

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Work Session on the 6<sup>th</sup> of June 2019 in the Fairfield Administration Building Conference Room A.

The meeting was called to order by the President at 5:35 pm.

ROLL CALL – Present: Mr. Begley, Mr. Berding & Mrs. Shorter  
Absent: Mrs. O’Neal

Also present: Mr. Smith, Mrs. Lane, Mr. Martin, Mr. Penney & Mr. Clemmons

PLEDGE OF ALLEGIANCE – Michael Berding

19-51 EXECUTIVE SESSION

MOTION – Moved by Mr. Berding to recess to Executive Session at 5:35 pm to consider:  
The appointment, employment, dismissal, discipline, promotion, demotion  
or compensation of a public employee or official 121.22 (G) (1)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding & Mrs. Shorter  
Nays: None  
Motion Carried: 3-0

The Board resumed the meeting at 8:51 pm.

19-52 MOTION FOR THE APPOINTMENT OF A PUBLIC OFFICIAL

Appointment of Jerrilyn Gundrum to serve as a Board of Education Member effective June 6, 2019, through December 31, 2019, to fill the unexpired term due to the resignation of Dan Hare.

MOTION – Moved by Mr. Begley to appoint Jerrilyn Gundrum.

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding & Mrs. Shorter  
Nays: None  
Motion Carried: 3-0

1. Oath of Office for new Board Member – given by Mr. Berding
2. President directs the Treasurer to acknowledge in the minutes that the oath has been given.

19-53 MOTION FOR THE ELECTION OF THE VICE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2019 (ORC 3313.14)

Mrs. Shorter nominated Mr. Begley for Vice President.

MOTION – Moved by Mr. Berding to close the nominations.

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 4-0

President declares Mr. Begley elected Vice President of the Fairfield Board of Education for 2019.

2. Oath of Office for the Vice President given by Mr. Berding.
3. President directs the Treasurer to acknowledge in the minutes that the oath has been given.

### SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

#### 19-54 RESIGNATIONS/EMPLOYMENT – Mr. Martin

MOTION – Moved by Mrs. Shorter to approve the following:

#### A. Personnel – Professional – Mr. Martin

##### 1. Resignations

- a. Jessica Cash, East, Music  
(effective at the end of the 2018-2019 school year; for personal reasons)
- b. Gerald (J.J.) Einsfeld, Jr., Crossroads, 7<sup>th</sup> grade Social Studies  
(effective at the end of the 2018-2019 school year; for personal reasons)
- c. Lauren Harmon, Senior High, Art  
(effective at the end of the 2018-2019 school year; for personal reasons)
- d. Matt Hott, District, Speech, 20%  
(effective at the end of the 2018-2019 school year; for personal reasons)
- e. Ryan McCarthy, Senior High, Math  
(effective at the end of the 2018-2019 school year; for personal reasons)
- f. Jennifer Roth, West, Preschool Intervention Specialist, 50%  
(effective at the end of the 2018-2019 school year; for personal reasons)
- g. Angela Royalty, Senior High, Math  
(effective at the end of the 2018-2019 school year; for personal reasons)
- h. Elise Smith, South, 4<sup>th</sup> grade, Math/Science  
(effective at the end of the 2018-2019 school year; for personal reasons)
- i. Lani Wildow, District, Director of Curriculum and Instruction  
(effective at the end of the day on June 30, 2019; for personal reasons)

per agreement)

- j. Erin Young, West, 1<sup>st</sup> grade  
(effective at the end of the 2018-2019 school year; for personal reasons)

