

## SPECIAL USE OF SCHOOL BUSES

Buses owned by the Board will be used primarily for the purpose of transporting students and school personnel for school-approved activities. They will be available to all classes, groups or organizations within the District's schools in accordance with the following:

1. The use of District-owned buses will be scheduled through the transportation office.
2. Fees for the use of the District-owned buses will be established and made part of the District regulations.
3. The drivers of the District-owned buses must possess valid licenses as required by law.
4. The drivers of the District-owned buses will ensure (1) that the buses are not overloaded, (2) that students conduct themselves in a safe and orderly manner while in the buses, and (3) that the District-owned buses are operated in a safe and lawful manner.
5. The drivers of the District-owned buses will be responsible for reporting in writing to the transportation office the condition of buses, particularly any need for repair or servicing.

[Adoption date: September 25, 1995]

LEGAL REFS.: ORC 3327.01; 3327.05; 3327.10; 3327.13; 3327.14; 3327.15

CROSS REF.: IICA, Field Trips