

BIDDING REQUIREMENTS

Contracts for construction or demolition of buildings or for any improvements or repairs will be let in compliance with Ohio law.

The Administrative Assistant for Business Affairs will assemble the proper specifications and make the necessary arrangements for public bidding and price quotations. The Treasurer will receive the bids and record them. The Superintendent will make recommendations to the Board. Upon approval by the Board, he/she will process purchase orders to those bidders awarded contracts and notify the other bidders of the results of the bidding.

[Adoption date: February 20, 2003]

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| LEGAL REFS: | ORC | 153.54 |
| | | 3313.46 |
| | | 3319.04 |
| | | 3327.08 |