

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 18<sup>th</sup> of August 2011 at the Fairfield High School Catherine D. Milligan Community Room.

The meeting was called to order by the President at 6:33 pm.

ROLL CALL – Present: Mr. Kearns, Mrs. Ko, Dr. Morris & Mr. Murray  
Absent: Mrs. Shorter

Also present: Mr. Otten, Mrs. Lane, Mr. Martin, Mrs. Wildow, Mr. Lewis & Mr. Clemmons

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RESOLUTIONS

A. Bond Refunding – John Payne, Financial Advisor, Bradley Payne, LLC and Tom Wilson, Bond Counsel, Peck Shaffer

The savings to the district could potentially be at 15%-20%. An interest rate of 2.25%-2.50% is possible.

The district has a confirmed Aa2 rating.

Bonds will be sold next week by RBC Capital Markets.

The bond refunding cost savings for taxpayers is projected at \$450,000 per year.

RECESS TO EXECUTIVE SESSION TO DISCUSS

Court Action 121.22 (G) (3) – Pending or Imminent Litigation

11-123 EXECUTIVE SESSION

MOTION – Moved by Mr. Kearns to recess to Executive Session at 6:46 pm to discuss the following:

Court Action 121.22 (G) (3) – Pending or Imminent Litigation

SECOND – Seconded by Dr. Morris

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Mrs. Ko, Dr. Morris & Mr. Murray

Absent: Mrs. Shorter

Nays: None

Motion Carried: 4-0

The Board resumed the meeting at 7:08.

## COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

Mr. Engel spoke about the November levy.

## 11-124 RESIGNATIONS/LEAVES OF ABSENCE/EMPLOYMENT/CALL BACK FROM REDUCTION IN FORCE

MOTION – Moved by Mr. Murray to approve the following:

### SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

#### A. Personnel – Certificated – Mr. Martin

1. Resignations
  - a. David Helms, Senior High, Assistant Principal  
(effective July 26, 2011; for personal reasons)
  - b. Chris Trentman, Senior High, Math Teacher, and Math Department Head  
(effective at the end of the 2010-2011 school year; to accept another position within the district)
2. Leave of Absence
  - a. Jenn Webb Carroll, Senior High, Science  
(effective October 4, 2011 through October 21, 2011; for childrearing purposes)
3. Employment
  - a. Laurie Burnham, District, Physical Therapist, 40%  
(recommended for a new one-year limited teaching contract for the 2011-2012 school year, effective August 19, 2011; for a replacement position)
  - b. Heather Hoelle, North, Kindergarten, 50%  
(recommended for a new one-year limited teaching contract for the 2011-2012 school year, effective August 19, 2011; for a replacement position)
  - c. Jonathan Nelson, West, 3rd grade  
(recommended for a new one-year limited teaching contract for the 2011-2012 school year, effective August 19, 2011; for a replacement position)

- d. Sonniya Phuong, Senior High, Math  
(recommended for a new one-year limited teaching contract for the 2011-2012 school year, effective August 19, 2011; for a replacement position)
- e. Ruthann Peace Stidd, South, 1st grade  
(recommended for a new one-year limited teaching contract for the 2011-2012 school year, effective August 19, 2011; for a replacement position)
- f. Chris Trentman, Senior High, Assistant Principal  
(recommended for a new two-year administrative contract effective August 8, 2011 through June 30, 2013, for 213 days, on the certificated administrative salary range 2, for a replacement position)
- g. Christine Zboril, South, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2011-2012 school year, effective August 19, 2011; for a replacement position)
- h. Extracurriculars 2011-12

**Senior High**

Natalie Foertmeyer, Department Head Special Education, additional 50% (to bring this to a 100% position)

Lisa Grosser-Schiering, Department Head Special Education, additional 50% (to bring this to a 100% position)

