

CERTIFICATED STAFF WORK LOAD

Teaching Load

Assignment of personnel to schools shall be the responsibility of the Superintendent. Specific assignments in schools are the responsibility of the building principal. Assignments for personnel shall be such that work loads are equalized within practical limits. The limits shall be based upon the maintenance of as high a quality of instruction in each class as finances will permit .

Extracurricular Activities

Teachers are expected to serve as advisors or sponsors of extracurricular activities as assigned by the principals.

Supervision

A teacher shall be required to take turns with other staff members at special duty assignments. The principal has the responsibility for assigning such duties.

Duty-Free

Instructional planning time is an essential ingredient for good instruction. In order to allow time for planning during the school day, the Superintendent shall work with principals in order to schedule for each teacher a duty-free period.

Materials and Resources

The Superintendent shall recommend acquisition of material aids to supplement instruction. Staff members shall be encouraged to suggest the use of any resources available for adding to or improving the curriculum.

Educational Assistants as Assigned to Certificated Staff

1. Educational assistants may be assigned to assist members of the instructional staff in carrying out their duties and responsibilities, pursuant to provisions of Ohio School Statutes. Educational permits are issued by the Ohio Board of Education.

[Adoption date: September 25, 1995]