

TIMELINE FOR SCHEDULING INCOMING 10-12 GRADERS FOR THE 2012-2013 SCHOOL YEAR

January, 2012

RECOMMENDATION DAY

Students will be issued a scheduling form and a current transcript to take with them to each of their classes. Teachers will take time to meet with each student individually and discuss course options and opportunities for next year. Teachers will also discuss appropriate student placement and levels. Teachers will review prerequisites with students. The Program of Studies may be accessed online or in hard copy format.

Students will return their yellow scheduling form signed by their parent/guardian to their first period teacher.

Counselors will begin to meet individually with students during their English Class to schedule. Students need to have had their schedule sheet previously turned in to their first period teacher.

March, 2012

Counselors travel to Fairfield Freshman School to schedule students for their 10th grade year.

Parent Conferences: Parents can schedule to meet with counselors, teachers, and department chairpersons to review student course selections and plans for next year.

May 23, 2012

Last day for students to change course requests for fall 2012. Students can meet with counselor and with parent approval can make changes. Any changes after this time require the process described below.