

## STUDENT SUSPENSION

The Superintendent, a principal, assistant principal or other administrator may suspend a student from school for disciplinary reasons outlined in the Student Code of Conduct. No period of suspension will be for more than 10 school days. Suspension may extend beyond the current school year. If at the time a suspension is imposed, fewer than 10 days remain in the school year, the Superintendent may apply any or all of the period to the following year.

The Superintendent may require a student to perform community service in conjunction with or in place of a suspension. The Superintendent is permitted to impose a community service requirement in conjunction with or in place of applying the suspension if the Superintendent determines that such community service in conjunction with or in place of suspension is beneficial to the student and will not have an adverse impact on the school or other students.

The guidelines below will be followed for all suspensions.

1. The student will be informed in writing of the potential suspension and the reasons for the proposed action.
2. The student will be provided an opportunity for an informal hearing to challenge the reason for the intended suspension and explain his/her actions.
3. An attempt will be made to notify parents or guardian by telephone if a suspension is issued.
4. Within 24 hours, a letter will be sent to the parent or guardian stating the specific reasons for the suspension and including notice of their right to appeal such action.
5. Notice of this suspension will be sent to the:
  - A. Superintendent;
  - B. Treasurer; and,
  - C. Student's school record (not for inclusion in the permanent record).
6. Permanent Exclusion - If the offense is one for which the District may seek permanent exclusion, then the notice will contain that information.

### Appeal Procedure

Should a student who is 18 or older or a student's parent(s) or guardian(s) choose to appeal the suspension to the Board of Education's designee, he/she must do so within 10 days of the notice of suspension. The procedure for such will be provided in accordance with the Ohio Revised Code. The student or the student's parent(s) or guardian(s) may be represented in all appeal proceedings and shall be granted a hearing before the Board's designee in order to be heard

against the suspension. A verbatim record will be kept of the hearing which may be held in executive session at the request of the student, parent, or guardian.

Appeal to the Court

Under Ohio law, appeal of the Board's or its designee's decision may be made to the Court of Common Pleas.

(Adoption date: October 18, 2001)

LEGAL REFS:       ORC 3313.66; 3313.661; 3313.662

CROSS REF.:       JED, Student Absences and Excuses  
                      JEGA, Permanent Exclusion  
                      JGE, Student Expulsion  
                      JGF, Discipline of Children with Disabilities