

The Board of Education of the Fairfield City School District in the County of Butler, State of Ohio, held a Work Session on the 7<sup>th</sup> day of June 2007 at the Fairfield High School Community Room.

The meeting was called to order by the President at 5:00 pm.

ROLL CALL – Present: Mr. Ball, Mr. Engel, Dr. Morris, Mr. Murray, & Mrs. Wenning

Absent: None

Also present: Mr. Hare, Mr. Amodio, & Mrs. Lane

Mr. Clemmons arrived at 5:05 pm.

#### PLEDGE OF ALLEGIANCE

#### ITEMS FOR BOARD DISCUSSION

- A. Mentor for Cathy Milligan  
Dan Hare shared the requirements of an alternative Superintendent's license.
- B. Rapid Notification System  
Dave Foster gave an overview of the Rapid Notification System process. CINTECH presented a demonstration of the Rapid Notification System to the Board. The parent population of the Fairfield City School District could be notified within an hour. The five year cost would be \$46,125.
- C. School & Community Relations Position  
The Board discussed the expectations of the Public Relations position. Should this position be responsible to maintain the website?

Mrs. Wenning asked if we are willing to spend more money to update the website.

Dr. Morris would rather not have the Public Relations position handle the website.

Mr. Murray could see the Technical Director handling the technical aspect of the website and the PR person handling the content.

Mr. Murray would like to see a student based Web Club.

Mr. Engel stated that the number one qualification of this position should be getting along with the press.

Beth Wagner was asked to share her thoughts on the PR position with the Board.

- D. Athletic Training Complex construction tour  
The Board took a tour of the Athletic Training Complex.

SUPERINTENDENT'S RECOMMENDATION

A. Personnel – Certificated

07-84 EMPLOYMENT/RESIGNATIONS FOR 2007-2008/RESIGNATIONS FOR EXTRA CURRICULAR 2007-2008 POSITIONS/UNPAID LEAVES OF ABSENCE

MOTION – Moved by Mr. Ball to approve the following:

1. Employment

- a. Michael Albrecht, District, Intern School Psychologist  
(recommended for a new one-year intern school psychologist contract effective August 27, 2007, for a replacement position reimbursed by the state)
- b. Megan Carroccio, Central Elementary, 1<sup>st</sup> Grade  
(recommended for a new one-year teacher's contract effective August 27, 2007, for the 2007-2008 school year; for an additional position)
- c. Leah Eggleton, Central Elementary, 2<sup>nd</sup> Grade  
(recommended for a new one-year teacher's contract effective August 27, 2007, for the 2007-2008 school year; for an additional position)
- d. Lindsey Emrick, Middle School, Intervention Specialist  
(recommended for a new one-year teacher's contract effective August 27, 2007, for the 2007-2008 school year; for a replacement position)
- e. Christine Herman, North Elementary, Intervention Specialist  
(recommended for a new one-year teacher's contract effective August 27, 2007 for the 2007-2008 school year; for a replacement position)
- f. Patricia Lehman, North Elementary, Intervention Specialist  
(recommended for a new one-year teacher's contract effective August 27, 2007 for the 2007-2008 school year; for a replacement position)
- g. Amy Mahaffey, High School, Language Arts  
(recommended for a new one-year teacher's contract effective August 27, 2007 for the 2007-2008 school year; for a replacement position)
- h. Melissa McNutt, Intermediate, 5th Grade Language Arts  
(recommended for a new one-year teacher's contract effective August 27, 2007 for the 2007-2008 school year; for a replacement position)
- i. Angelica Persiani, West Elementary, 3rd Grade  
(recommended for a new one-year teacher's contract effective August 27, 2007 for the 2007-2008 school year; for a replacement position)

- j. Mindy Reed, High School, French, additional 50%  
(effective for the 2007-2008 school year; Ms. Reed currently holds a 50% continuing contract with the District. Approval of this recommendation brings her to 100% continuing contract status; for a replacement position)
- k. Katherine Riegel, Middle School, Science  
(recommended for a new one-year teacher's contract effective August 27, 2007 for the 2007-2008 school year; for a replacement position)
- l. Tracey Williams, West Elementary, RN  
(recommended for a new one-year teacher's contract effective August 27, 2007 for the 2007-2008 school year; for a replacement position)
- m. Erin Young, West Elementary, 1<sup>st</sup> Grade  
(recommended for a new two-year teacher's contract effective August 27, 2007 for the 2007-2008 school year; for a replacement position; an internal transfer filled the new 2<sup>nd</sup> grade position)
- n. Speech Language Pathologist for Life Skills and Extended School Year  
(Special Education summer programs)  
(The following person is recommended for employment as a speech language pathologist as needed at the rate of \$22.89 per hour for up to six hours per week for up to ten (10) weeks between June 4, 2007 and August 24, 2007. She will serve designated students in the Life Skills summer school program and for the Extended School Year services provided by our Special Services department.)

