

**PROCEDURES FOR ADMISSION OF NONRESIDENT STUDENTS
PLACED IN FOSTER CARE**

Upon receipt of oral notice from a placing entity that a nonresident student from another county will be placed in a certified foster home within the District, the following procedures shall be followed.

1. Upon receipt of oral communication that a foster child will attend a school within the District as a result of placement in a foster home within the District by a private or governmental entity, or upon presentation of a foster student for registration and/or entry into school, the placing entity will be directed to communicate with the principal of the school in which the student will be enrolling prior to the District authorizing the student's actual enrollment.
2. In that communication with the principal, a representative of the placing entity shall orally provide the following information regarding the foster student:
 - a. safety and well-being concerns regarding the student and the other students, teachers, and personnel of the school;
 - b. a brief description of the reasons the child was removed from the home;
 - c. the name of the contact person for the placing entity that is directly responsible for monitoring the child's placement;
 - d. the telephone number of the placing entity and, if the student is in the temporary, permanent, or legal custody of a private or government entity other than the placing entity, the telephone number of the entity with custody;
 - e. the previous school district attended by the student; and,
 - f. the last known address of the student's parents.
3. Upon the principal's receipt of the information noted in section 2. above during the oral communication from a representative of the placing entity, the foster student will be enrolled in school.
4. No later than five (5) days after a representative of the placing entity orally provides the information noted in section 2. above, the placing entity will provide the same information in writing to the principal of the school in which the student will be enrolled.

It is advisable that this procedure be followed with foster students who are residents of the county and are placed with a foster caregiver within the district.

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