

PURCHASING

The function of purchasing is to serve the educational program by providing the necessary supplies, equipment and services.

The Board declares its intention to purchase competitively without prejudice and to seek maximum educational value for every dollar expended.

The acquisition of supplies, equipment and services will be centralized in the Administrative Assistant for Business Affairs office, which functions under the supervision of the Administrative Assistant for Business Affairs through whose office all purchasing transactions are conducted.

The Board assigns the Administrative Assistant for Business Affairs the responsibility for the quality and quantity of purchases made. The Administrative Assistant for Business Affairs is charged with the responsibility to ensure that all purchases do not exceed appropriations and that they are consistent with the approved educational goals and programs of the District.

[Adoption date: February 20, 2003]

LEGAL REFS: ORC 3313.171; 3313.172; 3313.33; 3313.37; 3313.46
 3319.04
 3327.08
 5705.41
 Ohio CONST. art. VIII, § 4