Melissa Kauffman

(all recommendations are contingent upon satisfactory submission of all required documents)

- o. Extra-curricular 2007-2008

**High School**

Jackie Bender, Tri-M (an additional 50%, brings her to 100%)  
Becky Doak, Assistant Softball  
Greg Dodge, Chess Team Coach  
Mark Gerstner, Assistant Track Coach  
Mark Gerstner, Head Coach Cross Country  
Mark Hafner, Assistant Sophomore Football  
Randy Hambrick, Athletic Director, Assistant  
Kelly Hartings, Dance Team Coach  
Allan Heim, Assistant Varsity Football  
Kris Hensley, Assistant Track Coach

Mikie Hubbard, Assistant Varsity Soccer, Boys  
Mark Jones, Assistant Varsity Golf, Boys  
Jason Laflin, Assistant Varsity Wrestling  
Jeff McCune, Head Coach Track, Varsity  
Cathy Ogilvie, Boys & Girls Diving Coach  
Patrick O'Leary, Assistant Varsity Soccer, Boys  
Larry Price, Head Coach Baseball, Varsity  
Larry Price, Head Coach Basketball Girls, Varsity  
Matt Reisner, Assistant Track Coach  
Mark Reiber, Assistant Varsity Football  
Gail Riehl, Head Coach, Golf, Girls  
Jeff Sims, Head Coach, Golf, Boys  
Brenda Stieger, Head Coach, Softball, Varsity  
Jenn Webb, Assistant Softball  
Jill Wilhelm, Tri-M (an additional 50%, brings her to 100%)

**Freshman**

Jackie Bender, Freshman Band Director Assistant (Co-Director)  
Jason Borowicz, Newspaper Advisor  
Robbin Eslinger, PEER Counseling Advisor (50%)  
Laura Hutchinson, Freshman Cheer Coach BB  
Laura Hutchinson, Freshman Cheer Coach Football  
Nancy Jackson, PEER Counseling Advisor (50%)  
Amy Piatt, Track  
Sherry Randall, Orchestra Director  
Brady Renners, Football  
Harvey Stansell, Assistant Wrestling  
Steve Tumbleson, Freshman Band Director Assistant (Co-Director)  
Steve Tumbleson, Jazz Band Combo Director  
Jenn Webb, Volleyball, Girls

**Middle School**

John Buel, Football 7th/8th Grade  
Leslie Burns, Basketball Girls 7th/8th Grade  
Anne Dollenmeyer, National Jr Honor Society  
Mark Grimes, Volleyball Coach 7th/8th Grade  
Ian Lubbers, Chess Club  
Michael Meiser, Track Middle School 7th/8th Grade  
Amy Piatt, Science Fair Coordinator (50%)  
Kenny Powell, Track Middle School 7th/8th Grade  
Mike Reifenrath, Football 7th/8th Grade  
Michael Sedziol, Track Middle School 7th/8th Grade  
Tim Sheehy, Tennis Coach, Boys 7th & 8th Grade  
Andrea Spanel, Student Council  
Andrea Spanel, Volleyball Coach 7th/8th Grade  
Kristy Stiens, Cheerleading Coach 7th/8<sup>th</sup>

**Intermediate**

Lisa Gundler, Intramural Director  
Debbie Hawkins, Department Leader 5<sup>th</sup> Grade Language Arts  
Emily Heizer, Academic Fair Coordinator  
Anne Price, Department Leader 6<sup>th</sup> Grade Language Arts

**Central Elementary**

Susann Hsu, Unit Leader (3rd Grade)  
Pat King, Unit Leader (1st Grade)  
Cindy Phelps, Unit Leader Case Manager (50%)  
Joyce Schweikert, Special Elementary Chorale Group  
Judy Weekley, Unit Leader Special Education

**East Elementary**

Debra Freimuth, Unit Leader IBS Case Manager  
Christine Jenkins, Student Council Sponsor  
Christina Nitz, Unit Leader (1<sup>st</sup> Grade)  
Chris Stover, Special Elementary Chorale  
Teresa Sunderman, Unit Leader Special Education