Jacob Tyahur, Volleyball, Girls Assistant

M Sean Day, Volleyball, Girls Assistant

**Freshman**

Mark Jarvis, Volleyball, Girls

- i. ESL Tutors

Cara Adams

Lynne Albrecht

Colleen Brewer

Theresa Collins

Jack Crain

Amy Fijas

Julie Garrett

Jim Hauser

Sue Hinger

Becky Jones

Kelly Lockwood

Robyn Rothring

Nancy Turner

Kathryn Urmston

(Periodically the district has students who qualify for English as a Second Language services as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as an ESL Tutor at the rate of \$24.34 per hour, effective for the 2011-2012 school year.)

j. Home Instructors

|                   |                       |
|-------------------|-----------------------|
| Paulino Alcantara | Julia McQueen         |
| Jessica Burgasser | Linda Napier          |
| Judith Campbell   | Linda North           |
| Missy Dixon       | Cindy Ray             |
| Ruth Doyle        | Dawn Schneider        |
| Katie Fancher     | Brian Smith           |
| LeaAnn Forte      | Daniel Smith Benedikt |
| Kim Gentry        | Gary Smith            |
| Maggie Githuku    | Carol Sroczyński      |
| Lisa Harritos     | Jennifer Steelman     |
| Cindy Heinze      | Violet Stenger        |
| Eric Higgins      | Joyce Valerius        |
| Rodney Hubbard    | Julie Wiencek         |
| Mike Jones        | Barry Williams        |
| Jennifer Kinzer   | Nicole Williams       |
| Matt Kollstedt    | Regina Williams       |
| Jacob Krause      | Valerie Williams      |
| Jennifer Krause   | Laurie Willis         |
| Susie Lindberg    | Candace Yates         |

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$24.34 per hour, effective for the 2011-2012 school year.)

k. Substitute Teachers

|                  |                    |
|------------------|--------------------|
| Cara Adams       | Anne Borchers      |
| Melanie Adams    | Rita Bowers        |
| Margaret Adamson | Linda Boyer        |
| Krystolyn Alfred | Mark Braam         |
| Erin Allen       | Ashley Brandenburg |
| Krista Apgar     | Connie Bray        |
| William Arledge  | Gaile Brennan      |
| Mary Bader       | Amber Brock        |
| Voneta Ball      | Laura Brockman     |
| Raylene Barnett  | Gary Broenner      |
| Ira Begley       | Barbara Broome     |
| William Berry    | Amanda Brown       |
| Monique Bolin    | LaDonna Bruschi    |

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 18, 2011

160

|                              |                           |
|------------------------------|---------------------------|
| Martina Burton               | Mary Frazier              |
| Bernard Caldwell             | Deanna Gampfer            |
| Brenda Calhoun               | Edward Gase               |
| Davonne Calhoun              | Maggie Gattermeyer        |
| Joellen Catron               | Cherie Gee, Nurse         |
| Kelly Chanatry               | Jennifer Gilbert          |
| Toni Christen                | Mildred Gillett           |
| Elizabeth Clark              | Carisa Givens             |
| Denise Cole                  | Zondrah Greene            |
| Holly Collins                | William Groh              |
| Theresa Collins              | Gary Hahn                 |
| Shannon Combs                | Susan Haisley             |
| Deborah Connelly             | Heyam Hamdan              |
| Suzanne Conrad               | Michelle Harbaum          |
| Rebecca Cornett              | Pamela Hall               |
| Carol Cornwell               | Carey Halsey              |
| Steven Covert                | Rachel Harney             |
| Rebekah Craft                | Pamela Harrins            |
| Ashley Cundiff               | Erin Hatcher              |
| Kristen Dabbelt              | Nicole Hendel             |
| Jill Dalzell                 | Amy Hensley               |
| Brent Daniels                | Teresa Hesselbrock, Nurse |
| Brett Davis                  | Alan Hewlett              |
| Bridgett Davis               | Willard Hubbard           |
| Jonathan Day                 | Christopher Huelsman      |
| Michael Day                  | Nancy Horujko             |
| Gina Dehner                  | Elizabeth Huston          |
| Patricia Deis-Gleeson, Nurse | Nancy Jackson             |
| Wayne DeLong                 | Lucinda Jenkins           |
| Deanna Diallo                | Brenda Johnson            |
| Marvin Dickman               | Deborah Johnson, Nurse    |
| Lanita Drake                 | Kendal Jones              |
| Janice Dykhuizen, Nurse      | Yolanda Jones             |
| Dawn Eck                     | David Kaber               |
| Karen Ehritz, Nurse          | Chris Kalejs              |
| Gerald Einsfeld              | Steven Kessler            |
| Robert Ervin                 | Tahira Khan               |
| Karen Evert                  | Richard Kim               |
| Patricia Faraci              | Michael Kinnard           |
| Stacy Fields                 | Jennifer Kinzer           |
| Amy Fijas                    | Wendy Kipp                |
| Jennifer Finke               | Kara Knoth                |
| Nancy Finn                   | Cynthia Koenig            |
| Khabirah Fleming             | Kathy Kitts               |
| Lisa Frank                   | Patricia Kupper           |
| Carol Franz                  | Samantha Kutz             |
| Gary Franz                   | Shirley Lawrence          |

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 18, 2011

161

|                    |                     |
|--------------------|---------------------|
| Andrea Lentz       | Priscilla Plunkett  |
| Leslie Lessig      | Elizabeth Poe       |
| Allison Lindemann  | Theresa Pollard     |
| Michael Little     | Cynthia Ray         |
| Paul Lohr          | Lindsey Reedy       |
| Edward Long        | Julie Renfro        |
| Sharon Long        | Julie Ridge         |
| Merea Malott       | Peggy Rizer, Nurse  |
| Joe Marsh          | Erin Robinson       |
| Sherri Martin      | Megan Rook          |
| Kristi May         | Christine Roseberry |
| Kaitlin McCune     | Beverly Rosser      |
| Gerald McCray      | Madonna Rumpler     |
| Elizabeth McCreary | Sarah Sackenheim    |
| Jennifer McDonald  | Anne Sanger         |
| Judith McIntosh    | John Sampson        |
| Lisa McKinney      | Robert Scherder     |
| Elizabeth McLean   | Amy Schimpf         |
| Joe Meibers        | Lauren Schloemer    |
| David Meiser       | Jocelyne Schneider  |
| Brady Melton       | Rebecca Sheehy      |
| Janet Meyer        | Danielle Silver     |
| Jean Meyers        | Kathleen Smith      |
| Pamela Mick        | Selena Smith        |
| Elizabeth Midkiff  | Valetta Snell       |
| Dale Miller        | Rhonda Snyder       |
| John Miller        | Gary Spitzmiller    |
| Mary Miller        | Lisa Splawn         |
| Megan Milne        | Carol Sroczynski    |
| Mindy Montgomery   | Malena Stansell     |
| Carol Moore        | Gerald Steinberg    |
| Christopher Mosure | Teresa Steinmetz    |
| David Mosure       | Sandy Stephens      |
| Jill Murphy-Totten | Rhonda Stewart      |
| Lonie Murtland     | Christina Stover    |
| Andrew Nagel       | Holly Strobl        |
| Muhammad Nasir     | Melisa Summy        |
| Cindy Nieport      | Beverly Sweet       |
| Audrey Nix         | Virginia Thomas     |
| Linda North        | Gary Thomas         |
| Jill O'Hara        | Matie Tiopi         |
| Anna Palmer        | Danielle Tipler     |
| Cynthia Pate       | Linda Trautman      |
| Jeri Pendergest    | Kathryn Urmston     |
| Benjamin Petit     | Lori Ann Vail       |
| Trevor Phillips    | Travis Vornberg     |
| Elizabeth Pietch   | Toshua Wade         |

|                   |                 |
|-------------------|-----------------|
| Carrie Wadlington | Fred Wilson     |
| Curtis Walt       | Cynthia Wimmers |
| Deborah Wathel    | Mary Ann Wolfe  |
| Sharon Watkins    | Lisa Wolfram    |
| Tamika White      | Barbara Wright  |
| Shauna Wilhelm    | Johnna Wright   |
| Blair Willcocks   | Jeremy Young    |
| Laurie Willis     | Lauren Zimmers  |

(All recommendations are for the 2011-2012 school year at a rate of \$80.00 per day.)

1. Volunteers

Ali Mahon, Senior High, Volleyball Girls  
R Steve Sams, Middle, Wrestling  
Jeremy Young, Middle, Wrestling

(The above-noted persons are recommended for approval as volunteer coaches for the 2011-2012 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

4. Call Back from Reduction in Force

- a. Kevin Fletcher, Senior High, Intervention Specialist  
(recommended for a new one-year teaching contract, for the 2011-2012 school year, effective August 19, 2011; for a replacement position)

SECOND – Seconded by Dr. Morris  
Public comments: None  
Board comments:  
Dr. Morris welcomed Mr. Trentman.

ROLL CALL – Ayes: Mr. Kearns, Mrs. Ko, Dr. Morris & Mr. Murray  
Absent: Mrs. Shorter  
Nays: None  
Motion Carried: 4-0

11-125 RESIGNATIONS/LEAVES OF ABSENCE/REDUCTION IN FORCE

MOTION – Moved by Dr. Morris to approve the following:

B. Personnel – Classified – Mr. Lewis

1. Resignations

- a. William Cain, Custodian, West  
(effective the end of the day August 5, 2011; for personal reasons)
  - b. Thomas Liggett, Middle, Educational Assistant  
(effective the end of the 2010 - 2011 school year; for personal reasons)
  - c. Catherine Wainscott, Transportation, Bus Driver  
(effective February 3, 2011; per agreement)
  - d. Nancy Warner, West, Food Service Assistant  
(effective the end of the 2010 – 2011 school year; for personal reasons)
2. Leaves of Absence
- a. Sarah Kroger-Gardner, East, Educational Assistant  
(effective August 23 through November 30, 2011; extension of unpaid childrearing)
  - b. Vicky Wilson, Intermediate, Educational Assistant  
(effective August 23, 2011 through November 22, 2011; extension of unpaid personal medical)
3. Reduction In Force:
- a. Elimination of one (1) Cook position at the Freshman School
  - b. Ruby Boyd, Sr. High, Custodian  
(effective August 22, 2011; for District financial reasons)
  - c. Michael Byrd, Intermediate, Custodian  
(effective August 22, 2011; for District financial reasons)
  - d. Ruben Hibbard, Sr. High, Custodian  
(effective August 22, 2011; for District financial reasons)
  - e. Robert Johnson, District, HVAC Technician  
(effective August 12, 2011; for District financial reasons)
  - f. Danny Jones, Middle, Custodian  
(effective August 22, 2011; for District financial reasons)
  - g. Tracy Morgan, Middle, Custodian  
(effective August 22, 2011; for District financial reasons)
  - h. Dorothy Rauen, Sr. High, Custodian  
(effective August 22, 2011; for District financial reasons)

- i. Peter Spada, Middle, Custodian  
(effective August 22, 2011; for District financial reasons)
- j. Brenda Wilson, Freshman, Custodian  
(effective August 22, 2011; for District financial reasons)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Ko  
Public comments: None  
Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Mrs. Ko, Dr. Morris & Mr. Murray  
Absent: Mrs. Shorter  
Nays: None  
Motion Carried: 4-0

C. Item for Board Discussion

- 1. Recommendation for AurGroup Financial Credit Union to operate a student-run credit union at Fairfield High School for the benefit of the students.

Mr. Otten stated that the partnership with Fairfield City Schools and AurGroup has been great. AurGroup is proposing that an ATM machine be installed at the high school and that profits would be returned to the school.

11-126 APPROVAL OF AURGROUP FINANCIAL CREDIT UNION OPERATING A STUDENT-RUN CREDIT UNION AT FAIRFIELD HIGH SCHOOL FOR THE BENEFIT OF STUDENTS

MOTION – Moved by Dr. Morris to approve the following:

D. Item for Board Action

- 1. Recommend approval of AurGroup Financial Credit Union operating a student-run credit union at Fairfield High School for the benefit of the students.

SECOND – Seconded by Mrs. Ko  
Public comments: None  
Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Mrs. Ko, Dr. Morris & Mr. Murray  
Absent: Mrs. Shorter  
Nays: None  
Motion Carried: 4-0

11-127 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR JULY 2011/  
APPROVAL OF 2011-2012 AMENDED APPROPRIATIONS/DISPOSALS/DONATIONS/  
APPROVAL OF DEPOSITORY AGREEMENTS

MOTION – Moved by Mr. Murray to approve the following:

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meetings:
  - July 11, 2011 – Regular meeting
  - August 4, 2011 – Work Session
- B. Recommend approval of the financial reports for the month of July 2011.
- C. Recommend approval of the 2011-2012 Amended Appropriations Resolution.
- D. Recommend approval of the disposal of the following fixed assets:

| <u>Tag Number</u> | <u>Description</u> | <u>Location</u>    |
|-------------------|--------------------|--------------------|
| 22238             | Cell phone         | Athletics          |
| 19311             | Overhead projector | Central Elementary |
| 16099             | Overhead projector | Central Elementary |
| 12339             | Overhead projector | Central Elementary |
| 12340             | Overhead projector | Central Elementary |
| 12336             | Overhead projector | Central Elementary |
| 12310             | Overhead projector | Central Elementary |
| 12307             | Overhead projector | Central Elementary |
| 12371             | Overhead projector | Central Elementary |
| 12356             | Overhead projector | Central Elementary |
| 12257             | Overhead projector | Central Elementary |
| 12346             | Overhead projector | Central Elementary |
| 12323             | Overhead projector | Central Elementary |
| 15585             | Computer           | Freshman School    |
| 18291             | Computer           | Freshman School    |
| 22413             | Cell phone         | Special Services   |
| 22201             | Printer            | District Office    |
| 10829             | Computer           | High School        |
| 10834             | Computer           | High School        |
| 10841             | Computer           | High School        |
| 10844             | Computer           | High School        |
| 10847             | Computer           | High School        |
| 10848             | Computer           | High School        |
| 10850             | Computer           | High School        |
| 10851             | Computer           | High School        |
| 10853             | Computer           | High School        |
| 10854             | Computer           | High School        |
| 10855             | Computer           | High School        |

|       |          |                     |
|-------|----------|---------------------|
| 10858 | Computer | High School         |
| 10859 | Computer | High School         |
| 10860 | Computer | High School         |
| 10864 | Computer | High School         |
| 10865 | Computer | High School         |
| 10867 | Computer | High School         |
| 10868 | Computer | High School         |
| 10873 | Computer | High School         |
| 10874 | Computer | High School         |
| 10883 | Computer | High School         |
| 10887 | Computer | High School         |
| 10894 | Computer | High School         |
| 10896 | Computer | High School         |
| 10900 | Computer | High School         |
| 10902 | Computer | High School         |
| 10903 | Computer | High School         |
| 10910 | Computer | High School         |
| 10912 | Computer | High School         |
| 16865 | Computer | High School         |
| 09024 | Computer | Intermediate School |
| 09585 | Computer | Intermediate School |
| 09664 | Computer | Intermediate School |
| 19862 | Computer | Intermediate School |
| 21326 | Computer | Intermediate School |
| 16665 | Computer | Kindergarten Center |
| 21354 | Printer  | Kindergarten Center |
| 11478 | Computer | Technology          |
| 16551 | Computer | Technology          |
| 17492 | Computer | Technology          |
| 17604 | Computer | Technology          |

E. Recommend approval of the following donations:

1. A donation of 100 book bags and pencil cases valued at \$1300 from Natasha Bryant of Office Depot to the Fairfield City School District.
2. A donation of \$100 from School Insurance Consultants, LLC to the Fairfield City School District to be used for school supplies.
3. A donation of a freezer valued at \$150 from Bob Semad to the Fairfield City School District.

**Total donations for 2011: \$57,636.40**

F. Recommend approval of the following depository agreements:

Fifth Third Bank  
PNC Bank  
First Financial Bank  
US Bank

SECOND – Seconded by Dr. Morris

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Mrs. Ko, Dr. Morris & Mr. Murray

Absent: Mrs. Shorter

Nays: None

Motion Carried: 4-0

11-128 APPROVAL OF THE RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$22,130,000 GENERAL OBLIGATION UNLIMITED TAX REFUNDING BONDS, SERIES 2011 (SEE EXHIBIT A).

MOTION – Moved by Mrs. Ko to approve the following:

- G. Recommend approval of the resolution authorizing the issuance of not to exceed \$22,130,000 general obligation unlimited tax refunding bonds, series 2011 (see Exhibit A).

SECOND – Seconded by Mr. Murray

Public comments:

Mr. Engel asked about the 4.4 million bonds.

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Mrs. Ko, Dr. Morris & Mr. Murray

Absent: Mrs. Shorter

Nays: None

Motion Carried: 4-0

## COMMITTEE REPORTS

- A. Butler Tech – Dan Murray

A new organizational chart is available for Butler Tech

An architect was hired for a preliminary design for the Biomedical School.

An All County Boards Meeting will be held at 6:00 pm on October 11<sup>th</sup> at Butler Tech.

On Saturday, November 19, 2011, a Carver Policy Governance Training will be held. All Board members are invited to attend free of charge.

Mr. Murray has been selected as the Butler Tech delegate for the Capital Conference.

Capital Conference runs from November 13-16<sup>th</sup>. The Fairfield City School District Choraliars perform on Tuesday, November 15, 2011.

The OSBA Southwest Region Fall Conference will be held on October 13<sup>th</sup> at Sinclair Community College.

B. Fairfield Planning Commission – Mark Morris

A donation from Huffman Property to the City of Fairfield is moving forward. A gift in excess of \$500,000 is being made to help with the project.

ANNOUNCEMENTS

August 19, 2011 – Teachers report

August 19, 2011 – East Elementary Open House, (specific times by grades), between 5:30-7:15 PM

August 19, 2011 – South Elementary Open House, (specific times by grades), between 6:00-8:00 PM

August 20, 2011 – Back to School Parade, 10:15 AM Check-in & lineup, Holiday Dr. & Magie Dr.

August 22, 2011 – Opening Day meeting for staff, 8:00-11:00 AM

August 22, 2011 – Central Elementary Open House, (specific times by grades), between 6:00-8:00 PM

August 22, 2011 – North Elementary Open House, (specific times by grades), between 6:00-8:00 PM

August 22, 2011 – West Elementary Open House, (specific times by grades), between 6:00-8:00 PM

August 22, 2011 – 5<sup>th</sup> Gr. Open House (specific times by teams), between 4:30-8:00 PM,

Intermediate School

August 23, 2011 – First day for students

August 23, 2011 – 7<sup>th</sup> Gr. Open House, 6:30 PM, Middle School

August 25, 2011 – 8<sup>th</sup> Gr. Open House, 6:30 PM, Middle School

August 30, 2011 – High School Open House, 6:30 PM, FHS

August 31, 2011 – Freshman School Open House, 6:30 PM, Freshman School

September 1, 2011 – Board Meeting, 6:30 PM, FHS Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

Dr. Morris

He wished all of the graduates well as they head back to college.

Mr. Murray

He congratulated Nancy Lane on her efforts in the bond refunding initiative.

11-129 ADJOURNMENT

MOTION – Moved by Mr. Kearns to adjourn the meeting.

SECOND – Seconded by Dr. Morris

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Mrs. Ko, Dr. Morris & Mr. Murray

Absent: Mrs. Shorter

Nays: None

Motion Carried: 4-0

The meeting was adjourned at 7:28 pm by the President, Mr. Kearns.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer