

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Work Session on the 2<sup>nd</sup> of May 2019 in the Fairfield Administration Building Conference Room A.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter  
Absent: None

Also present: Mr. Smith, Mrs. Lane, Mr. Martin, Mrs. Wildow, Mr. Penney & Mr. Clemmons

PLEDGE OF ALLEGIANCE – Balena Shorter

#### PRESENTATIONS/RESOLUTIONS

- A. Equity Leadership Team Student Participant Recognition - Gina Gentry-Fletcher and Laurence Jones

The Board recognized the students that participated in the Equity Leadership Team: Jabari Ashford, Maria Nguyen, Deep Patel and Madyson Walker.

Mrs. Shorter stated that she is proud of our students and they are role models for all of our students.

Mr. Berding thanked the students for their participation.

- B. Elementary Counselor Update - Jennie Thompson

Counselors Erica Green, Amy Hauer, Brecka Russo, and principals Karrie Gallo and Missy Muller presented information regarding some of the duties and tasks of an elementary guidance counselor.

Mr. Hare thanked the counselors for their dedication and hard work.

Mrs. Shorter thanked the staff as well.

Mr. Begley pointed out that the social and emotional aspect for student support is important.

- C. Strategies for Parents: Preventing the Summer Slide - Lani Wildow, Katie Pospisil and Jennie Thompson

Mrs. Shorter asked if there is financial support for the opportunities. More information will be shared regarding this.

Mr. Hare mentioned that we sometimes forget that parents are the child’s first teacher.

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

19-38 UNPAID LEAVES OF /EMPLOYMENT – Mr. Martin

MOTION – Moved by Mr. Hare to approve the following:

A. Personnel – Professional

1. Unpaid Leaves of Absence

- a. Amber Heis, North, ESL Teacher  
(effective May 15, 2019 through May 22, 2019; for childrearing purposes)
- b. Glenna Klei, Crossroads, Intervention Specialist  
(effective for one day on May 6, 2019; for personal reasons)

2. Employment

- a. Daryan Martin, Senior High, Guidance Counselor  
(recommended for a new one-year limited teaching contract for the 2019-2020 school year, effective August 19, 2019; for a new position)
- b. Kareem Sanders, Central, Assistant Principal  
(recommended for a new two-year administrative contract effective July 1, 2019 - July 30, 2021, for 203 days, on the certified administrative salary range 1 for a replacement position)
- c. Britni Tudor, West, Assistant Principal  
(recommended for a new two-year administrative contract effective July 1, 2019 - July 30, 2021, for 203 days, on the certified administrative salary range 1 for a replacement position)
- d. Extracurriculars 2018-2019

**Freshman**

Parker Castillo, Volleyball, Boys

- e. Elementary Summer School Tutors

Andrea Gemperle  
Rebecca Heis

(The above-named persons are recommended for employment as summer school tutors as needed at the rate of \$29.83 per hour from June 10, 2019 through August 2, 2019. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

- f. Credit Recovery and or Credit Flexibility Instructor

Sara Roark

(The above-named person is recommended for employment as credit recovery and/or credit flexibility instructors at the rate of \$29.83 per hour for the 2018-2019 school year for up to ten (10) hours per student per class.

(All employment is contingent upon satisfactory submission of all required documents.)

g. Substitute Teachers 2018-2019

Emily Eick

(All recommendations are for the 2018-19 school year at a rate of \$92 per day.)

SECOND – Seconded by Mrs. O’Neal

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

19-39 RESIGNATIONS – Mr. Penney

MOTION – Moved by Mr. Hare to approve the following:

B. Personnel -- Support

1. Resignations

a. Trisha King, East, Educational Assistant

(effective the end of the 2018-2019 school year; for personal reasons)

b. Caroline Thomas, Crossroads, Head Cook

(effective the end of the day December 21, 2019; for retirement purposes)

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

C. Items for Board Discussion

1. Administrative Handbook Revisions - Nancy Lane, Roger Martin, Katie Myers and Billy Smith

The language will be updated in the handbook.

Competitive salary adjustment will help recruit and retain administrators

2. School Fees - Katie Pospisil

There are not many changes in school fees for the 2019-2020 school year.

3. Board Policies

a. Policy JECBB – Interdistrict Open Enrollment – Jeff Madden

Mrs. Shorter suggested that the language in the policy should state:  
“Applications must be submitted for renewal each school year in the specified time frame.”

b. Policy JECBD – Admission of Intradistrict School Enrollment – Jeff Madden

c. Policy JED – Student Absences and Excuses – Jeff Madden

Mr. Berding suggested that the numbers in the policy be written out.

d. Policy JFCJ – Weapons in the Schools – Jeff Madden

e. Policy JGD – Student Suspension – Jeff Madden

f. Policy JGDA – Emergency Removal of Student from Curricular Activities – Jeff Madden

g. Policy JGE – Student Expulsion – Jeff Madden

4. Additional 33% Freshman School/Senior High American Sign Language Teacher - Roger Martin

The Board agreed to move forward on this request.

5. Roof Replacement/Repairs at High School and East - Joe Penney

Mr. Penney gave an overview of summer roofing projects.

6. Brick Restoration at High School - Joe Penney

Mr. Penney gave an overview of some areas at the high school that need brick restoration and indicated the downspout failure areas.

7. Athletic Complex Urgent Necessity - Joe Penney

Mr. Penney would like to expedite the building and utilities for the Baseball/Softball Complex.

Mr. Begley asked if a decision has been made on what option we are going with.

8. Board of Education Vacancy

The Board discussed the process for filling the open board seat.  
Mrs. Shorter feels that the process used in the past will work.

19-40 APPROVAL OF REVISED DISTRICT ADMINISTRATOR EVALUATION SYSTEM/  
APPROVAL OF BOARD POLICIES/AWARD THE 2019 DISTRICT-WIDE BLACKTOP  
REPAIRS TO BARRY L. BROWN PAVING NOT TO EXCEED \$300,000.00/AWARD  
BUS BIDS OBTAINED THROUGH SOUTHWESTERN OHIO EDUCATIONAL  
PURCHASING COUNCIL TO RUSH TRUCK CENTER OF OHIO, INC., FOR THE  
PURCHASE OF THREE (3) SEVENTY-TWO (72) PASSENGER BUSES AND  
TWO (2) FIFTY FOUR (54) PASSENGER HANDICAP-ACCESSIBLE BUSES FOR A TOTAL  
COST OF \$478,524.00/APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN  
THE FAIRFIELD CITY SCHOOL DISTRICT & THE CITY OF FAIRFIELD POLICE  
DEPARTMENT/RECOMMEND APPROVAL OF RESOLUTION AUTHORIZING  
THE 2019-2020 MEMBERSHIP IN THE OHIO HIGH SCHOOL ATHLETIC  
ASSOCIATION/APPROVAL OF RESOLUTION DECLARING THAT A CASE OF  
URGENT NECESSITY EXISTS & AUTHORIZING ENTERING INTO A CONTRACT  
WITHOUT ADVERTISING OR COMPETITIVE BIDDING FOR THE CONSTRUCTION  
OF A BUILDING AND THE NECESSARY IMPROVEMENTS LOCATED AT  
1111 NILLES ROAD, FAIRFIELD, OHIO

MOTION – Moved by Mr. Hare to approve the following:

D. Other Items for Board Action

1. Recommend approval of the revised District Administrator Evaluation System
2. Recommend approval of the following Board policies:
  - a. Policy BCC – Qualifications and Duties of the Treasurer
  - b. Policy DH – Bonded Employees and Officers
  - c. Policy IKEB – Acceleration
3. Recommend awarding the 2019 district-wide blacktop repairs to Barry L. Brown Paving (They were the lowest bidder meeting specifications for a cost of \$181,700.00 Not to exceed \$300,000.00.)
4. Recommend awarding the bus bids obtained through Southwestern Ohio Educational Purchasing Council to Rush Truck Centers of Ohio, Inc., for the purchase of three (3) seventy-two (72) passenger buses for the cost of \$95,280.00 per bus and two (2) fifty-four (54) passenger handicap-accessible buses for a cost of \$96,342.00 per bus. The total cost for these buses is \$478,524.00 and includes the trade in of five (5) buses. (This vendor provides the International IC Conventional bus currently utilized in the bus fleet and will provide consistency for the bus fleet servicing and maintenance needs.)

5. Recommend approval of the Memorandum of Understanding between Fairfield City School District and City of Fairfield Police Department.
6. Recommend approval of resolution authorizing 2019 - 2020 membership in the Ohio High School Athletic Association.

WHEREAS, Fairfield City School District, District IRN number: 46102 of 4641 Bach Lane, Fairfield, OH 45014, Butler County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

WHEREAS, the Board of Education ("Board") and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION that all schools covering grades 7-12 do hereby voluntarily renew their membership in the OHSAA and that in doing so, the Constitution, Bylaws, Regulations and Business Rules of the

OHSAA are hereby adopted by this Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board reserves the right to raise student-athlete eligibility standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and cooperate fully and timely with the Executive Director's Office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, Sports Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director's Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

7. Recommend Approval of the Following Resolution:

**RESOLUTION DECLARING THAT A CASE OF URGENT NECESSITY EXISTS AND AUTHORIZING ENTERING INTO A CONTRACT WITHOUT ADVERTISING OR COMPETITIVE BIDDING FOR THE CONSTRUCTION OF A BUILDING AND NECESSARY IMPROVEMENTS LOCATED AT 1111 NILLES ROAD, FAIRFIELD, OHIO**

WHEREAS, due to the need to provide a restroom facility and utility service upgrades for concession stands at the athletic complex located at 1111 Nilles Road, Fairfield, Ohio, and,

**WHEREAS**, the construction of the building must be accomplished immediately in order to provide restroom facilities and utility service upgrades for concession stands for athletes and attendees of the athletic complex for fall sports schedule.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Fairfield City School District County of Butler, State of Ohio, that:

**SECTION 1.** It is found and determined pursuant to ORC 3313.46 that there is an urgent necessity for the construction of a restroom facility and utility service upgrades for the athletic complex located at 1111 Nilles Road, Fairfield, Ohio.

