

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 4th of December 2008 at the Fairfield High School Community Room.

The meeting was called to order by the President at 5:30 pm.

ROLL CALL – Present: Mrs. Bailey, Mr. Engel, Mr. Kearns, Dr. Morris, & Mr. Murray

Also present: Mrs. Milligan, Mrs. Lane, Mr. Otten, & Mr. Lewis

Mr. Clemmons arrived at 5:43 pm.

PLEDGE OF ALLEGIANCE

ITEMS FOR BOARD DISCUSSION

- A. Proposed school calendar for 2009-2010
Mr. Otten presented the calendar. He will bring the calendar back on December 18th for approval.
- B. Program of Studies for 2009-2010
Mr. Bill Miller presented the Program of Studies. The Curriculum Department would like to reduce the number of copies of printed booklets. They plan to put the document on the website.
- C. Proposed school fees for 2009-2010
Mr. Miller presented the new fee schedule.
- D. Youth Commission – Mr. Kearns
 - 1. For over a year we have been fortunate to have regular updates at our board meetings from our Student Liaison - William McIlwain.
 - 2. Will, Mr. Paul Waller and I have been discussing ways to build upon the foundation that Will has established.
 - 3. During a discussion with Mr. Waller I became aware of a group of students at the high school that comprise the Principals Cabinet. This is a group of students that Mr. Waller will use to gather feedback on policy, practices and decisions that impact all students at the high school.
 - 4. On Wednesday of this week I met with Mr. Waller and his Principals Cabinet. This is an impressive group of students. I shared with them some of my thoughts about a Youth Commission.

Youth Commission Update (cont.)

5. What I envision is a core group of students that would attend our board meetings and actively participate in our work session discussions. In addition to that avenue I would like to see us continue to allow a place on our agenda for them to report to us such as Will has done for over the past year. This core group of students with representation from all FHS grade levels would be our liaison to the Principals Cabinet and larger student body. One individual from this core group of students would receive in advance our agenda in order to participate in our work session discussions. I would also envision that the Principals Cabinet, working through this core group of students and a board designee would have the ability to place items on our agenda for discussion.

6. This simple suggestion to these students spawned several discussions about the importance of having a voice in their school. I imagine that this discussion continued on after I left the meeting. I would like to ask Mr. Waller to work with this group in identifying a core group of students with representation from each grade level within the high school. I would like to invite this core group of students to attend (30 minutes or so) our retreat on January 24 so we can further discuss this relationship.

E. District Leadership Team (DLT) process - Mr. Kearns

1. Ohio Improvement Process
 - a. Build capacity of all districts and schools
 - b. Improve instructional practice
 - c. Make and sustain significant improvement in all students performance
2. Ohio Leadership Advisory Council (OLAC) – New Leadership Model
 - a. Data and the decision making process
 - b. Focused goal setting process
 - c. Instruction and the learning process
 - d. Community engagement process
 - e. Resource management process
 - f. Board development and governance process
3. Stages of OIP
 - a. Use data to identify areas of greatest need
 - b. Develop a plan to address those areas of need that is built around a limited number of focused goals and strategies to significantly improve instructional practice and student performance
 - c. Implement plan
 - d. Monitor and evaluate the effectiveness of improvement process in changing instructional practices and impacting student performance
4. State One – Data and the decision making process
 - a. During this stage teachers, administrators, parents and I have used a decision framework tool to assist in the decision making process enabling us to make informed decisions based on what our data tells us.

DLT update (cont.)

- b. The Decision Framework tool helps the DLT and BLT to:
 - i. Sort through and categories data in meaningful ways
 - ii. Identify root causes
 - iii. Develop a focused plan to improve
 - iv. Develop a focused plan to improve student achievement
- c. The DF asks essential questions to assist in analyzing the data. The questions are organized around the following areas:
 - i. Student proficiency
 - ii. Instructional management (curriculum assessment, instructional practice, educator quality and personal development)
 - iii. Expectations and conditions (leadership, school climate, parent/family, student and community involvement)
 - iv. Resource management (use of time, personnel, data, fiscal resources)
- d. Completed DF
 - i. The DLT needs to be commended for their work to this point
 - ii. Even though we are an excellent district this process has been long, challenging and I feel we have only just begun. In order to achieve our excellent status we had to have already been looking at some of this data only differently. The diverse group of people, high commitment to excellence and DF tool gives us the opportunity to gather different interpretations.

5. Needs

- a. Develop plan
- b. Look at how we establish/develop BLT
- c. Continue on with Training
- d. Implement Plan
- e. Monitor and Evaluate
- f. Continued commitment of resources to fully implement

6. Timeline

- a. Now to March – DLT completes district plan, identifies 3 to 5 buildings to establish BLT's, complete building DF to develop school improvement plans aligned with district goals and initiate and monitor district plan
- b. January – Additional training
- c. March – Additional training
- d. March to August – DLT establishes BLT's in all buildings
- e. June – DLT receives feedback

F. Review of progress on Superintendent's goals

Mrs. Milligan discussed the status of her goals for 2008-2009.

G. Dates of January 2009 Board meetings

January 8 6:30 Organizational Meeting – High School Community Room

January 24 8:00 – noon Retreat – Workforce One – 4631 Dixie Highway

- H. Discussion of chapters 4, 5, and 6 of A Whole New Mind by Daniel Pink
The next three chapters will be discussed at the February Work Session.

08-136 APPROVAL OF 2009-2010 K-12 SCHOOL FEES

MOTION – Moved by Mr. Murray to approve the following:

ITEM FOR BOARD ACTION

- A. Recommend approval of K-12 school fees for the 2009-2010 school year.

SECOND – Seconded by Mrs. Bailey
Public comments: None

ROLL CALL – Ayes: Mrs. Bailey, Mr. Engel, Mr. Kearns, Dr. Morris, & Mr. Murray
Nays: None
Motion carried: 5-0

ANNOUNCEMENTS

December 12	Progress Reports Grades 1-12
December 18	Regular Board Meeting - High School Community Room, 6:30 pm
December 19	Winter Break begins at end of day

BOARD MEMBER COMMENTS

Mrs. Bailey

She congratulated the Show Choirs.

Mr. Murray

He congratulated Pure Elegance, Rhythm Express, and the Choraliers.
The Rhythm Express is performing at the lighting ceremony on Saturday at 5:30 pm.

Dr. Morris

He congratulated Maria Potter and Jacob Driscoll for perfect scores of 800's on the critical reading portion of the SAT. He also congratulated Amanda Bell for her perfect score of 36 on the mathematics portion of the ACT.

08-137 EXECUTIVE SESSION

MOTION – Moved by Dr. Morris to recess to Executive Session at 7:30 pm to discuss the following:

Employment and Compensation 121.22(G) (1)
Collective Bargaining 121.22 (G) (4)

SECOND – Seconded by Mr. Kearns

ROLL CALL – Ayes: Mrs. Bailey, Mr. Engel, Mr. Kearns, Dr. Morris, & Mr. Murray

Nays: None

Motion Carried: 5-0

The Board resumed the Regular Session at 9:37 pm.

08-138 ADJOURNMENT

MOTION – Moved by Mr. Kearns to adjourn the meeting.

SECOND – Seconded by Mrs. Bailey

ROLL CALL – Ayes: Mrs. Bailey, Mr. Engel, Mr. Kearns, Dr. Morris, & Mr. Murray

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 9:40 pm by the President, Dr. Morris.

President

Attest: _____
Treasurer