**Kindergarten**

Janet Cappola, Unit Leader Special Education Chairperson (34%)  
Mary Eaton, Unit Leader Special Education Chairperson (33%)  
Heather Hopewell, Unit Leader  
Megan Wesco, Unit Leader  
Lisa Williamson, Unit Leader Special Education (33%)

(All recommendations are for the 2007-2008 school year)  
(All recommendations are contingent upon submission of all  
required documents.)

p. Home Instructors

Aaron Cox

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above-noted person(s) be employed as Home Instructors at the rate of \$22.89 per hour, effective for the 2006-2007 school year.)

q. (The following persons are recommended for employment as summer school teachers as needed at the rate of \$22.89 per hour for up to nine hours per day from June 11 through August 24, 2007. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

Stacie Kelly

r. Substitute Teachers

Jennifer Stacy  
Jenny Wendth

(All recommendations are for the 2006-2007 school year at a rate of \$80.00 per day.)  
(All recommendations are contingent upon submission of all required documents)

2. Resignations for 2007-2008

- a. Gail Budkie, Sacred Heart, Reading Specialist (10%)  
(effective for the 2007-2008 school year; for personal reasons; Ms. Budkie still holds a 90% contract)
- b. Melissa Dixon, High School, Intervention Specialist  
(effective for the 2007-2008 school year; for personal reasons)
- c. Lynn Haid, West Elementary, 4th Grade  
(effective for the 2007-2008 school year; for personal reasons)
- d. Katie Zboril, North Elementary, Intervention Specialist  
(effective at the end of the 2006-2007 school year; for personal reasons)

3. Resignations for **2007-2008 Extra Curriculars**

- a. Tim Adams, Intermediate, Intramural Basketball, Boys 5th/6<sup>th</sup> Grade  
(effective for the 2007-2008 school year; for personal reasons)
- b. Kelly Hartings, Middle School, Dance Line 7<sup>th</sup>/8<sup>th</sup> Grade  
(effective for the 2007-2008 school year; in order to accept a similar position at the high school)
- c. Jason Laflin, Middle School, Football 7<sup>th</sup>/8<sup>th</sup> Grade  
(effective for the 2007-2008 school year; for personal reasons)
- d. Kelly Naylor, High School, Junior Class Sponsor  
(effective for the 2007-2008 school year; for personal reasons)
- e. Jennifer Printz, High School, Student Government Advisor and Variety Show Director (effective for the 2007-2008 school year; for personal reasons)

4. Unpaid Leave of Absence

- a. Trista Allen, High School, Science  
(effective May 10, May 11 and May 15, 2007; for personal reasons)
- b. Angela Mangicaro, Freshman School, Nurse

(effective May 29, 2007; for personal reasons)

- c. Amy McDougal, High School, Counselor  
(effective May 10 through June 13, 2007; for personal reasons)

SECOND – Seconded by Mr. Murray  
Public comments: None

ROLL CALL – Ayes: Mr. Ball, Mr. Engel, Dr. Morris, Mr. Murray, & Mrs. Wenning  
Nays: None  
Motion carried: 5-0

B. Personnel – Classified

07-85 RESIGNATIONS/LEAVE OF ABSENCE/EMPLOYMENT/PROMOTION

MOTION – Moved by Mr. Murray to approve the following:

1. Resignations
  - a. Alice Anderson, North Elementary, Educational Assistant, 3.5 hrs. per day, effective (For personal reasons))
  - b. Joan Emanaker, Middle School, Secretary III, effective June 30, 2007 (For Retirement Purposes)
  - c. Gina Hoover, Middle School, Educational Assistant – 2 hrs. per day, effective May 22, 2007 (To Accept a Civil Service Position Within the District)
  - d. Joanne Storck, North Elementary, Secretary III, effective June 30, 2007 (For Retirement Purposes)
2. Leave of Absence
  - a. Sherry Radford, Transportation, Bus Driver, Unpaid Personal Medical (effective May 14 – July 1, 2007)
3. Employment
  - a. Terri Cook, Transportation, Bus Driver, effective August 1, 2007 (Replacement Position)
  - b. Earl Eldridge, Sr. High, Custodian 2<sup>nd</sup> shift, effective May 21, 2007 (Replacement Position)
4. Promotions

- a. Gina Hoover, Kindergarten Center, Secretary III, from Educational Assistant, Middle School, effective May 23, 2007

SECOND – Seconded by Mrs. Wenning  
Public comments: None

ROLL CALL – Ayes: Mr. Ball, Mr. Engel, Dr. Morris, Mr. Murray, & Mrs. Wenning  
Nays: None  
Motion carried: 5-0

07-86 APPROVAL OF PERMANENT IMPROVEMENT PROJECTS FOR 2007-2008 SCHOOL YEAR

MOTION – Moved by Mr. Murray to approve the following:

C. Other Items for Board Action

1. Recommend approval for the following Permanent Improvement projects for the 2007 – 2008 school year. These bids were opened on June 5, 2007.

**Bus Bids**

Recommend awarding the 54 passenger bus bid to Miami Valley International for 3 buses. (They were the lowest bidder meeting specifications for a cost per bus of \$82,436.00.)

Recommend awarding the 72 passenger bus bid to Miami Valley International for 15 buses. (They were the lowest bidder meeting specifications for a cost per bus of \$76,036.48.)

**District Asphalt Replacement / Repair**

Recommend awarding the paving improvements at various Fairfield City School District Facilities – District Administration Facility, District Maintenance Facility, District Transportation Facility, Central Elementary, North Elementary, East Elementary, South Elementary, West Elementary, Intermediate, Freshman and Sr. High School to Schumacher Dugan. (Total cost of \$274,450 from Permanent Improvement Funds)

**Fairfield Middle School Partial Roof Replacement**

Recommend awarding the partial roof replacement and related improvements at Fairfield Middle School to Saurber Construction. (Total cost of \$80,095 from Permanent Improvement Funds)

**Fairfield South Elementary School Roof Replacement**

Recommend awarding the roof replacement and related improvements at Fairfield South Elementary to Saurber Construction. (Total cost of \$220,966 from Permanent Improvement Funds)

SECOND – Mr. Ball

Public comments: None

Comments:

Mr. Engel would like to reject all bids.

07-87 AMEND AGENDA TO VOTE ON ROOF BIDS SEPARATELY

MOTION – Moved by Mr. Engel to amend the agenda to vote on roof bids separately.

SECOND – Seconded by Dr. Morris

Public comments: None

ROLL CALL – Ayes: Mr. Ball, Mr. Engel, Dr. Morris, Mr. Murray, & Mrs. Wenning

Nays: None

Motion carried: 5-0

Comments:

Mike Dingeldein & Tony Rawe from Steed, Hammond, & Paul discussed the roofing specs with the Board after Mr. Engel asked several questions about roofing materials and contractors.

VOTE ON BUS BIDS & ASPHALT REPLACEMENT/REPAIR (07-86 CONTINUED)

MOTION – Moved by Mr. Murray to approve the bus bids and asphalt replacement/repair.

SECOND - Seconded by Mr. Ball

ROLL CALL – Ayes: Mr. Ball, Dr. Morris, Mr. Murray, & Mrs. Wenning

Nays: Mr. Engel

Motion carried: 4-1

VOTE ON ROOF REPLACEMENTS FOR MIDDLE SCHOOL AND SOUTH ELEMENTARY (07-87 CONTINUED)

ROLL CALL – Ayes: Mr. Ball, Dr. Morris, Mr. Murray, & Mrs. Wenning

Nays: Mr. Engel

Motion carried: 4-1

Mrs. Wenning left the meeting at 6:59 pm.

07-88 APPROVAL OF JOB DESCRIPTION FOR TECHNOLOGY CURRICULUM COORDINATOR

MOTION - Moved by Dr. Morris to approve the following:

2. Recommend approval of the job description for the position of Technology Curriculum Coordinator.

SECOND – Seconded by Mr. Ball  
Public comments: None

ROLL CALL – Ayes: Mr. Ball, Mr. Engel, Dr. Morris, & Mr. Murray  
Absent: Mrs. Wenning  
Motion carried: 4-0

07-89 APPROVAL OF ADMINISTRATIVE SALARY RANGES TO INCLUDE  
TECHNOLOGY CURRICULUM COORDINATOR ON RANGE 2

MOTION – Moved by Mr. Murray to approve the following:

3. Recommend revision of Administrative Salary Ranges to include the position of Technology Curriculum Coordinator on Range 2.

SECOND – Seconded by Mr. Ball  
Public comments: None

ROLL CALL – Ayes: Mr. Ball, Mr. Engel, Dr. Morris, & Mr. Murray  
Absent: Mrs. Wenning  
Motion carried: 4-0

07-90 RESOLUTION FOR WAIVER REQUEST FOR KINDERGARTEN CENTER

MOTION – Moved by Mr. Ball to approve the following:

4. Recommend approval of the following resolution for waiver request to the Ohio Department of Education for our Kindergarten Center.

**Resolution for Waiver Request**

The Fairfield City School District resolves to support the waiver request to the Ohio Department of Education of our Kindergarten Center. The waiver request asks for two days of instruction during the first week of school to be used by kindergarten teachers to access individual kindergarten children using the

Kindergarten Readiness Assessment (KRAL), the new diagnostic assessment required by the State of Ohio. Early diagnosis will provide us with the opportunity to customize instruction and to intervene early so that each kindergarten child will be on grade level by the end of the school year.

SECOND – Seconded by Mr. Murray  
Public comments: None

ROLL CALL – Ayes: Mr. Ball, Mr. Engel, Dr. Morris, & Mr. Murray  
Absent: Mrs. Wenning  
Motion carried: 4-0

07-91 APPROVAL OF DAN HARE AS MENTOR FOR CATHY MILLIGAN

MOTION – Moved by Mr. Ball to approve the following:

5. Recommend approval of Dan Hare to serve as mentor for Catherine Milligan as required by the Ohio Department of Education for the duration of the alternative superintendent license effective 7/1/07.

SECOND – Seconded by Dr. Morris

Public comments: None

Comments:

Mr. Ball asked Mr. Hare his qualifications. He stated that he is a licensed Superintendent, with 36 years experience in education. He has had 14 years experience as a Superintendent and he coached younger administrators.

Mr. Engel asked if there would be any fees connected to the service. There will be no charge.

ROLL CALL – Ayes: Mr. Ball, Mr. Engel, Dr. Morris, & Mr. Murray  
Absent: Mrs. Wenning  
Motion carried: 4-0

ANNOUNCEMENTS

June 19 - Drum & Bugle Corps Competition  
June 28 – Board Meeting – Location to be determined.

BOARD MEMBER COMMENTS

Mr. Engel

He congratulated the 2007 graduates.

He asked that everyone drive safely as school is out.

He requested permission from the Board to speak to the County Commissioners about a county sales tax to fund schools. A rollover of ¼ percent would result in 2.2 million for the Fairfield City School District according to Mr. Engel.

Mr. Ball

No comments.

Mr. Murray

He congratulated the 2007 graduates

He congratulated Mr. Engel on his son Josh's graduation.

Dr. Morris

He congratulated Mr. Waller and his team for a great graduation ceremony.

07-92 EXECUTIVE SESSION (Action may be taken after Executive Session)

MOTION- Moved by Mr. Murray to recess to Executive Session at 7:20 pm to discuss the following:

- A. Employment and Compensation of Personnel
- B. Pending and Imminent Litigation

SECOND- Seconded by Mr. Ball  
Public comments: None

ROLL CALL-Ayes: Mr. Ball, Mr. Engel, Dr. Morris, & Mr. Murray  
Absent: Mrs. Wenning  
Motion Carried: 4-0

The Board resumed the Regular Meeting at 7:46 pm.

07-93 APPROVAL OF ADMINISTRATIVE CONTRACT FOR JENNIE THOMPSON  
EFFECTIVE 07-01-07 THROUGH 06-30-09.

MOTION – Moved by Dr. Morris to approve the following:

Motion to recommend a new two-year contract for Jennie Thompson to serve as the Technology Curriculum Coordinator effective 7/1/07 through 6/30/09. Ms. Thompson will be placed on the Certified Administrator Salary Range Schedule-Range 2 – for a total of 218 work days.

SECOND - Seconded by Mr. Ball  
Public comments: None  
Discussion: None

ROLL CALL-Ayes: Mr. Ball, Mr. Engel, Dr. Morris, & Mr. Murray  
Absent: Mrs. Wenning  
Motion Carried: 4-0

07-94 ADJOURNMENT

MOTION – Moved by Mr. Ball to adjourn the meeting.

SECOND – Seconded by Mr. Murray

ROLL CALL – Ayes: Mr. Ball, Mr. Engel, Dr. Morris, & Mr. Murray  
Absent: Mrs. Wenning  
Motion carried: 4-0

The meeting was adjourned at 7:47 pm by the President, Dr. Morris.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer