

STAFF GIFTS AND SOLICITATIONS

No employee may solicit or accept, either directly or indirectly, any gift, donation, gratuity or favor with any substantial economic value, or which might reasonably be interpreted by normal community standards as being of such nature that it could affect his/her impartiality or judgment.

Soliciting From School Personnel

No persons shall sell or offer for sale within school buildings or on school property any articles or services or solicit contributions except those approved by the Superintendent or the Board. This regulation does not prohibit any school activity authorized by the school administration.

Solicitations By School Personnel

The Superintendent annually approves all solicitations which are to be permitted in the schools. No organization may solicit funds of staff members in the schools, nor may anyone distribute flyers or other materials related to fund drives through the schools, without the prior approval of the Superintendent.

Employees may not engage in the sale of products to the schools, even if the proceeds of such sales are intended for charitable or civic purposes; no staff member will collect any money or distribute any fund-raising literature without the expressed approval of the Superintendent.

Gifts

The Board authorizes the expenditure of public funds to purchase meals, refreshments, and favors for employees and Board members in the completion of their responsibilities. The Board believes that such expenditures are necessary, on occasion, to further a public purpose in the general operation of the District. Such public purpose includes, but may not be limited to, employee development activities, employee recognition activities and certain routine meetings that may be enhanced by such amenities.

Such expenditures shall be consistent with the Board's purchasing policy and within the appropriate limits established by the Board.

Presentation of gifts to, and the arrangement of social affairs for, employees leaving the system are governed by the following.

1. Each building principal appoints, or employees may volunteer for, a small social committee to plan social affairs such as teas and luncheons.

2. Any gifts to be presented to departing employees by their respective groups are at the discretion of the group involved.

Travel Vendor Compensation

Any compensation or other consideration with any substantial economic value, paid by a private travel vendor to a District official or employee, after the official or employee has participated in selecting the vendor to provide a field trip, is considered “public money” and must be returned to the District.

All travel arrangements must be in compliance with District field trip regulations and approved by the Superintendent or his/her designee.

No student of the public schools shall be solicited by teachers or others to contribute funds or to work for any organization not directly under the control of the school authorities.

[Adoption date: November 16, 2000]

LEGAL REF.: ORC 117.10

ORC 3313.81; 3313.811

ORC 3315.15

ORC 3329.10

CROSS REFS.: IGDG, Student Activities Funds Management

IICA, Field Trips

JL, Student Gifts and Solicitations