2. Employment

- a. Sterling Finkbine, Senior High/Freshman, Music/Choir  
(recommended for a new one-year limited teaching contract for the 2019-2020 school year, effective August 19, 2019; for a 50% replacement position and 50% new position)
- b. Christopher Hubbard, Senior High, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2019-2020 school year, effective August 19, 2019; for a replacement position)
- c. Michael Mynhier, Crossroads, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2019-2020 school year, effective August 19, 2019; for a new position)
- d. Anna “Cati” Riddell, Senior High, Science  
(recommended for a new one-year limited teaching contract for the 2019-2020 school year, effective August 19, 2019; for a replacement position)
- e. Keyla Santos, East, ESL Teacher  
(recommended for a new one-year limited teaching contract for the 2019-2020 school year, effective August 19, 2019; for a replacement position)
- f. Bradley Schaefer, Creekside, Physical Education  
(recommended for a new one-year limited teaching contract for the 2019-2020 school year, effective August 19, 2019; for a replacement position)
- g. Brian Sharkey, Creekside, 6<sup>th</sup> grade Math  
(recommended for a new one-year limited teaching contract for the 2019-2020 school year, effective August 19, 2019; for a new position)
- h. Hannah Stacy, Central, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2019-2020 school year, effective August 19, 2019; for a replacement position)
- i. Kylie Sweet, Senior High, Science  
(recommended for a new one-year limited teaching contract for the 2019-2020 school year, effective August 19, 2019; for a replacement position)
- j. Lauren Williams, Senior High, ESL Teacher  
(recommended for a new one-year limited teaching contract for the 2019-2020 school year, effective August 19, 2019; for a replacement position)

k. Extracurriculars 2018-2019

**Middle Creekside and Middle Crossroads (combined)**  
Peter White, Tennis, Boys, 7th/8th

l. Home Instructors 2018-2019

Amanda Robey

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$29.83 per hour, effective for the 2018-2019 school year.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 4-0

19-55 RESIGNATIONS /EMPLOYMENT/PROMOTIONS – Mr. Penney

MOTION – Moved by Mr. Begley to approve the following:

B. Personnel - Support

1. Resignations

- a. Diane Cantrell, Central, Educational Assistant  
(effective the end the day August 20, 2019; for retirement purposes)
- b. Andrea Colley, Creekside, Food Service Assistant  
(effective the end of the 2018-2019 school year; to accept another position within the District)
- c. Scarlett Erdman, Creekside, Educational Assistant  
(effective the end of the 2018-2019 school year; for personal reasons)
- d. Kyra Long, East, Educational Assistant  
(effective the end of the 2018-2019 school year; for personal reasons)

2. Employment

- a. Leslie Botts, North, Secretary III  
(effective June 3, 2019; for a replacement position)
- b. Andrea Colley, Creekside, Educational Assistant

(effective August 21, 2019; for a replacement position)

3. Promotions

- a. Richard Dane, West, Custodian, promoted to East, Head Custodian  
(effective May 28, 2019; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 4-0

C. Items for Board Discussion

1. Board of Education Goals - Michael Berding

Mr. Berding asked the Board to think about 2-5 goals for the Board.  
Discussion will take place at the August Work Session.

2. Board of Education Presentations 2019-2020 - Michael Berding

The Board shared their requests for board meeting presentations. Item numbers were assigned to each presentation idea and the Board voted on three presentations to be addressed in future board meetings.

1. Mrs. Shorter would like to expand the “lunch & learn” series. She would like to see different career fields included in the series and she would like to increase the student participation.
2. Mr. Begley would like to explore one-to-one technology.
3. Mr. Begley would like to get an update on the Academy.
4. Mr. Begley would like a better understanding of the ESL process.
5. Mrs. Shorter would like to explore the impact of increasing the amount of time for math instruction to address the question - is there an increase in scores if more time is given for math instruction?
6. Mrs. Gundrum is interested in security and safety. She wants to learn the process when there is an incident at school.
7. Mr. Berding would like to know the shelf life of textbooks.
8. Mr. Berding would like an update on school funding.

9. Mrs. Shorter is interested in the ACT Prep class at Fairfield. She would like to know the resources in the district for ACT testing. She would like to know what colleges are looking for.
10. Mr. Berding would like to know what the state wants us to accomplish with the Business Advisory Council. What are the plans for the council?
11. Mr. Berding would like to know how our buildings, fields and parking lots are used after hours. Who is using our facilities? How is the use funded?
12. Mrs. Shorter would like further information on the Third Grade Reading Guarantee.
13. Mr. Begley would like to know the results of the summer food service program.

The three areas that were chosen for presentations are:

- School funding
- ESL program
- Resources for ACT/SAT Test preparation

3. Substitute Rates for 2019-2020 – Roger Martin

In our area sub rates are \$85-\$100 per day. Mr. Martin is proposing that the district increase the rate to \$94 per day for the 2019-2020 school year.

Question: Mr. Berding asked if the tier 2 rate for subs that sub twenty days or more in a school year would increase.

Response: Mr. Martin stated that the tier 2 sub rate would remain unchanged.

Mr. Martin will bring back this issue for approval at the next board meeting.

