

PART-TIME AND SUBSTITUTE CERTIFICATED STAFF EMPLOYMENT

All certificated personnel serving as substitute teachers or in part-time positions will be recommended by the Superintendent for appointment by the Board. The rates of pay for such employment will be recommended by the Superintendent and established by the Board.

The employment of substitute teachers will be centralized for the District in the office of the Superintendent. Candidates selected will be recommended to the Board for placement on the list of approved substitutes. The Superintendent or designee will assume responsibility for the scheduling of substitutes from the approved list as needed.

Building principals will develop regulations for substitute teachers to guide them in the performance of their duties. The regulations will be approved by the Superintendent.

[Adoption date: September 25, 1995]

LEGAL REFS.: ORC 3317.13
3319.08; 3319.10; 3319.13

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