

## BOARD-STAFF COMMUNICATIONS

The Board wishes to maintain open channels of communication with the staff. The basic line of communication will be through the Superintendent.

### Staff Communications to the Board

All communications to the Board or any of its subcommittees from staff members will be submitted through the chain of command. Staff members are also reminded that Board meetings are public meetings and that they provide an excellent opportunity to observe, firsthand, the Board's deliberations.

### Board Communications to Staff

All official communications, policies and directives of staff interest and concern will be communicated to staff members through the chain of command. The Superintendent and Treasurer will develop appropriate methods to keep staff members fully informed of the Board's problems, concerns and actions.

### Visit to Schools

Board members must recognize that their presence in the schools could be subject to a variety of interpretations by school employees; therefore, if a visit to a school or classroom is being made for other than general interest, Board members will inform the Superintendent of such visit and make arrangements for visitations through the principals of the various schools. Board members will indicate to the principal the reason(s) for the visit. Official visits by Board members will be carried on only under Board authorization.

[Adoption date: September 25, 1995]

LEGAL REF.: ORC 3313.20

CROSS REF.: GBM, Staff Complaints and Grievances