

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

JANUARY 6, 2011

**ORGANIZATIONAL MEETING 6:30 PM
HIGH SCHOOL COMMUNITY ROOM**

OPENING OF THE MEETING

A. Appointment of President Pro Tem – Jerome Kearns

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

**ELECTION OF THE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2011
(ORC 3313.14)**

A. Nominations

(If more than one person is nominated, the President Pro Tem shall publicly call the roll of the Board and ask the members to vote their choice. If only one person is nominated, a motion to close nominations, a second, and a vote by acclamation will elect the President.)

Nominator_____ Nominee_____

Nominator_____ Nominee_____

Motion to close nominations: _____; **2nd:** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President Pro Tem declares _____ elected President of the Fairfield Board of Education for 2011

B. President presides from this point forward.

**ELECTION OF THE VICE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2011
(ORC 3313.14)**

A. Nominations

(If more than one person is nominated, the President Pro Tem shall publicly call the roll of the Board and ask the members to vote their choice. If only one person is nominated, a motion to close nominations, a second, and a vote by acclamation will elect the President.)

Nominator_____ Nominee_____

Nominator_____ Nominee_____

Motion to close nominations: _____; **2nd:** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President declares _____ elected Vice President of the Fairfield Board of Education for 2011

NEW BUSINESS/BOARD RECOMMENDATIONS

A. Establish 2011 meeting date, time and place (ORC 3313.15)

- 1. Date: _____ 1st Thursday – Work Session; 3rd Thursday – Regular Session _____
- 2. Time: _____ 6:30 PM _____
- 3. Place: _____ FHS Community Room _____

B. Consider establishment of a Board service fund for 2011 in the amount of \$13,808.00 (ORC 3315.15).

C. Recommend renewal and/or purchase of Position/Performance Bonds for Board Members, Superintendent, Assistant Superintendent, Business Director and Treasurer as required by Ohio Law in the amount of \$20,000.00 each.

D. Recommend approval of the following standing authorizations for 2011:

- 1. Authorize the Treasurer to secure advances from the Auditor when funds are available and payable to the district.
- 2. Authorize the Treasurer to invest inactive funds whenever funds are available.
- 3. Authorize the Treasurer to modify appropriations and advance money from fund to fund as needed. Modifications must then be presented to the Board for approval.
- 4. Authorize the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition.
- 5. Authorize the Superintendent or Designee during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of

this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee’s acceptance of the Superintendent’s officer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

- 6. Authorize Superintendent or Designee to act as purchasing agent for the district to make purchases of supplies and/or services within the limits of the appropriation measure.
- 7. Authorize the Treasurer to borrow short-term funds as needed for cash flow purposes.
- 8. Authorize the Treasurer to utilize the legal firm of Peck, Shaffer, and Williams when fiscal legal opinions are required.
- 9. Authorize the Curriculum Director and Business Director to approve professional day requests for certificated and classified employees for state meetings, workshops, and events in an amount not to exceed the limits in the Annual Appropriation, Board Policy, and negotiated contracts.
- 10. Authorize members of the Board to attend workshops, seminars and meetings for Professional Development and to benefit the academic and financial status of district.
- 11. Authorize the Superintendent or Designee, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance.
- 12. Recommend that in accordance with Section 3313.26, ORC that the Board waive the reading of minutes from previous meetings.

E. Appointments to OSBA and City Committees

- 1. Legislative Liaison to OSBA/Federal Relations Network Balena Shorter
- 2. Parks and Recreation Board Richard Wood
- 3. Planning Commission Mark Morris
- 4. Student Liaison Sharon Ko

(Any of items “A” through “E” may be voted upon separately at the request of any Board member.)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ Kearns _____ Ko _____ Morris _____ Murray _____ Shorter

President declares motion _____.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel -- Certificated

1. Resignations

- a. Bridget Ossmann, Intermediate, Science
(effective at the end of the day on March 4, 2011; for retirement purposes)

2. Leaves of Absence

- a. Erika Klaber, Intermediate, Music
(effective January 21, 2011 through March 22, 2011; for childrearing purposes)
- b. Theresa Nevin, Intermediate, Counselor
(effective .75 on December 9, 2010, through February 18, 2011; for personal medical reasons)
- c. Amy Piatt, Middle, Science
(effective February 10, 2011 through March 25, 2011; for childrearing purposes)
- d. Jennifer Powell, Kindergarten Center, Kindergarten Teacher
(effective .25 on December 7, 2010, and full days on December 8 and December 17, 2010; for personal and family medical reasons)

3. Employment

- a. Paul Otten, District Office, Superintendent
(Mr. Otten is recommended for a new three-year administrative contract effective August 1, 2011 through July 31, 2014, for 228 days, for a replacement position.)

Motion to accept the recommendation: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ Kearns _____ Ko _____ Morris _____ Murray _____ Shorter

President declares motion _____.

b. Substitute Teacher

Karen Gutzwiller

(All recommendations are for the 2010-2011 school year at a rate of \$80.00 per day.)

Motion to accept the recommendation: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President declares motion _____.

OTHER ITEMS FOR BOARD ACTION

A. Recommend approval of Wright State University-Miami Valley College of Nursing and Health Memorandum of Agreement for hosting WSU undergraduate students in clinical practice experiences, effective with the 2010-2011 school year as per agreement which was previously shared with the board.

Motion to accept the recommendation: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President declares motion _____.

B. Recommend approval of the Fiscal Year 2012 Tax Budget that will be submitted to the Butler County Auditor’s Office.

Motion to accept the recommendation: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President declares motion _____.

ITEMS FOR BOARD DISCUSSION

A. Update on “Race to the Top” – Paul Otten

B. Financial Review Committee – update on assigned action steps

- C. Proposed revisions in grades 9-12 Program of Studies
- D. Proposed school fees, grades K-12, for 2011-12 school year
- E. Report of Grading Committee – Roger Martin
- F. New items for discussion

ANNOUNCEMENTS

January 13, 2011 – Board Retreat, 6:00 PM, South Elementary Media Center
January 17, 2011 – Martin Luther King, Jr. Day (No School)

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)
Court Action 121.22 (G) (3) – Pending or Imminent Litigation

Motion to convene executive session: _____ ; **2nd** _____
_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President declares motion _____ .

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

ADJOURNMENT

Motion to adjourn: _____ ; **2nd** _____

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President declares motion _____ .

President adjourns meeting at _____ **P.M.**