

## TESTING PROGRAMS

The Board believes that a program of group testing can provide a meaningful source of information about the adopted curriculum and overall student achievement. The Board, therefore, authorizes a program of group testing:

1. to evaluate strengths and weaknesses of current curriculum and instruction and to identify areas needing change;
2. to compare achievement of District students with achievement of a sample population as one means of evaluating student growth;
3. to provide a degree of diagnostic instructional information to teachers about the group(s) of students with whom they work;
4. to provide general information about a student's probable aptitude for school-related tasks, and
5. to provide one basis for a longitudinal study of student achievement and proficiency.

The District will administer all tests required by the state of Ohio in addition to group tests selected to be administered district-wide.

Information gained through the use of group tests is used to design educational opportunities for student to better meet their individual and collective needs. The Board views such information gathering as a primary function of the public schools. Individual permission of parents is not required for the administration of these group tests.

The Board recognizes that all tests provide only a limited source of information about an individual student. Information drawn from group tests is therefore used only in conjunction with all other information available about a student in advising the student or assisting the student in improving his/her work.

Each disabled student is considered individually as to how he/she participates in the proficiency testing program and achievement/ability testing program.

The Board directs the Superintendent, or designee, to return test enrollment forms sent by the testing contractor of the State Department of Education within the enrollment period designated.

It is the responsibility of each certified staff member to familiarize himself/herself with and follow state and district requirements regarding security and ethical administration of all standardized tests, including procedures for reporting observed and suspected violations of test security policy.

The administration will communicate to all appropriate staff at least once annually the following: standards for determining what is unethical or inappropriate practice when administering tests; how the standards and/or procedures will be monitored, what sanctions will be imposed, and in what circumstances such sanctions will apply; security

procedures for all assessments; and procedures for investigating any complaint, allegation, and/or concern about inappropriate practices. The administration has developed guidelines for the secure storing of testing instruments.

The District receives the results of the state mandated proficiency/achievement tests or the ability/achievement tests from the scoring company. The results will be sent home to the parent(s) or guardian(s) accompanied by a letter explaining the scores and whether or not intervention is needed.

Records of the results of group tests shall be maintained in accordance with the Board's policy on student records.

(Adoption date: September 21, 2006; revised September 20, 2007)

LEGAL REFS.: ORC 3319.32; 3319.321  
OAC 3301-35-02  
CROSS REFS.: AFE, Evaluation of Instructional Programs (Also IM)  
IGBA, Programs for Disabled Students  
JO, Student Records