

## Instruction Action Team

**Goal:** The Fairfield City School District will provide excellent instruction.

**Rationale:** The Fairfield City School District must meet the instructional needs of every child to reach and exceed all state indicators.

**Compelling Needs:** A) The Fairfield City School District will provide effective professional development as a means of achieving excellence.

B) The Fairfield City School District will create a supportive and cooperative environment between educators and administrators.

<b>Actions/Strategies</b>	<b>Person(s) Responsible</b>	<b>Target and Time Frame</b>	<b>Costs, Resources, Technology Impacts</b>	<b>Evaluation Instruments and Processes</b>	<b>Communication Plan</b>
Create a District Professional Development (PD) Committee comprised of Central Office personnel, building administrators, teachers/staff, and parents	District personnel	*District PD Committee should be assembled and functioning by 12/31/06 *Appoint building representative at Opening Day Staff meetings	*Substitute coverage and stipends are two considerations	*Contract Evaluations *Walk Throughs *Annual Self Evaluations	*Post on district website *Opening Day Staff Meetings *Regular sharing meetings *Committee Meeting minutes
Create building PD teams which include administrators, teachers, support staff and parents	District PD Committee, Building principals	Building PD Committee should be assembled and functioning upon the formation of the district team	As determined by the building team	*Surveys to determine needs *Reflection *ODE Professional Development Standards Checklist	*Post on district website *Opening Day Staff Meetings
Develop a District focus (vision) for (instruction) professional development	District PD Committee, District Level Staff	Set vision for upcoming year by April 1st of each year	*Post on district website	*Use item analysis to determine the district focus	*Post on district website *Opening Day Staff Meetings *New Teacher Meetings *School Signs
Design an in-service program that balances district-wide and building/grade level content area needs based on ODE Standards	District PD Committee, Building PD Committee, District Level Staff	By beginning of the academic year	As determined by the nature of the in-service	*Surveys to determine needs *Evaluations per contract *Reflection *ODE Professional Development Standards Checklist	*Master calendar