

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

DECEMBER 18, 2008

**REGULAR MEETING 6:30 PM
HIGH SCHOOL COMMUNITY ROOM**

CALL TO ORDER

ROLL CALL

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RESOLUTIONS

Math Interventions – Barbara Bell

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel -- Certificated

1. Resignations

- a. Dennis Gentry, Intermediate and Freshman, Health and Physical Education (effective August 1, 2009; for retirement purposes)
- b. Kathleen Gillespie, Senior High, Latin (effective July 1, 2009; for retirement purposes)
- c. Michael Sedziol, Middle, Head Track Coach 7/8 (effective 2008-09 school year; for personal reasons)

2. Unpaid Leaves of Absence

- a. Susan Hsu, Central Elementary, 3rd grade (effective January 23, 2009 through March 27, 2009; for childrearing purposes)
- b. Kristen Keller, Senior High, English (effective January 15, 2009 through June 10, 2009; for childrearing purposes; FMLA runs November 17, 2008 through February 27, 2009.)

3. Employment

a. Extracurricular

Senior High

Brenda Hoyle, 50% Step Team Advisor
 Rodney Hubbard, Indian Spirit Sponsor
 Shawn Lewis, 50% Step Team Advisor

Middle

Lonna Walker, Destination Imagination

Central

Maria Post , Unit Leader, Grade 3
 (effective December 19, 2008, for the remainder of 2008-09 school year)

North

Beverly McKinley, Unit Leader, Special Subjects, 50%

b. ESL Tutor

Elizabeth Huston

(Periodically the district has students who qualify for English as a Second Language services as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as an ESL Tutor at the rate of \$23.34 per hour, effective for the 2008-2009 school year.)

c. Substitute Teachers

Bentley, Scott	Martin, Stewart
Brown, Cheryl	Massie, Kellie
Daniels, Brent	McDonald, Randy
Harmon, James	McKendry, Victoria
Hoffart, Karlin	Osei-Poku, Enoch
Holdun, M. John	Richter, Alexis
Huston, Elizabeth	Scott, Mildred
Jump, Brian	Snyder, Megan
Kadle, Phyllis	Taylor, Krista
Kester, Gregory	Williams, Jennifer
Kroeger, Tracy	Young, Sarah
Lemkuhl, Andrea	

(All recommendations are for the 2008-2009 school year at a rate of \$80.00 per day and contingent upon satisfactory submission of all required documents)

Motion to accept the recommendations: _____ ; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

B. Personnel -- Classified

1. Leaves of Absence

- a. Debbie Barnett, Transportation, Bus Driver
(effective December 5 – December 19, 2008; unpaid personal medical)
- b. Jennifer Skirvin, North, Educational Assistant
(effective January 1 – March 31, 2009; extension of unpaid personal)
- c. Jill Taylor, Middle, Educational Assistant
(effective January 1 – March 31, 2009; extension of unpaid personal)

2. Employment

- a. Chancy Howard, Transportation, Bus Driver
(effective January 5, 2009; replacement position)
- b. Thomas Porter, Transportation, Bus Driver
(effective January 5, 2009; replacement position)
- c. Patricia Rose-Pinson, Freshman, Food Service Assistant
(effective January 5, 2009; replacement position)

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

C. Item for Board Discussion

- 1. Exclusive contract with Coca-Cola, Enterprises.

D. Other Items for Board Action

1. Recommend approval of a contract with the Butler County Educational Service Center to gain reimbursement for expenses not to exceed \$8,100 incurred in the provision of the Butler County Success Program entitled "Extra-Ordinary Learning." This program will allow identified students to experience and participate in extracurricular activities outside the school day. Effective dates are December 1, 2008-June 20, 2009.

Motion to accept the recommendation: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

2. Recommend approval to enter into a four (4) year contract with Energy Education, Incorporated to provide energy conservation programs and services to the Fairfield City School District Board of Education effective January 1, 2009 – December 31, 2012.
3. Recommend approval to enter into a five (5) year contract with Coca-Cola Enterprises for the exclusive right to provide full service beverage vending for the district effective January 1, 2009-December 31, 2013. (Contract excludes the cafeteria)
4. Recommend approval of the temporary employment of student workers for the 2008-2009 school year. (The list of student workers was previously given to the Board. Board approval is needed to ensure the students are appropriately covered by Workers' Compensation insurance)
5. Recommend approval of the 2009-2010 school calendar.
6. Recommend approval of these new courses effective with the 2009-2010 school year:
 - Fairfield Senior High School**
 - Going Green: Advocating for Earth (Science elective)
 - African American Literature (Language Arts elective)
 - Theatre Experience (Language Arts elective)
 - Modern Geography: More Than Maps (Social Studies elective)

 - Fairfield Freshman School**
 - Fundamentals of Algebra I (Math elective worth 2.0 credits)
7. Recommend approval of the following textbooks:
 - Ohio Geometry**
 - Prentice Hall
 - c. 2009

 - Blitzer PreCalculus-3rd Edition**

Prentice Hall
c. 2007

McDougal Littell Literature, Grade 7
Holt McDougal Publisher, Division of Houghton Mifflin Harcourt
c. 2008

McDougal Littell Literature, Grade 8
Holt McDougal Publisher, Division of Houghton Mifflin Harcourt
c. 2008

McDougal Littell Literature, Grade 9
Holt McDougal Publisher, Division of Houghton Mifflin Harcourt
c. 2008

McDougal Littell Literature American Literature
Holt McDougal Publisher, Division of Houghton Mifflin Harcourt
c. 2008

McDougal Littell Literature British Literature
Holt McDougal Publisher, Division of Houghton Mifflin Harcourt
c. 2008

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

- 8. Recommend approval of the negotiated agreement between the Fairfield Board of Education and the Fairfield Classroom Teachers Association effective September 1, 2008 through August 31, 2010.
- 9. Recommend approval of the adjustment of salaries and benefits for confidential staff as follows:
 - Effective 7/1/08 2.75% base salary increase
 - Effective 1/1/09 11% health insurance co-pay
 - Effective 7/1/09 2.5% base salary increase
 - Effective 1/1/10 12% health insurance co-pay
- 10. Recommend approval of a pool of money to be used for administrative raises effective July 1, 2008 (excluding the Superintendent and Treasurer) to be set at \$70,000.
- 11. Recommend appointment of Stephen Smith as Interim Supervisor of Buildings and Grounds effective January 1 – June 30, 2009 at an additional per diem rate of \$50.21

in accordance with the contract on file with the Fairfield Board of Education.

- 12. Recommend approval of the adjustment of salary for Support Services Supervisor to \$77,000 effective July 1, 2008.
- 13. Recommend approval of the adjustment of salary for Payroll Supervisor to \$65,000 effective July 1, 2008.

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

- 14. Recommend approval of the following resolution:

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING EMPLOYER PICKUP OF
EMPLOYEE RETIREMENT CONTRIBUTIONS**

WHEREAS, Internal Revenue Service rulings and Chapters 3307 and 3309 of the Ohio Revised Code allow the Board of Education to pick up all or a portion of the employee’s share of mandatory STRS contributions for the superintendent, certificated administrators, teachers and any other employees covered by STRS, and all or a portion of the employee’s share of mandatory SERS contributions for the treasurer, non-certificated administrators and supervisors, and bargaining unit and non-bargaining unit non-teaching employees, in addition to the Board’s share of such contributions, either as a fringe benefit pick-up or as a salary reduction pick-up; and

WHEREAS, Internal Revenue Service (IRS) Revenue Ruling 2006-43 has clarified that the Board is required to take formal action in order to maintain such a pick-up of employee contributions.

NOW, THEREFORE, BE IT RESOLVED by the Fairfield City School District Board of Education as follows:

SECTION I

That the Board reaffirms it will pick up the percentage of the employee’s share of mandatory STRS contributions for the superintendent, certificated administrators, teachers and any other employees covered by STRS, and will pick up the percentage of the employee’s share of mandatory SERS contributions for the treasurer, non-certificated administrators and supervisors, and bargaining unit and non-bargaining unit non-teaching employees, as specified in previous Board resolutions and/or previously approved individual employment contracts and collective bargaining agreements, in addition to the Board’s share of such contributions. These pick-ups may be provided to future employees or in future employment contracts and/or collective bargaining agreements provided said pick-ups comply with the terms of this Resolution, Internal Revenue Service rulings and Chapters 3307 and 3309 of the Ohio Revised Code. The individual employment contracts or collective bargaining agreements shall specify whether the pick-up is a salary reduction pick-up or a fringe benefit pick-up as hereinafter described.

SECTION II

That such contributions, if provided as a salary reduction pick-up, although designated as employee contributions, will be treated as paid by the Board and that the contributions on behalf of the employees in the groups that are subject to this action, although designated as employee contributions, will be paid by the Board in lieu of employee contributions through the salary reduction method.

SECTION III

That such contributions, if provided as a fringe benefit pick-up, although designated as employee contributions, will be paid by the Board and that the contributions on behalf of the employees in the groups that are subject to this action, although designated as employee contributions, will be paid by the Board in lieu of employee contributions. The individual employment contracts shall specify the percentage picked up as a fringe benefit and whether these contributions will be treated as additional compensation for retirement purposes.

SECTION IV

That the employees in the groups that are subject to this action are not permitted from and after the date of the pick-up to have any cash or deferred election right with respect to designated employee contributions and that such employees are not permitted to opt out of the pick-up or to receive the contributed amounts directly instead of having them paid by the Board to STRS or SERS.

SECTION V

That, effective immediately, this action shall apply with respect to all further such contributions for the superintendent, certificated administrators, teachers and any other employees covered by STRS, treasurer, non-certificated administrators and supervisors, and bargaining unit and non-bargaining unit non-teaching employees. Prior pick-ups for the above described employees are hereby ratified to the extent permitted by law.

SECTION VI

It is found and determined that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Motion to accept the recommendation: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meetings:
 - November 20, 2008 – Regular Meeting
 - December 4, 2008 – Work Session
- B. Recommend approval of the financial reports for the month of November 2008.

- C. Recommend approval of the 2008-09 Amended Appropriations Resolution.
- D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
09492	Apple computer	Fairfield Educational Bldg
01974	Apple computer	Fairfield Educational Bldg
08002	Apple computer	Central Elementary
05322	Zenith TV	North Elementary
07649	Zenith TV	North Elementary
09876	I Book	High School
09887	I Book	High School
09892	I Book	High School
09369	Epson printer	High School
16218	HP printer	High School
16509	HP printer	High School

- E. Recommend approval of the following donations:
1. A donation of six books titled, An Expression of the Community, Cincinnati Public Schools' Legacy of Art and Architecture, valued at \$300 from The Art League to the Fairfield City School District.
 2. A donation of 36 chairs valued at \$1800 from the Social Security Administration to the Fairfield City School District.
 3. A donation of school and office supplies valued at \$400 from Office Depot to the Fairfield City School District.
- F. Recommend approval of the new IRS mileage rate of 55 cents per mile effective January 1, 2009.
- G. Establish the date of the Tax Budget Hearing to be held on January 7, 2009, at 1:00 p.m. in the large conference room at the Operations Building.
- H. Recommend approval of the date for the organizational meeting to be held on January 8, 2009, at 6:30 p.m. in the High School Community Room.
- I. Recommend approval of the resolution determining that transportation for certain pupils is impractical and that payment in lieu of transportation be made:

WHEREAS, Section 3327.01, Revised Code, permits a Board of Education to make payment in lieu of transportation to a parent, guardian, or other person in charge of a student where the Board of Education determined that it is impractical to transport a pupil by school conveyance, and

WHEREAS, the Board of Education of the State of Ohio has issued certain procedures for boards of education to utilize in making such determination of impracticability, and

WHEREAS, this Board of Education has fully considered Steps 2.1 through 2.6 of the State Board of Education Procedures and has determined that transportation is impractical and that payment in lieu of transportation should be made to the parent, guardian, or other person in charge of said student, and

WHEREAS, the names and addresses of the students have been provided to the Board

NOW, THEREFORE, BE IT RESOLVED that the Board of Education, after full consideration of all the criteria set forth by the State Board of Education, determines that pupil transportation is impractical and that payment in lieu of transportation by school conveyance is necessary.

BE IT FURTHER RESOLVED, that the failure of a parent, guardian, or other person in charge of students to consent to the determination that transportation is impractical shall be submitted to the Superintendent of Public Instruction for fact finding and mediation.

Motion to accept the recommendations: _____ ; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

COMMITTEE REPORTS

- A. Butler Tech - Dan Murray
- B. Student Liaison Report - William McIlwain
- C. President’s Report - Dr. Mark Morris

ANNOUNCEMENTS

December 19	Winter Break begins at end of day
January 5	School resumes after Winter Break
January 8	Board of Education Organizational Meeting 6:30 p.m. High School Community Room

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS

- Employment and Compensation of Personnel 121.22(G) (1)
- Court Action 121.22 (G) (3) – Pending or Imminent Litigation
- Collective Bargaining 121.22 (G) (4)

Motion to convene executive session: _____ ; **2nd** _____

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

President convenes executive session at _____ P.M.

President resumes regular meeting at _____ P.M.

ADJOURNMENT

Motion to adjourn: _____ ; 2nd _____

_____ **Bailey** _____ **Engel** _____ **Kearns** _____ **Morris** _____ **Murray**

President declares motion _____.

President adjourns meeting at _____ P.M.