

## **PART-TIME ENROLLMENT OF STUDENTS FROM NONCHARTERED OR HOME SCHOOLING**

Students seeking admission into the District's schools who have been enrolled in a nonchartered school or home schooling may be required to take competency examinations. The purpose of these examinations is to determine the proper grade placement for these students.

In making placement decisions, the Superintendent may consider:

1. the student's most recent annual academic assessment report;
2. whether to require the student to take any or all of the nationally normed, standardized achievement tests that are regularly scheduled for District students of similar age, and;
3. other evaluation information that may include interviews with the student and the parent.

### Optional High School Credit for Home Education/ Home Schooling Courses or Nonchartered School Courses

If desired by the parent/guardian, children enrolled part-time may receive high school credit for transferred courses completed under the direction of a home schooling educator or in a nonchartered school in accordance with established regulations.

The Board directs the Superintendent to develop procedures to determine placement and acceptance of credit, if applicable, for students seeking admission and part-time enrollment from a nonchartered school or home schooling.

## **PART-TIME ENROLLMENT**

### Rationale

Children excused from school attendance by the Superintendent and children enrolled in nonpublic schools are not the direct educational responsibility of the District. However, the Board believes public school programs are available to all residents of the community if they choose to participate. Therefore, the Board allows part-time enrollment and participation in school activities by children educated in nonpublic schools or at home in accordance with OAC §§ 3301-34-01 – 3301-34-06.

For purposes of this policy, "home educated" or "home schooling" is education directed and delivered by the parent or guardian of a child who is of compulsory school age and not enrolled in a public or a nonpublic school; and "nonpublic school" is defined as a school (chartered or not

chartered) that operates wholly or in major part outside the system of public schools operated through local, state, and federal public resources and under the Ohio Department of Education.

Prior to or at the time of part-time enrollment, the child and his/her parent(s) or guardian(s) shall be provided annually a copy of this policy with a copy of the current building student handbook.

#### Part-time Enrollment Procedures

The parent/guardian of the child requesting part-time enrollment must be a legal resident of the District, residing in the attendance zone of the school where part time enrollment is requested or completing the requirements for requesting an alternate school of choice. If legal residence is not maintained, enrollment shall be terminated pursuant to ORC § 3313.64.

Part-time enrollment is permitted in Grades K-4 in a maximum of two special subject areas (art, music, or physical education, or other special area for which scheduled instruction is provided).

Part-time enrollment is permitted in Grades 5 -12 in a maximum of two core, special subject, or credit-generating courses. For courses normally requiring a prerequisite (e.g., Spanish III or calculus), part-time enrolling students are asked to provide the most recent assessment report pertinent to the area in which enrollment is sought. Parents/guardians of children seeking part-time enrollment are responsible for prerequisite study and/or experiences. Time for core subjects may vary for grades 5-12. Parents must be willing to provide transportation accordingly.

Special programs, such as the Gifted Visions program and the Transition program are excluded from part-time enrollment.

Consideration for part-time enrollment is subject to the building capacity and class or program size and limitations. The final decision regarding admission and location of part-time enrolled students rests with the Superintendent or designee.

Part-time enrollment is allowed one time each school year at the beginning of the school year or at the very beginning of a reporting period for children whose parent or guardian is a legal resident of the District.

Part-time enrollment is allowed without regard for the child's status as home schooled or enrolled in a nonpublic school, and the District assumes no responsibility for the education of the child enrolled part-time except for the courses in which the child is enrolled.

The child's parent/guardian must complete the normal enrollment process and forms required by the District and/or the building for enrollment of all children. The parent/guardian shall provide written notice to withdraw a child from part-time enrollment. An exit interview with the parent/guardian may be requested upon withdrawal.

## School Procedures

Grade level placement is at the discretion of the building principal and shall be based on: age of the child; recent assessment report, if provided; results of standardized achievement tests, if provided, compared to District students of similar age; interviews with the child or parent/guardian; and/or other evaluative methods used with the consent of the parent/guardian to determine preparation and prerequisites for the courses or grade level requested.

The content of instruction provided in the District is determined by District curricula and courses of study approved by the Board and available for review at the Board office.

A part-time enrolled child is entitled to special education and related services under IDEA, classroom accommodation under Section 504 of the Rehabilitation Act, and/or district Intervention Assistance Team services subject to applicable eligibility requirements and parent consent.

During classes or other school activities, children are under the direct supervision of a certificated staff member of the District.

Transportation of a child enrolled part-time is the responsibility and obligation of the parent/guardian. When the child's schedule at school is compatible with established routes and schedules of the District's bus transportation and space is available, the child may be permitted to use District transportation. Arrangements for transportation are to be made with the Director of Transportation.

Attendance for activities outside the regular school day that may be required for children enrolled in curricular programs or for activities during the regular school day that may be required for children participating in extracurricular programs shall be the responsibility of the child/parent/guardian.

The child enrolled part-time is subject to all policies of the Board (including those pertaining to enrollment, immunizations, grading, attendance, fees, conduct and so forth) and to all procedures (including those pertaining to medical emergency information, program eligibility, reporting absence, and consequences imposed for discipline) of the school and the District. Attendance, ethnic, and performance data for each child enrolled in public schools in Ohio are collected for building, District, and state reports.

A child enrolled part-time is permitted to participate at no cost in all District-wide achievement testing programs conducted by the District during the regular testing cycle with the parent/guardian responsible for making arrangements for participation with the school.

A child enrolled part-time is required to take any state mandated test/assessment in the subject area(s) in which the child is enrolled and in the building in which he/she is enrolled during the

time it is being administered to all other students unless the child is excused under ORC § 3301.0711(C)(1) or (2).

To be eligible for a grade point average for class rank a student must enroll full-time in Fairfield Senior High School for the last three consecutive semesters, excluding summer school. Part-time enrolled students are not eligible for valedictorian or salutatorian honors. However, post secondary option students are considered fulltime students and are eligible for valedictorian or salutatorian honors.

Adopted: August 7, 2014

(Was included in Policy JECBC from February 17, 2005 until October 24, 2013.)

LEGAL REF.: ORC §§ 3301.0711, 3313.64, 3313.664, 3315.062  
OAC § 3301-34-01 – 3301-34-06

CROSS REFS.: IGBG, Homebound Instruction  
IGCF, Home Instruction  
IGD, Cocurricular and Extracurricular Activities  
IGDK, Interscholastic Extracurricular Eligibility  
JECBC, Admission of Students from Nonchartered or Home Schooling