

Fairfield City School District Request for Quotation

Date Requested: June 10, 2011

Time Requested: 8 AM

Buyer/Requesting Organization	
Name: Chad Lewis	Position/Building: Business Director
Email: lewis_c@fairfieldcityschools.com	Work phone/Cell phone/Fax: 513-858-7104 (o) 513-829-0148 (f)
Quantity: see below	Delivery required by: after July 1, 2011
Item(s) requested: Pricing for 4200 cases of 8.5" x 11" white copy paper, letter size, 92 brightness	
Pricing for various pastel copy paper, letter size, colors listed (blue, buff, cherry, goldenrod, gray, green, ivory, orchid, pink	
Description of item(s): salmon, and yellow)	
Also requesting pricing for 8.5" x 14 legal size copy paper, 92 brightness and 11" x 17" white copy paper, 92 brightness	
**Pricing to remain firm from July 1, 2011 to June 30, 2012 (school year)	
Buyer requests delivery to be made by skid to each school building. Detailed breakdown available upon request.	
Supplier/Company Responding to the Request	
Name:	Company:
Email:	Work Phone/Cell Phone/Fax:
Date/Time/Vendor	

Response Due Date/Time: **JUNE 17, 2011 4 PM**

Please note: All documents that are sent to the Fairfield City School District are subject to the Ohio Public Records Act. This quotation form, as well as any attached documentation, will be considered "public record" and will be available for inspection by anyone, upon request.

Attach additional information/pages if necessary