4. Bullying and Harassment Officer Job Description – Roger Martin

This job description will be brought back for approval at the next board meeting.

5. Board Policy

a. AC – Nondiscrimination - Roger Martin

Additional wording includes sexual orientation and transgender identification. This policy will be brought back for approval at the next board meeting.

19-56 RECOMMEND A MEMORANDUM OF UNDERSTANDING BETWEEN THE GOVERNING BOARD OF SOUTHWEST OHIO COUNCIL OF GOVERNMENTS AND THE FAIRFIELD CITY SCHOOL DISTRICT BOARD OF EDUCATION TO PROVIDE SUBSTITUTE SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE AGREEMENT/APPROVAL OF

NEW EXTRACURRICULAR POSITIONS FOR THE 2019-2020 SCHOOL YEAR/APPROVAL OF CHANGES IN THE SALARY SCHEDULE FOR EXTRACURRICULAR POSITIONS LISTED FOR 2019-2020 SCHOOL YEAR

MOTION – Moved by Mrs. Shorter to approve the following:

D. Other Items for Board Action

1. Recommend approval of a memorandum of understanding between the Governing Board of Southwest Ohio Council of Governments and the Fairfield City School District Board of Education to provide substitute services in accordance with the terms and conditions set forth in the agreement (this agreement was previously provided to the Board).
2. Recommend approval of the following new extracurricular positions for the 2019-2020 school year:  
  
STEM Club Advisor, Compass  
STEM Club Assistant, Compass  
Harry Potter Advisor, Creekside  
Hope Squad Advisor (2), Freshman  
Hope Squad Advisor (4), Middle  
  
Chamber Society Advisor, District  
LEGO Robotics Supervisor, West  
Show Choir Tech Director, District  
Winter Guard Assistant Instructor, Senior High  
African Student Union Sponsor, Senior High  
Creative Writing Club Sponsor, Senior High
3. Recommend approval of changes in the salary schedule of the following extracurricular positions for the 2019-2020 school year:  
  
Asian American Association Advisor, Senior High  
Winter Guard Instructor, Senior High  
ACT-SO Sponsor, Senior High

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 4-0

COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter – No report
- B. Butler Tech – Michael Berding – No report

C. Planning Commission – Brian Begley – No report

D. Parks and Recreation - Billy Smith

The Environmental Commission has offered to do a study of the soil and other factors at the new school buildings to propose a planting plan to recommend types of trees and the best location for planting on the sites. A district representative has been assigned to work with the commission.

The Isaac Walton League donates 40-50 trees each school year and works with fourth graders to plant the trees and educate them on the environment. A school has been selected by the group for the 2019-2020 school year. The Environmental Commission has requested that the League work with them to select one of the new schools for planting the trees for the 2020-2021 school year.

#### ANNOUNCEMENTS

June 26, 2019 - Board Meeting 6:30PM, FHS Catherine D. Milligan Community Room

#### BOARD MEMBER COMMENTS

##### Mr. Begley

Mr. Begley shared that graduation is always special, but this year was extra special as he was able to hand diplomas to his daughter and three of his nieces.

He welcomed Mrs. Gundrum to the Board.

##### Mrs. Shorter

She agrees that graduation was fantastic and feels that it is an honor to be present at the ceremony.

She welcomed Mrs. Gundrum and wished everyone a safe summer.

##### Mrs. Gundrum

She is excited and honored to be serving on the Board. She looks forward to working with the Board.

##### Mr. Berding

He welcomed Mrs. Gundrum as a great addition to the Board.

He will miss Mr. Hare as he was a tremendous mentor for him. He will still reach out to Mr. Hare in the future.

#### 19-57 EXECUTIVE SESSION

MOTION – Moved by Mr. Begley to recess to Executive Session at 9:35 pm to discuss the following:

Purchase or Sale of Retail Real Estate 121.22 (G) (2)



Court Action 121.22 (G) (3) - Pending or Imminent Litigation

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum & Mrs. Shorter  
Nays: None  
Motion Carried: 4-0

The Board resumed the meeting at 10:11 pm.

19-58 ADJOURNMENT

MOTION – Moved by Mr. Begley to adjourn the meeting.

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum & Mrs. Shorter  
Nays: None  
Motion Carried: 4-0

The meeting was adjourned at 10:12 pm by the President, Mr. Berding.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer