

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 15<sup>TH</sup> of August 2019 in the Catherine D. Milligan Community Room.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Begley, Mr. Berding & Mrs. Shorter  
Absent: Mrs. O’Neal and Mrs. Gundrum

Also present: Mr. Smith, Mrs. Lane, Mr. Martin, Mrs. Aug, Mr. Penney & Mr. Clemmons

PLEDGE OF ALLEGIANCE – Brian Begley

PRESENTATIONS/RESOLUTIONS

Mrs. O’Neal arrived at 6:32 pm.

A. Fairfield Academy Expansion - Mandy Aug, Kyle Jamison and Joe Penney

Mrs. Aug and Mr. Jamison explained the plan to expand the Fairfield Academy to include a separate middle school campus to serve 6<sup>th</sup>-8<sup>th</sup> graders in the storage/dock area behind the existing Fairfield Academy. They highlighted the academic issues to justify serving the middle school population at the Fairfield Academy.

Mr. Penney discussed the costs associated with the expansion as well as the costs associated with creating a building to accommodate deliveries and storage that will be lost with the expansion. Additionally, a new transportation office will be included in the new building design.

The Board had comments and questions regarding the presentation.

Mr. Begley is excited for the expansion of the Academy. He likes the idea of all the students being separate, but together. He does not have a problem moving forward with this project.

Mr. Smith pointed out that having all the students in the same building will save administrative costs.

Mrs. Shorter is excited that the Academy is expanding to the middle school grade level.

Mrs. Shorter asked if the transportation building move will impact any of the other programs that may be using that space currently, such as marching band for warm-ups before the game.

Response: The athletic directors were consulted and there is no problem with utilizing that space for a new building. A contact needs to be made with the marching band director.

Mrs. Shorter asked if the middle school students would be able to go outside the building for electives such as physical education.

Response: Middle school students will have elective options at Crossroads to meet their needs.

Mrs. Shorter asked if the portion of the building for middle school classes will have

Response: The area will have natural lighting and include windows. In addition, there will be a common area similar to the one in the high school portion of the Fairfield Academy.

Mrs. Shorter asked if there will be a common ratio among the grade levels.

Response: The ratio will depend upon the needs of the students.

Mrs. Shorter asked if the staff will be dual certified for the middle school classes.

Response: Yes, the staff will have dual certification.

Mrs. O'Neal agrees with the comments made by other board members. She thanked the staff for loving their jobs and building relationships with the students. She would love for students to be able to view the success stories of previous students!

Mrs. O'Neal questioned the size of the new storage space vs. the current space. She suggested that the new space be expanded and made bigger rather than smaller.

Mr. Berding questioned whether or not there is enough floor space in the new building for the needs of the transportation staff. He encouraged the exploration of the cost of additional space beyond what has been presented. Growth room should be considered. He also pointed out the fact that the current projected costs do not impact the Five Year Forecast.

#### COMMUNICATION – None

This is the portion of the meeting where you are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

#### SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

##### 19-78 EXTRACURRICULAR RESIGNATION/EMPLOYMENT – Mr. Martin

MOTION – Moved by Mrs. Shorter to approve the following:

#### A. Personnel – Professional

##### 1. Extracurricular Resignation 2019-2020

- a. Jay Muldoon, Senior High, Technical Director, Stage  
(effective with the 2019-2020 school year; for personal reasons)

2. Employment

- a. Michelle Cluxton, South, 1<sup>st</sup> grade  
(recommended for a new one-year limited teaching contract for the 2019-2020 school year, effective August 19, 2019; for a replacement position)
- b. Amanda Hernandez-Ross, Freshman, Spanish  
(recommended for a new one-year limited teaching contract for the 2019-2020 school year, effective August 19, 2019; for a replacement position)
- c. Jennifer Moore, West, 1<sup>st</sup> grade  
(recommended for a new one-year limited teaching contract for the 2019-2020 school year, effective August 19, 2019; for a replacement position)
- d. Brooke Mosler, West, 1<sup>st</sup> grade  
(recommended for a new one-year limited teaching contract for the 2019-2020 school year, effective August 19, 2019; for a replacement position)
- e. Sydney Pressler, North, 1<sup>st</sup> grade  
(recommended for a new one-year limited teaching contract for the 2019-2020 school year, effective August 19, 2019; for a replacement position)
- f. Michael Yager, Senior High, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2019-2020 school year, effective August 19, 2019; for a replacement position)
- g. Extracurriculars – 2019-2020

**Senior High**

Ryan Aubin, Winter Guard Assistant Instructor  
Jennifer Guenther, Creative Writing Club  
John Hembree, Football, Varsity Assistant, 75%  
John Hembree, Football, Assistant, Sophomore, 40%  
Justin Langhammer, Soccer, Assistant Girls  
Daryan Martin, Football, Varsity Assistant, 45%  
Chris Pohlman, Winter Guard Instructor

**Freshman**

Matthew Kinkopf, Soccer, Boys

**Middle – Creekside Middle and Crossroads Middle (combined)**

Mark Mercer, Show Choir Director  
Mark Rice, Football, 7<sup>th</sup>/8<sup>th</sup>  
Joshua Scott, Football, 7<sup>th</sup>/8<sup>th</sup>

**Middle – Creekside Middle**

Michael Day, Harry Potter Club Advisor  
Amy Hippert, Athletic Director, Assistant

Alissa Seiter, Hope Squad Advisor  
Holly Stout, Hope Squad Advisor  
Nichole Tock, Intramural Track, 6<sup>th</sup>

**Middle – Crossroads Middle**  
Molly English, Volleyball 7<sup>th</sup>/8<sup>th</sup>  
Suzanne Osterman, Volleyball 7<sup>th</sup>/8<sup>th</sup>

**Compass Elementary**  
Cathy Henson, STEM Club Advisor

**West Elementary**  
Becky Frey, Lego Robotics Supervisor

h. ESL Tutors 2019-20

Cara Adams  
Carmen Arias Contreras  
Connie Arnold  
Katherine Beckman  
Colleen Brewer  
Leonor Campos Rodriguez  
Diane Christian  
Angela Edwards  
Amy Fijas  
Lisa Frank  
Kasey Fuchs  
Rebecca Heis  
Sue Hinger  
Kathy Holmes  
Lori Ingle  
Mattie Kelly  
Supriya Khirwadkar  
Doug Lopina  
Maria Naranjo Ortega  
Laura Nesi  
Samantha Pfirmman  
Kelsey Randall  
Ann Richmond  
Robin Rothring  
James Rulon  
Gaby Shedd  
Jennifer Waters  
Lynn Wood

(Periodically the district has students who qualify for English as a Second Language, as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as the designated ESL Tutor at the rate of \$30.69 per hour, effective for the 2019-20 school year.)

i. Home Instructors 2019-20

Larry Abbott  
Shana Hudson  
Linda North  
Cindy Ray

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$30.69 per hour, effective for the 2019-20 school year.)

j. Substitute Teachers 2019-20

Tiffany Shepherd

(All recommendations are for the 2019-20 school year at a rate of \$94 per day.)

k. Substitute Nurses 2019-20

Anne Anderson  
Beth Brown  
Sandra Coffey  
Karrie Owens  
Diana Ramsey  
Jane Styczynski

(All recommendations are for the 2019-20 school year at a rate of \$94 per day.)

l. Building Test Coordinator Assistant

Ira Begley

(To be paid \$94 per day, up to a maximum of 80 days for the 2019-2020 school year.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. O’Neal

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. O’Neal, & Mrs. Shorter

Nays: None

Motion Carried: 4-0

19-79 RESIGNATIONS/UNPAID LEAVES OF ABSENCE/EMPLOYMENT – Mr. Penney

MOTION – Moved by Mrs. O’Neal to approve the following:

B. Personnel – Support

1. Resignations

a. Jennifer Cornwall, Transportation, Bus Driver

- (effective at the end of the 2018-2019 school year; for personal reasons)
- b. Nancy Gonzalez, West, Food Service Assistant  
(effective at the end of the 2018-2019 school year; for personal reasons)
  - c. Brittany Maloney, East, Latchkey Assistant  
(effective at the end of the day July 30, 2019; for personal reasons)
  - d. Jessica Tarr, North, Educational Assistant  
(effective at the end of the day July 29, 2019; for personal reasons)
  - e. Susan Unklesbay, Senior High, Food Service Assistant  
(effective at the end of the 2018-2019 school year; for personal reasons)
2. Unpaid Leaves of Absence
- a. Bridget Burch, Senior High, Educational Assistant  
(effective August 21, 2019 through October 31, 2019; for personal reasons)
  - b. Melissa Walters, Central, Educational Assistant  
(effective May 24, 2019 through September 8, 2019; extension of unpaid leave for personal reasons)
3. Employment
- a. Cheryl Borden, Compass, Educational Assistant  
(effective August 21, 2019; for a replacement position)
  - b. Caleb Hurst, West, Temporary Custodian  
(effective August 12, 2019 through November 12, 2019; for a replacement position)
  - c. Debrah Jones-Davis, East, Custodian  
(effective August 7, 2019; previously temporary employment; for a replacement position)
  - d. Allyson Markham, East, Educational Assistant  
(effective August 21, 2019; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. O’Neal, & Mrs. Shorter

Nays: None

Motion Carried: 4-0

C. Items for Board Discussion

1. Board of Education Goals - Michael Berding

Mr. Berding presented the Board with an outline of the goals that were discussed at the August 1<sup>st</sup> Work Session.

Mr. Smith will lead the book study for the Board.

Mrs. O'Neal would like to serve as the district Community Diversity Alliance representative for the Board.

Mr. Berding presented the following information:

Goals for the 2019-2020 Fairfield Board of Education

- 1) School Involvement
  - a. Board members try to attend 1-2 events per quarter
    - i. Include events that are not high profile
    - ii. Be the Difference and the I.D. Project
    - iii. Attend events you have never attended
    - iv. Right to Read Week
    - v. Go to Community Coffees with Leadership Team
    - vi. Attend out of town events (show choir, band competitions)
    - vii. Volunteer in classrooms
    - viii. School Fundraisers and community service events
    - ix. Business Advisory Council
- 2) Personal Development- Growth as a Board Member
  - a. Try to attend one event annually
    - i. OSBA training
    - ii. Local Board Member training
    - iii. OSBA literature
    - iv. NSBA convention
- 3) Community Involvement
  - a. Attend Local Government meetings 2-3 times annually
    - i. Fairfield City Council Meetings
    - ii. Fairfield Township Trustee Meetings
    - iii. County Commission Meetings
    - iv. Butler Tech Board Meetings
- 4) Board Book Study
  - a. Superintendent chooses book relative to board growth
    - i. Discuss at work session quarterly
- 5) Assign a board member to the District Community Diversity Alliance

2. Class Sizes - Roger Martin

Mr. Martin requested a one year contract for a 2<sup>nd</sup> grade teacher as the 2<sup>nd</sup> grade classes are now at 26 or 27 students.

19-80 APPROVAL OF REVISED COURSE OF STUDY FOR ELA, SOCIAL STUDIES & SCIENCE

MOTION – Moved by Mr. Begley to approve the following:

D. Other Items for Board Action

1. Recommend approval of Revised Courses of Study for ELA, Social Studies and Science

SECOND – Seconded by Mrs. O’Neal

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. O’Neal, & Mrs. Shorter

Nays: None

Motion Carried: 4-0

19-81 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR JULY 2019/  
APPROVAL OF THE 2019-2020 AMENDED APPROPRIATIONS RESOLUTION/  
DONATIONS/DISPOSALS/APPROVAL TO AUTHORIZE THE TREASURER TO PAY  
INVOICES AGAINST PURCHASE ORDERS THAT HAVE NOT BEEN PROCESSED  
IN ACCORDANCE WITH SECTION 5705.41 (D)

MOTION – Moved by Mrs. O’Neal to approve the following:

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meetings:

July 17, 2019 – Regular Board Meeting

August 1, 2019 – Regular Work Session Meeting

- B. Recommend approval of the financial reports for the month of July 2019.

- C. Recommend approval of the 2019-2020 Amended Appropriations Resolution.

