

Fairfield City School District:  
Excellence, preparation for life, opportunities for all!

**FAIRFIELD CITY SCHOOL DISTRICT**  
**BOARD OF EDUCATION MEETING AGENDA**

**AUGUST 4, 2011**

**WORK SESSION, 6:30 PM**  
**INTERMEDIATE SCHOOL 2<sup>ND</sup> FLOOR CAFETERIA**

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CALL TO ORDER

ROLL CALL

\_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Ko**    \_\_\_\_\_ **Morris**    \_\_\_\_\_ **Murray**    \_\_\_\_\_ **Shorter**

PLEDGE OF ALLEGIANCE

PRESENTATIONS

A. Presentation on College and Career Readiness committee – Roger Martin

ITEM FOR BOARD DISCUSSION

A. Recommended classified staffing reductions – Chad Lewis

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel -- Certificated

1. Resignations

- a. Elizabeth Duncan, Middle, Intervention Specialist  
(effective at the end of the 2010-2011 school year; for personal reasons)
- b. Dan Garner, Freshman, Football (effective with the 2011-12 school year; to accept another position within the district)

2. Employment

- a. Marla Biondo, Intermediate, 6<sup>th</sup> grade Science, 50%  
(recommended for a new one-year limited teaching contract for the 2011-2012 school year, effective August 19, 2011; for a replacement position)
- b. Meghan Crothers, District, Intern School Psychologist  
(recommended for a new one-year intern school psychologist contract for the 2011-2012 school year, effective August 19, 2011; reimbursed by the state)
- c. Ashley Dean, Intermediate, 6<sup>th</sup> grade Science, additional 50% contract  
(effective with the 2011-2012 school year; this brings her new two-year contract to 100% status; for a replacement position)

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- d. Mary Edwards, Intermediate, 6<sup>th</sup> grade Language Arts  
(recommended for a new one-year limited teaching contract for the 2011-2012 school year, effective August 19, 2011; for a replacement position)
  - e. Craig Harden, Middle, Guidance Counselor  
(recommended for a new one-year limited teaching contract for the 2011-2012 school year, effective August 19, 2011; for a replacement position)
  - f. Deena Hill, Freshman, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2011-2012 school year, effective August 19, 2011; for a replacement position)
  - g. Joni Jackson-Martin, Senior High, Chemistry  
(recommended for a new one-year limited teaching contract for the 2011-2012 school year, effective August 19, 2011; for a replacement position)
  - h. Kyle Jamison, Senior High, Math  
(recommended for a new one-year limited teaching contract for the 2011-2012 school year, effective August 19, 2011; for a replacement position)
  - i. Rebekah Kriek, Senior High, Math  
(recommended for a new one-year limited teaching contract for the 2011-2012 school year, effective August 19, 2011; for a replacement position)
  - j. Erin MacLeod, Senior High, Science  
(recommended for a new one-year limited teaching contract for the 2011-2012 school year, effective August 19, 2011; for a replacement position)
  - k. Molly McNeil, District, Intern School Psychologist  
(recommended for a new one-year intern school psychologist contract for the 2011-2012 school year, effective August 19, 2011; reimbursed by the state)
  - l. Allyson Schnepfer, Middle, 8th grade Math  
(recommended for a new one-year limited teaching contract for the 2011-2012 school year, effective August 19, 2011; for a replacement position)
  - m. Jennifer Skirvin, Freshman, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2011-2012 school year, effective August 19, 2011; for a replacement position)
  - n. Brian Smith, Intermediate, 6<sup>th</sup> grade Language Arts  
(recommended for a new one-year limited teaching contract for the 2011-2012 school year, effective August 19, 2011; for a replacement position)
  - o. Larissa Smith, Freshman, Assistant Principal  
(recommended for a new two-year administrative contract effective August 1, 2011 through June 30, 2013, for 213 days, on the certificated administrative salary range 2, for a replacement position)

- p. Latrice Watkins, Intermediate, 5<sup>th</sup> grade Math  
(recommended for a new one-year limited teaching contract for the 2011-2012 school year, effective August 19, 2011; for a replacement position)

- q. Extracurriculars 2011-12

**Freshman**

Ken Meibers, Football

**Middle**

Dan Beck, Golf Coach, Boys 7<sup>th</sup>/8<sup>th</sup>

Ryan Cropper, Volleyball, 7<sup>th</sup>/8<sup>th</sup>

Ashley Cundiff, Cheer Coach 7<sup>th</sup>/8<sup>th</sup>

Rachel Conley, Cheer Coach 7<sup>th</sup>/8<sup>th</sup>

**Intermediate**

Linda Burwinkel, Department Head Math Gr 5, 50%

Angie Ling, Department Head Math Gr 5, 50%

Christy Munafo, Department Head Language Arts Gr 5

Wendy Proffitt, Department Head Language Arts Gr 6

Kara Ravancho, Department Head Special Education Gr 5

Kristin Sims, Department Head Social Studies Gr 6

Holly Templeton, Department Head Social Studies Gr 5

Heather Wright, Department Head Science Gr 5

**East**

Jennifer Hoffman, Unit Leader Preschool/Kindergarten

**South**

Heather Stehlin, Unit Leader Preschool/Kindergarten

- r. Online Instructors

John Schmitt

Tim Viox

Regina Williams

(The above-noted persons are recommended for employment as online instructors as needed at the rate of \$24.34 per hour for the 2011-2012 school year.)

- s. Volunteer

Jeremy Young, Freshman Football

(The above-noted person is recommended for approval as volunteer coach for the 2011-2012 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations: \_\_\_\_\_; 2nd \_\_\_\_\_**

**(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)**

\_\_\_\_\_ **Kearns**      \_\_\_\_\_ **Ko**      \_\_\_\_\_ **Morris**      \_\_\_\_\_ **Murray**      \_\_\_\_\_ **Shorter**

**President declares motion \_\_\_\_\_.**

**B. Personnel -- Classified**

**1. Resignations**

- a. Wauneta Foster, Intermediate, Educational Assistant-Correction from 7/11/2011 Agenda  
(effective the end of the day July 31, 2011; for retirement purposes)
- b. Pamela Ledford, Sr. High, Custodian  
(effective the end of the day July 31, 2011; for disability retirement purposes)
- c. Raymonde Thompson, Sr. High, Educational Assistant  
(effective the end of the 2010 – 2011 school year; for personal reasons)

**2. Leaves of Absence**

- a. Michael Furginson, Sr. High, Custodian  
(effective July 1, 2011 through August 31, 2011; extension of unpaid workers compensation)
- b. Patricia Samples, Central, Educational Assistant  
(effective August 19, 2011 through November 30, 2011; unpaid personal medical)

**3. Promotion**

- a. Patricia Welshans, North, Cook  
Promoted to Freshman, Head Cook, effective August 1, 2011

**4. Reduction In Force:**

- a. Elimination of thirteen (13) Custodian positions, effective August 22, 2011
- b. Elimination of one (1) HVAC technician position, effective August 12, 2011
- c. Reduction of workdays for all 189 day Educational Assistant positions to 185 workdays per year

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- d. Reduction of workdays for all 153 day Educational Assistant positions to 150 workdays per year
  - e. JoAnn Allen, Transportation, Bus Driver  
(effective the end of the 2010 – 2011 school year; for District financial reasons)
  - f. Candace Bader, North, Educational Assistant  
(effective the end of the 2010 – 2011 school year; for District financial reasons)
  - g. Gareth Beynon, Transportation, Bus Driver  
(effective the end of the 2010 – 2011 school year; for District financial reasons)
  - h. Charles Bowling, Transportation, Bus Driver  
(effective the end of the 2010 – 2011 school year; for District financial reasons)
  - i. Eileen Clines, Intermediate, Clerk IV  
(effective the end of the 2010 – 2011 school year; for District financial reasons)
  - j. Timothy Duffie, Transportation, Bus Driver  
(effective the end of the 2010 – 2011 school year; for District financial reasons)
  - k. Jenny Haley, Transportation, Bus Driver  
(effective the end of the 2010 – 2011 school year; for District financial reasons)
  - l. Jeanne Jones, Sr. High, Data Entry II  
(effective the end of the 2010 – 2011 school year; for District financial reasons)
  - m. Sharon Leonhardt, North, Educational Assistant  
(effective the end of the 2010 – 2011 school year; for District financial reasons)
  - n. Kristina Morris, Transportation, Bus Driver  
(effective the end of the 2010 – 2011 school year; for District financial reasons)
  - o. Ronald Muskopf, Transportation, Bus Driver  
(effective the end of the 2010 – 2011 school year; for District financial reasons)
  - p. Larry Perkins, Transportation, Bus Driver  
(effective the end of the 2010 – 2011 school year; for District financial reasons)
  - q. Thomas Porter, Transportation, Bus Driver  
(effective the end of the 2010 – 2011 school year; for District financial reasons)
  - r. Kenneth Rice, Transportation, Bus Driver  
(effective the end of the 2010 – 2011 school year; for District financial reasons)
  - s. Victoria Riley, Central, Educational Assistant  
(effective the end of the 2010 – 2011 school year; for District financial reasons)

- t. Lillie Singletary, Middle, Educational Assistant  
(effective the end of the 2010 – 2011 school year; for District financial reasons)
- u. Maria Smith, Transportation, Bus Driver  
(effective the end of the 2010 – 2011 school year; for District financial reasons)
- v. Jeffrey Stegman, Transportation, Bus Driver  
(effective the end of the 2010 – 2011 school year; for District financial reasons)
- w. Michelle Swoboda, Transportation, Bus Driver  
(effective the end of the 2010 – 2011 school year; for District financial reasons)
- x. Mary Wyatt, District Maintenance, Crossing Guard  
(effective the end of the 2010 – 2011 school year; for District financial reasons)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

**(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)**

\_\_\_\_\_ **Kearns**      \_\_\_\_\_ **Ko**      \_\_\_\_\_ **Morris**      \_\_\_\_\_ **Murray**      \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

#### ADDITIONAL ITEMS FOR BOARD DISCUSSION

- A. Update on “Race to the Top” – Roger Martin
- B. Financial Review Committee – update on assigned action steps – Chad Lewis
- C. Update on HB 264 projects – Chad Lewis
- D. November levy

#### COMMUNICATION REGARDING NOVEMBER LEVY

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

#### ITEMS FOR BOARD ACTION

- A. Recommend authorization of persons employed in the following positions by the Board to dispense prescription medication to students as needed provided that these persons have successfully completed a drug administration training program conducted by a licensed health professional:
  - Administrators
  - Building secretaries
  - Building clerks

- Identified teachers designated to dispense medication while accompanying students on a field trip or other off-site school event

(Approval of this recommendation brings the Board into compliance with HB 1. The persons noted above are in addition to school nurses and school RNs who dispense prescription medication to students per their job descriptions and state licenses.)

B. Recommend approval of the following resolution:

RESOLUTION DECLARING THAT A CASE OF URGENT NECESSITY EXISTS AND AUTHORIZING ENTERING INTO A CONTRACT WITHOUT ADVERTISING OR COMPETITIVE BIDDING FOR THE PURCHASE OF PLAYGROUND EQUIPMENT FOR EAST, SOUTH AND WEST ELEMENTARY SCHOOLS

WHEREAS, due to the addition of Preschool and Kindergarten students at East, South and West Elementary Schools, it is necessary to upgrade and/or improve the playground equipment to meet the needs and/or specifications for Preschool and Kindergarten students, and,

WHEREAS, the upgrade and/or improvements must be accomplished prior to the beginning of the 2011 – 2012 school year,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Fairfield City School District, County of Butler, State of Ohio, that:

SECTION 1. It is found and determined pursuant to ORC 3313.46 that there is an urgent necessity for the upgrade and/or improvement of the playground equipment at East, South and West Elementary Schools.

SECTION 2. It is further found that compliance with the procedure for advertisement and competitive bidding prescribed by ORC 3313.46 would delay the commencement of said upgrade and/or improvements for an excessive period of time causing an additional burden on the district.

SECTION 3. The Treasurer and the President of the Board are hereby authorized to contract without advertising and competitive bids with:

Pete DeLois’ Recreations Outlet  
885 State Route 28  
Milford, OH 45150

For the purchase of playground equipment for East, South and West Elementary Schools in an amount not to exceed \$44,349.10.

SECTION 4. It is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that results in such action were adopted in meetings open to the public, in compliance with all legal requirements including ORC 121.22.

**Motion to accept the recommendations: \_\_\_\_\_; 2nd \_\_\_\_\_**

**(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)**

\_\_\_\_\_ **Kearns**      \_\_\_\_\_ **Ko**      \_\_\_\_\_ **Morris**      \_\_\_\_\_ **Murray**      \_\_\_\_\_ **Shorter**

**President declares motion \_\_\_\_\_.**

C. Recommend approval of the resolution determining to proceed to levy a tax in excess of the ten-mill limitation to be placed on the November 8, 2011, ballot.

RESOLUTION DETERMINING TO PROCEED TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION

WHEREAS, this Board of Education has heretofore declared the necessity of levying a tax in excess of the ten-mill limitation for the benefit of this School District pursuant to the provisions of Section 5705.21 of the Ohio Revised Code for the purpose of current operating expenses; and

WHEREAS, pursuant to Section 5705.03 of the Ohio Revised Code, this Board of Education has heretofore certified to the County Auditor a Resolution requesting the County Auditor to certify to this Board of Education the total current tax valuation of this School District and the dollar amount of revenue that would be generated by ( ) mills per year as specified in such Resolution, and this Board of Education has received the certification of the County Auditor that such total current tax valuation is \$1,426,517,520 and that such dollar amount of revenue is \$per year (a copy of such certification is attached hereto as Exhibit A);

NOW THEREFORE, BE IT RESOLVED by the Board of Education of the Fairfield City School District (herein the "School District"), County of Butler, Ohio, two thirds of all the members elected thereto concurring:

SECTION 1. That it is hereby declared that the amount of taxes which may be raised in this School District within the ten mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of this School District.

SECTION 2. That pursuant to the provisions of Section 5705.21 of the Ohio Revised Code, it is necessary to levy a tax in excess of such ten mill limitation for the purpose of providing necessary funds for current operating expenses, at the rate not exceeding ( ) mills for each one dollar (\$1.00) of valuation, which amounts to (\$ ) for each one hundred dollars (\$100.00) of valuation, for a continuing period of time.

SECTION 3. That the question of the adoption of said tax levy shall be submitted to the electors of the school district at the election to be held on November 8, 2011, and if said levy is approved by a majority of said electors such tax shall first be placed upon the 2011 tax list and duplicate, for first collection in calendar year 2012.

SECTION 4. That the form of the ballot to be used at said election shall be substantially as follows:

PROPOSED TAX LEVY
FAIRFIELD CITY SCHOOL DISTRICT
A majority affirmative vote is
NECESSARY FOR PASSAGE

A tax for the benefit of the Fairfield City School District, County of Butler, Ohio, for the purpose of CURRENT OPERATING EXPENSES at a rate not exceeding ( ) mills for each one dollar (\$1.00) of valuation, which amounts to cents (\$ ) for each one hundred dollars (\$100.00) of valuation, for a continuing period of time, beginning in 2011, first due in calendar year 2012.

Table with 2 columns and 2 rows. Top row: FOR THE TAX LEVY. Bottom row: AGAINST THE TAX LEVY.

SECTION 5. That the treasurer or assistant treasurer of this board of education be and is hereby directed to certify a copy of this resolution to the board of elections, not later than four o'clock (4:00) p.m. of the ninetieth (90th) day before the date of said election and to notify said board of elections to cause notice of the election on the question of levying said tax to be given as required by law.

SECTION 6. That it is found and determined that all formal actions of this board of education concerning and relating to the adoption of this resolution were adopted in an open meeting of this board of education; and that all deliberations of this board of education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Motion to accept the recommendation: \_\_\_\_\_; 2nd \_\_\_\_\_

\_\_\_\_\_ Kearns \_\_\_\_\_ Ko \_\_\_\_\_ Morris \_\_\_\_\_ Murray \_\_\_\_\_ Shorter

President declares motion \_\_\_\_\_.



**ANNOUNCEMENTS**

- August 16, 2011 – Kindergarten Parent Information Night, 6:30 PM, all elementary buildings
- August 18, 2011 – Board Meeting, 6:30 PM, FHS Catherine D. Milligan Community Room
- August 19, 2011 – Teachers report
- August 19, 2011 – East Elementary Open House, (specific times by grades), between 5:30-7:15 PM
- August 19, 2011 – South Elementary Open House, (specific times by grades), between 6:00-8:00 PM
- August 20, 2011 – Back to School Parade, 10:15 AM Check-in & lineup, Holiday Dr. & Magie Dr.
- August 22, 2011 – Opening Day meeting for staff, 8:00-11:00 AM
- August 22, 2011 – Central Elementary Open House, (specific times by grades), between 6:00-8:00 PM
- August 22, 2011 – North Elementary Open House, (specific times by grades), between 6:00-8:00 PM
- August 22, 2011 – West Elementary Open House, (specific times by grades), between 6:00-8:00 PM
- August 22, 2011 – 5<sup>th</sup> Gr. Open House (specific times by teams), between 4:30-8:00 PM,  
Intermediate School

**BOARD MEMBER COMMENTS**

**RECESS TO EXECUTIVE SESSION TO DISCUSS:**

- The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)
- Court Action 121.22 (G) (3) – Pending or Imminent Litigation
- Collective Bargaining 121.22 (G) (4)
- Security Arrangements 121.22 (G) (6)

**Motion to convene executive session:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Kearns** \_\_\_\_\_ **Ko** \_\_\_\_\_ **Morris** \_\_\_\_\_ **Murray** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President convenes executive session at** \_\_\_\_\_ **P.M.**

**President resumes regular meeting at** \_\_\_\_\_ **P.M.**

**ADJOURNMENT**

**Motion to adjourn:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Kearns** \_\_\_\_\_ **Ko** \_\_\_\_\_ **Morris** \_\_\_\_\_ **Murray** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President adjourns meeting at** \_\_\_\_\_ **P.M.**