

NOTIFICATION OF BOARD MEETINGS

Due notice of all official meetings of the Board will be given to the press, the public and all Board members.

Organizational Meeting: Notice of organizational meetings, including any special or regular meeting following the organizational meeting, will be given in the same manner as notice for regular and special meetings of the Board (see below).

Regular Meetings: At the time of the organizational meeting, the Board shall fix the time and place of regularly scheduled meetings. The Treasurer shall maintain a schedule of such regular meetings which shall be available to the public. Notice of any change in time or place of regular meetings will be given to the media and those requesting advance personal notice at least 48 hours prior to the meeting.

Special Meetings: A special meeting may be called by the President, the Treasurer or any two members of the Board by serving written notice of the time and place of the meeting upon each Board member at least 48 hours before the date of the meeting. The notice must be signed by the officer or members calling the meeting. Notice by mail is authorized.

The Board will not hold a special meeting unless it gives at least 24 hours advance notice to the news media that have requested notification, except that, in the event of any emergency, the number of members calling the meeting will notify the media which have requested notification immediately of the time, place and purpose of the meeting.

Personal Notice of Meetings: Any person who wishes to receive advance personal notice of any change in time or place of a regular or special meeting of the Board, may receive the advance notice by requesting that the Treasurer include his/her name on a mailing list and by providing the Treasurer with a supply of stamped, self-addressed envelopes.

[Adoption date: September 25, 1995]

LEGAL REFS.: ORC 121.22
3313.15; 3313.16