- D. Recommend approval of the following donations:

1. A donation of shingles valued at \$500 from Amanda and Brady Conner to Fairfield North Elementary School to be used for the outdoor shelter on the playground.
2. A donation of \$100 from Balena Shorter to the Fairfield City School District for the purchase of school supplies.

**Total donations for 2019: \$69,411.92**



E. Recommend approval of the disposal of the following fixed assets:

| <u>Tag Number</u> | <u>Description</u>      | <u>Location</u>    |
|-------------------|-------------------------|--------------------|
| 22209             | Flip Phone              | Central Elementary |
| 5766              | Television              | Crossroads Middle  |
| 8390              | Projector               | Crossroads Middle  |
| 9339              | Video Cassette Recorder | Crossroads Middle  |
| 15052             | Projector               | Crossroads Middle  |
| 17994             | Piano                   | High School        |
| 22466             | SmartBoard              | Sacred Heart       |
| 22472             | SmartBoard              | Sacred Heart       |
| 22473             | SmartBoard              | Sacred Heart       |
| 22474             | SmartBoard              | Sacred Heart       |
| 199877            | Bus #109                | Transportation     |
| 199880            | Bus #114                | Transportation     |
| 199895            | Bus #119                | Transportation     |
| 199896            | Bus #120                | Transportation     |
| 20314468          | Bus #38                 | Transportation     |

F. Recommend approval to authorize the Treasurer to pay an invoice against the following purchase orders that have not been processed in accordance with Section 5705.41(D):

1. Purchase order #2001068 – School Datebooks - \$5,295.00  
(Fairfield Freshman School – invoice dated before purchase order was put into place)
2. Purchase order #2001331 - SWN Communications Inc. - \$15,525.00  
(School and Community Relations Department - invoice dated before purchase order was put into place)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. O’Neal, & Mrs. Shorter

Nays: None

Motion Carried: 4-0

COMMITTEE REPORTS

A. Legislative Update – Balena Shorter

Mrs. Shorter requested that the State Funding PDF be added to the district website. The total Student Wellness budget for FY20 is \$680,000. For FY21 the total will be increased to \$960,000.

B. Butler Tech – Michael Berding

Mr. Berding stated that the Cosmetology Lab is complete. School starts on August 20<sup>th</sup>.

C. Planning Commission – Brian Begley – No report

ANNOUNCEMENTS

August 19, 2019 - Teachers Report (No Students)  
August 20, 2019 - Inservice Day #1 (No Students)  
All School Offices CLOSED for District Staff Meeting (8:00 AM -11:00 AM)  
August 21, 2019 - Students Report  
August 30, 2019 - Inservice Day #2 (No Students)  
September 2, 2019 - Labor Day (No School)  
September 5, 2019 - Board Meeting (Work Session), 6:30PM, FAB Conference Room A

BOARD MEMBER COMMENTS

Mrs. O'Neal

She thanked the Academy staff for their presentation.

She stated that the Alumni Soccer Game was wonderful. Once an Indian, always an Indian!

Mr. Begley

He recognized all of the people who helped with the Back to School Bash.

Mrs. Shorter

She thanked Mr. Penney and his staff for presenting the Academy expansion.

She thanked everyone for the hard work on the Back to School Bash. She is proud of the Community Diversity Alliance and proud to be an Indian! Great job!

Mr. Berding

He shared that Mrs. Gundrum was also impressed with the Back to School Bash.

He thanked Mr. Martin for ensuring that we have enough staff.

He thanked the Transportation Department for getting the buses and the routes ready for this school year.

19-82 EXECUTIVE SESSION

MOTION – Moved by Mr. Berding to recess to Executive Session at 7:47 pm to discuss the following:

The employment of public employees 121.22 (G) (2)

Purchase or Sale of Real Estate 121.22 (G) (2)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. O'Neal & Mrs. Shorter

Nays: None

Motion Carried: 4-0

The Board resumed the meeting at 8:32 pm.

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 15, 2019

176

19-83 ADJOURNMENT

MOTION – Moved by Mr. Begley to adjourn the meeting.

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. O’Neal, & Mrs. Shorter

Nays: None

Motion Carried: 4-0

The meeting was adjourned at 8:33 pm by the President, Mr. Berding.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer