

## **RELATIONS WITH PARENT ORGANIZATIONS**

The Board supports all organizations of parents whose objectives are to promote the educational experiences of District students. However, in using the name of the District or its schools and in organizing a group whose identity derives from a school(s) of the District, parent organizations share responsibility with the Board for the welfare of participating students.

Parent organizations desiring to use the name or offices of the District to organize students must obtain the approval of the Superintendent/designee as a prerequisite. Continued use of the school's name, logo, mascot, etc. is contingent upon compliance with all applicable Board policies and regulations. Parent organizations must not use the school's tax ID number.

Principals and staff members need to work closely with the officers of all parent organizations to provide a sustained system of activities that increase and enhance the educational opportunities for students. The activities must be integrated and balanced in accordance with the total District educational program and District goals and objectives and must comply with all State and local law and regulations. Annually by November 1st, parent organizations must submit to the Superintendent/designee the following:

- by-laws
- list of the Board members of the parent organization
- tentative goals, objectives, projects and/or activities for the school year
- fund-raising plans for the school year

Annual reports on income, expenses, and balance sheets will be available for review by the District Treasurer on or before July 1<sup>st</sup>, and by the Superintendent/designee within a reasonable time during normal business hours when so requested. Should the goals, objectives, projects, activities, and/or fund-raising plans change during the school year, the Superintendent/designee is to be advised before any final revisions are made.

Parent organizations that wish to construct anything on school property must have the permission of the Superintendent/designee in advance of the construction project. The organization must provide the Board, in writing, proof of financial stability and that funds are available for the construction project. Structures constructed on school property must be donated to Fairfield City Schools for insurance and maintenance purposes.

Acceptance of donated equipment or materials may depend upon the compliance with, or experience related to, the Board's policy of standardizing materials and equipment. Donated equipment or materials accepted by the Board become District property and fall under District maintenance, insurance, and storage guidelines and responsibility. Equipment or materials retained under ownership of parent organizations/Booster organizations do not fall under District maintenance, insurance, or storage guidelines and responsibility but remain the responsibility of the parent organization/Booster organization.

(Adopted: October 19, 2006)

LEGAL REFS.: ORC 3313.17; 3313.20; 3313.36; 3313.47

CROSS REF.: AE, School District goals and Objectives  
KH, Public Gifts to the District  
KI, Public Solicitations in the Schools  
KJ, Advertising in the Schools  
KMB, Relations with Booster Organization