of rules/board policy. Due to the sometimes tense atmosphere of student interaction at Saturday School, it has become necessary to schedule an administrator to be present. It is recommended that these administrators be compensated at the rate of \$75.00 per Saturday School worked as assigned, effective for the 2019-2020 school year.)

d. Substitute Teachers 2019-2020

Marcia Benjamin
Taylor Pierce

(All recommendations are for the 2019-20 school year at a rate of \$94 per day.)

3. Correction

- a. James Ledbetter, correct extracurricular job title from Senior High Chamber Society Advisor to District Chamber Society Advisor

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 4-0

19-97 RESIGNATIONS/EMPLOYMENT – Mr. Penney

MOTION – Moved by Mrs. Shorter to approve the following:

B. Personnel – Support

1. Resignations

- a. Lois Cutsinger, Creekside, Educational Assistant
(effective the end of the day November 30, 2019; for retirement purposes)
- b. Tricia Harris, Transportation, Educational Assistant
(effective the end of the day September 20, 2019; for personal reasons)
- c. Karen Heatherton, Compass, Clerk IV
(effective the end of the day December 31, 2019; for retirement purposes)
- d. Roberta Keller, Crossroads, Educational Assistant
(effective the end of the day December 31, 2019; for retirement purposes)
- e. Jessyka Scott, Senior High, Educational Assistant
(effective the end of the day October 4, 2019; for personal reasons)
- f. Diana Weeks, East, Educational Assistant
(effective the end of the day October 14, 2019; for personal reasons)

2. Employment

- a. Lynnette Lewis-Jackson, Crossroads, Educational Assistant
(effective September 23, 2019; for a replacement position)
- b. Debbie Tanner, North, Educational Assistant
(effective September 23, 2019; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 4-0

C. Items for Board Discussion

1. Board of Education Professional Development - Michael Berding

Mr. Berding suggested that the Board set aside a date for a board retreat to bring professional development to them. The decision was made to set aside a Monday or Tuesday night in early December.

The Board agreed that this was a good idea.

2. Board Policies
 - a. GBCC - Staff Dress and Appearance - Roger Martin
 - b. IGAG - Drugs, Alcohol and Tobacco Education - Roger Martin
 - c. JECAA - Admission of Homeless Students - Jeff Madden
 - d. JECAA-R - Admission of Homeless Students (Enrollment Dispute Resolution Process) - Jeff Madden
 - e. JEE - Student Attendance Accounting (Missing and Absent Children) - Jeff Madden

Board policies were reviewed by Mr. Martin & Mr. Madden

3. Fairfield City School District Calendar for 2020 - 2021 - Roger Martin
(Public input regarding the school calendar is permitted following the Board discussion.)

The important change to the 2020-2021 calendar is to add a fall break in October.
A suggestion was made for a two week long winter break.

19-98 APPROVAL OF JOB DESCRIPTIONS

MOTION – Moved by Mrs. Shorter to approve the following:

- D. Other Items for Board Action
 1. Recommend approval of the following job descriptions:
 - a. Head Cook
 - b. Cook
 - c. Food Service Assistant

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 4-0

19-99 EMPLOYMENT – Mr. Martin

MOTION – Moved by Mrs. Gundrum to approve the following:

ASSISTANT SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

- A. Personnel - Professional

1. Employment
 - a. Extracurriculars 2019-2020

Freshman

Jordan Smith, Cheer Coach, Basketball

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 4-0

COMMITTEE REPORTS

A. Legislative Update – Balena Shorter

Mrs. Shorter shared information regarding House Bill 123 which is headed to the Senate for consideration.

B. Butler Tech – Michael Berding

The US Secret Service has come to Butler Tech classrooms to share their knowledge and experience.

The All County Boards Meeting information is available on butlertech.org

C. Planning Commission – Brian Begley

ANNOUNCEMENTS

October 4, 2019 - Community Appreciation Night at Varsity Football Game

October 4, 2019 - Homecoming Parade, 5:00PM

October 5, 2019 - Homecoming Dance, 8:30PM - 11:30PM, FHS Arena

October 7, 2019 - Community Coffee - 9:00AM - 10:00AM, City of Fairfield Fire Station
375 Nilles Road

October 9, 2019 - Community Coffee - 6:00PM - 7:00PM, Fairfield Township Fire Station
6911 Gilmore Road

October 10, 2019 - District CDA Meeting, 6:00PM - 7:30PM, FAB Conference Room A

October 14, 2019 - Board Meeting, 6:30PM, FHS Catherine D. Milligan Community Room

October 17, 2019 - Butler Tech All Boards Meeting, 6:00PM, Butler Tech School of the Arts
Fairfield Township

BOARD MEMBER COMMENTS

Mrs. Gundrum

She wished everyone a safe and fun homecoming weekend.

BOARD MEMBER COMMENTS (continued)

Mrs. Shorter

She echoes those comments.

She thanked Takumi Stamping for hosting a visit to the facility.

She congratulated the high school marching band for their recent awards.

Mr. Begley

He thanked Mrs. Aug for her presentation.

He is looking forward to the homecoming parade and game.

Mr. Berding

He thanked Mrs. Aug for the presentation and the explanation of the letter grades.

He is also looking forward to homecoming.

19-100 EXECUTIVE SESSION

MOTION – Moved by Mr. Begley to recess to Executive Session at 8:17 pm to discuss the following:

The employment and discipline of public employees 121.22 (G) (1)
Court Action 121.22 (G) (3) - Pending or Imminent Litigation

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 4-0

The Board resumed the meeting at 9:12 pm.

19-101 ADJOURNMENT

MOTION – Moved by Mr. Begley to adjourn the meeting.

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 4-0

The meeting was adjourned at 9:13 pm by the President, Mr. Berding.

President

Attest:

Treasurer