**SECTION 2.** It is further found that compliance with the procedure for advertisement and competitive bidding prescribed by ORC 3313.46 would delay the commencement of said construction for an excessive period of time causing an additional burden on the District.

**SECTION 3.** The Treasurer and the President of the Board are hereby authorized to enter into a contract without advertising and competitive bids with:

H & H Structural Contracting, Inc.  
3245 Profit Drive  
Fairfield, OH 45014

For the construction of a restroom facility and utility service upgrades for concession stands located at 1111 Nilles Road, Fairfield, Ohio to accommodate the needs of the athletic complex as described above in an amount not to exceed \$230,000.00

**SECTION 4.** It is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of

this Board, and that all deliberations of this Board and of any of its committees that resulted in such action were adopted in meetings open to the public, in compliance with all legal requirements including ORC 121.22.

**SECOND** – Seconded by Mrs. O’Neal

**ROLL CALL** – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

#### COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter – No report
- B. Butler Tech – Michael Berding

Mr. Berding presented the following information:

The Butler County Military Recognition Ceremony, for over 100 students who committed to serve in the armed services after high school graduation, was held Monday April 29. We were honored to have General Allan E. Day preach about life lessons and the value of military life. “Where identity is strong, peer pressure is weak.” Thank you to those who chose to serve.

Congratulations to several of our Firefighting Technology students who were offered positions with the City of Fairfield Fire Dept.

Several students are competing this week in Anaheim, CA. at the Business Professionals of America national competition. Six Fairfield High School students in the Family, Career and Community Leaders of America (FCCLA) program are heading to Anaheim June 30-July 4 after their presentation projects recently qualified for the organization's national leadership conference. Juniors Jessica Reece and Liv Herren won first place in the Environmental Ambassador category; Sophomore Maddie Lane placed first in Sports Nutrition; senior Madi Flick finished second in Nutrition and Wellness, and third in Life Event Planning; seniors Margo King and Sydnie Hocter placed third in Sports Nutrition; and Sydnie Hocter finished in second place in Nutrition and Wellness. FCCLA is a non-profit national career and technical student organization for students enrolled in Family and Consumer Sciences classes. Members expand leadership potential and develop skills such as goal setting, problem solving, decision making and interpersonal communication - all necessary in the home and workplace. Individual and chapter projects include focus on career preparation and professional skills. According to FCCLA officials, Ohio has approximately 7,500 middle and high school student members and is the sixth largest delegation in the U.S.

May 13 – Butler Tech Graduation – Cintas Center

C. Planning Commission – Brian Begley – No report

#### ANNOUNCEMENTS

May 5, 2019 - Arts Fair, 1:00PM - 5:00PM, FHS and FFS

May 10, 2019 - Senior Citizen Luncheon, 11:15AM, North Elementary

May 11, 2019 - FHS Prom, 8:00PM, Sharonville Convention Center

May 13, 2019 - Butler Tech Senior Ceremony, 7:00PM, Cintas Center

May 16, 2019 - Board Meeting, 6:30PM, FHS Catherine D. Milligan Community Room

May 20, 2019 - Last Day for Seniors

May 23, 2019 - Last Day for all Students Grades PK-11

May 25, 2019 - Graduation, 1:00PM, Cintas Center, Xavier University

#### BOARD MEMBER COMMENTS

##### Mr. Begley

He stated that the Arts Fair is a wonderful event.

He wished the students an amazing and safe prom.

##### Mrs. Shorter

She wished the students a safe prom and reminded them to enjoy the time.

She congratulated the students that went to Walnut Hills over the weekend.

##### Mrs. O'Neal

She echoes the comments made and cautioned everyone to be careful and safe.

She encouraged everyone to celebrate the moments.



BOARD MEMBER COMMENTS (continued)

Mr. Hare

He shared that this week we were saddened by the loss of former Fairfield City Schools Superintendent, Dr. Charles Weidenmann. After retirement he remained a resident and ardent supporter of Fairfield City Schools.

19-41 EXECUTIVE SESSION

MOTION – Moved by Mr. Hare to recess to Executive Session at 8:38 pm to discuss the following:

- The employment of public employees 121.22 (G) (1)
- Purchase or Sale of Retail Real Estate 121.22 (G) (2)
- Court Action 121.22 (G) (3) - Pending or Imminent Litigation

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 9:43 pm.

19-42 ADJOURNMENT

MOTION – Moved by Mr. Begley to adjourn the meeting.

SECOND – Seconded by Mrs. O’Neal

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 9:41 pm by the President, Mr. Berding.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer