

Fairfield City School District
Intradistrict Open Enrollment Transfer Request for 2014-2015

The transfer of a Fairfield City School District student out of his/her assigned attendance area shall be in accordance with the district's intradistrict open enrollment policy and regulations. The intradistrict open enrollment regulations are available online at www.fairfieldcityschools.com->Parents->Intradistrict Transfers->Files->Intradistrict Packet - 2014-15

Please complete the following form and return it to the attention of the principal of the building you desire your child(ren) to attend. A decision will be reached on this application no later than one week prior to the start of the upcoming school year or within one week of submission during the school year.

- 1. Name of Child for requested transfer:
2. Child's Grade for 2014-2015:
3. Which elementary would you like your child to attend:
4. Child lives in the elementary area of (please circle one): Central East North South West
5. List other brothers/sisters for whom a transfer is requested (must have separate form on each child):
Name: Grade: Name: Grade:
6. Parent/Guardian Names:
Address: Zip Code:
Telephone - Home: Cell:
7. Please state your reasons for requesting that your child be transferred:
8. If the request is made for purposes of childcare, please list name and address of daycare/sitter:
9. Have you contacted the building principal where your child currently attends: YES NO
10. Have you had a conference with the principal and teacher concerning the reason for your child being transferred? YES NO

Date Signature of Parent/Guardian
Date and Time Received Signature of Requested School Principal
Signature of Superintendent

Accept Intradistrict Open Enrollment Transfer Request
Unable to accept Reason:

PLEASE SUBMIT TO THE ATTENTION OF THE PRINCIPAL OF THE BUILDING OF CHOICE
Applications may be submitted no earlier than April 14, 2014. Applications submitted after May 7, 2014, will be Priority VI.

Office Use Only: Parent Notified by building / Superintendent letter
(date) (date)