

## EARLY ENTRANCE TO KINDERGARTEN

The Fairfield City School District recognizes that there are some students who are ready for Kindergarten earlier than the traditional age. The procedure for a student to be accepted earlier to FCSD Kindergarten than state law traditionally allows is outlined below.

1. Parent initiates early entrance process by completing the referral packet and returning it to the Curriculum Department.
2. Curriculum Department personnel schedule two appointments with parents and child for two separate days. One day for ability testing and one day for achievement testing on pre-determined district testing days.
3. A school psychologist administers the Woodcock Johnson Test of Cognitive Abilities (WJ-COG) test to the student on the first scheduled testing day.
4. If the student scores less than 115 on the WJ-COG, the Instructional Specialist for Gifted Education or the Elementary Curriculum Coordinator contacts parent to determine if further testing is requested. If no further testing is requested, the Instructional Specialist for Gifted Education or Elementary Curriculum Coordinator cancels the second scheduled testing appointment and completes the abbreviated Iowa Acceleration Scale Summary form.
5. If student scores 115 or greater on the WJ-COG or further testing is requested, the Instructional Specialists for Gifted Education or Elementary Curriculum Coordinator calls parent and:
  - a. Confirms second scheduled appointment for academic testing on the second predetermined testing day;
  - b. Interviews parents to obtain answers to Iowa Acceleration Scale Section II: School History and Section IX: Interpersonal Skills question #15;
  - c. Schedules appointment for team meeting on the final predetermined day set aside for early kindergarten entrance meetings.
6. On the second scheduled testing day, the school psychologist administers the following sections of the Woodcock Johnson Test of Achievement III NU: Math – Applied Problem Solving (Test 10), Reading – Letter-Word Identification (Test 1), Oral Language – Picture Vocabulary (Test 14), Written Language – Spelling (Test 7).
7. Raw scores are entered into the software that accompanies the Woodcock Johnson Test of Achievement to obtain a percentile ranking for the student’s current age (achievement) and for student’s proposed grade level (aptitude). Use K.0 as the proposed grade level.
8. The school psychologist prints score report and sends it to the Instructional Specialist for Gifted Education or the Elementary Curriculum Coordinator so the Iowa Acceleration Scale can be completed.
9. The school psychologist completes the Woodcock Johnson III Parent Summary template, developed by district psychologists, and brings copies to distribute at the team meeting.

10. The Instructional Specialist for Gifted Education or the Elementary Curriculum Coordinator calls the preschool office to obtain answers to appropriate questions from the Iowa Acceleration Scale Section VII: School and Academic Factors, Section VIII: Developmental Factors, Section IX: Interpersonal Skills.
11. The Instructional Specialists for Gifted Education or Elementary Curriculum Coordinator completes the Iowa Acceleration Scale Form and Iowa Acceleration Scale Summary and Planning Record.
12. The second Friday in June (or alternate day designated by the Instructional Specialist for Gifted Education) will be the day to hold meetings with the Acceleration Team (Instructional Specialist for Gifted Education, Psychologist, Building Administrator, and Parent) to make recommendation. If late forms are received, it may be necessary to repeat this process in August, also.
13. If the team recommends acceleration, the Instructional Specialist for Gifted Education completes a Written Acceleration Plan (WAP) for the child. This may be done at the Acceleration Team meeting.
14. If team recommends acceleration, a follow-up transition meeting is scheduled for the Acceleration Team. This should occur after the 9 week transition period.
15. District keeps the original IAS Form. IAS Summary and Planning Record are kept in the child's cum file.

(Approval Date: December 20, 2012)