

Fairfield City School District:
Excellence, preparation for life, opportunities for all!

BOARD OF EDUCATION MEETING AGENDA

JANUARY 14, 2010

RECEPTION FOR MRS. KO & MRS. SHORTER 6:00 PM

ORGANIZATIONAL MEETING 6:30 PM

HIGH SCHOOL COMMUNITY ROOM

OPENING OF THE MEETING

A. Appointment of President Pro Tem

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OATH OF OFFICE FOR NEW AND RETURNING BOARD MEMBERS

ROLL CALL

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

ELECTION OF THE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2010
(ORC 3313.14)

A. Nominations

(If more than one person is nominated, the President Pro Tem shall publicly call the roll of the Board and ask the members to vote their choice. If only one person is nominated, a motion to close nominations, a second, and a vote by acclamation will elect the President.)

Motion to close nominations: _____; **2nd:** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President Pro Tem declares _____ elected President of the Fairfield Board of Education for 2010

B. President presides from this point forward.

ELECTION OF THE VICE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2010
(ORC 3313.14)

A. Nominations (same procedure applies)

Motion to close nominations: _____; **2nd:** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President declares _____ elected Vice President of the Fairfield Board of Education for 2010

NEW BUSINESS/BOARD RECOMMENDATIONS

A. Establish 2010 meeting date, time and place (ORC 3313.15)

1. Date: _____

2. Time: _____

3. Place: _____

B. Consider establishment of a Board service fund for 2010 in the amount of \$17,100 (ORC 3315.15).

C. Recommend renewal and/or purchase of Position/Performance Bonds for Board Members, Superintendent, Assistant Superintendent, Business Director and Treasurer as required by Ohio Law in the amount of \$20,000.00 each.

D. Recommend approval of the following standing authorizations for 2010:

1. Authorize the Treasurer to secure advances from the Auditor when funds are available and payable to the district.
2. Authorize the Treasurer to invest inactive funds whenever funds are available.
3. Authorize the Treasurer to modify appropriations and advance money from fund to fund as needed. Modifications must then be presented to the Board for approval.
4. Authorize the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition.
5. Authorize the Superintendent or Designee during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's officer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

6. Authorize Superintendent or Designee to act as purchasing agent for the district to make purchases of supplies and/or services within the limits of the appropriation measure.
7. Authorize the Treasurer to borrow short-term funds as needed for cash flow purposes.
8. Authorize the Treasurer to utilize the legal firm of Peck, Shaffer, and Williams when fiscal legal opinions are required.
9. Authorize the Curriculum Director and Business Director to approve professional day requests for certificated and classified employees for state meetings, workshops, and events in an amount not to exceed the limits in the Annual Appropriation, Board Policy, and negotiated contracts.
10. Authorize members of the Board to attend workshops, seminars and meetings for Professional Development and to benefit the academic and financial status of district.
11. Authorize the Superintendent or Designee, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
12. Recommend that in accordance with Section 3313.26, ORC that the Board waive the reading of minutes from previous meetings.

E. Appointments to OSBA and City Committees

1. Legislative Liaison to OSBA/Federal Relations Network _____
2. Parks and Recreation Board _____
3. Planning Commission _____
4. Butler Tech Board of Education _____
5. Student Liaison _____

(Any of items "A" through "E" may be voted upon separately at the request of any Board member.)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President declares motion _____.

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

RECESS TO EXECUTIVE SESSION TO DISCUSS

Employment and Compensation of Personnel 121.22 (G) (1)
 Court Action 121.22 (G) (3) – Pending or Imminent Litigation
 Collective Bargaining 121.22 (G) (4)

Motion to convene executive session: _____; **2nd** _____

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel -- Certificated

1. Resignation

- a. Sharon Stahl, Middle, Art
(effective at the end of the day on May 31, 2010; for retirement purposes)
- b. Judith Corwin, Middle, Language Arts
(effective June 1, 2010; for retirement purposes)

2. Leaves of Absence

- a. Sandy Dougherty, West, 4th grade
(effective January 26, 2010 through March 25, 2010; for childrearing purposes)
- b. Melissa Jackson, East Elementary, 2nd Grade
(effective January 4, 2010 through January 29, 2010; for a work-related injury)

3. Employment

- a. Extracurricular 2009-10

Senior High

James Glaser, Building Technology Resource Person, 50%

John Schmitt, Building Technology Resource Person, 50%
John Schmitt, Public Relations Representative, 50%

Freshman

Nirupama Emani, Building Technology Resource Person, 50%
Rose Franz, Public Relations Representative, 50%

Middle

Carol Falk, Public Relations Representative, 50%
Jason Laflin, Building Technology Resource Person, 50%
Nora Miller, Building Technology Resource Person, 50%

Intermediate

Rob Beidelman, Building Technology Resource Person, 33.33%
Allison Cline, Public Relations Representative, 50%
Karen Gutzwiller, Building Technology Resource Person, 33.33%
Missy Muller, Building Technology Resource Person, 33.33%

Central

Kristi Roth, Cheerleading Sponsor, 50%
Kristi Roth, Intramurals, 50%
Shelly Smith, Building Technology Resource Person, 50%
Shelly Smith, Cheerleader Sponsor, 50%
Shelly Smith, Intramurals, 50%
Amber Watson, Public Relations Representative, 50%

East

Lisa Downie, Public Relations Representative, 50%
Tonja Schoelwer, Building Technology Resource Person, 50%

North

Eddie Thompson, Building Technology Resource Person, 50%
Margaret Weinholts, Public Relations Representative, 50%

South

Beth Baltzell, Building Technology Resource Person, 25%
Debbie Hasselbeck, Public Relations Representative, 50%
Susan Kneipp, Building Technology Resource Person, 25%

West

Doug Bruestle, Building Technology Resource Person, 50%
Erin Young, Public Relations Representative, 50%

Kindergarten

Jennifer Hoffman, Public Relations Representative, 50%
Christine Thorman, Building Technology Resource Person, 50%

b. Home Instructors

Beth Chrowl

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$24.34 per hour, effective for the 2009-2010 school year.)

c. Substitute Teachers

- Roberto Bernetich
- Ashley Dean
- Jill Dennett
- Sean Emmett
- Brian Hasselbeck
- Kendal Jones
- Melody McDaniel
- Logan Parker
- Bobby Sisson
- Joshua Thompson
- Jason Williamson

(All recommendations are for the 2009-2010 school year at a rate of \$80.00 per day.)

d. Volunteer

Christian Long, Middle, Boys Basketball 7th/8th

(The above-noted person is recommended for approval as volunteer coach for the 2009-2010 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All recommendations are contingent upon satisfactory submission of all required documents)

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President declares motion _____.

B. Personnel -- Classified

- 1. Rescission of Termination of November 19, 2009
 - a. Dale Milar, Middle, Custodian
(in order to accept resignation as noted below)
- 2. Resignation
 - a. Dale Milar, Middle, Custodian
(effective November 19, 2009; for personal reasons)
- 3. Leaves of Absence
 - a. Sherry Radford, Transportation, Bus Driver
(effective January 1, 2010 through February 28, 2010; for an extension of unpaid personal medical leave)
 - b. Pamela Zorn, Intermediate, Food Service Assistant
(effective January 1, 2010 through March 31, 2010; for an extension of unpaid personal medical leave)
- 4. Employment
 - a. Jeanee Ferritto, Middle, Educational Assistant
(effective January 19, 2010; for a replacement position)
 - b. Julie Lehker, Kindergarten Center, Educational Assistant
(effective January 19, 2010; for a replacement position)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President declares motion _____.

C. Other Items for Board Discussion

- 1. Program of Studies for grades 9-12 for the 2010-2011 school year
- 2. School Fees for grades 7-12 for the 2010-2011 school year
- 3. Proposed revisions in the Public Relations Representative extracurricular job descriptions.
 - a. Elementary Public Relations Representative

- b. Intermediate School Public Relations Representative
- c. Middle School Public Relations Representative
- d. Freshman School Public Relations Representative
- e. High School Public Relations Representative

4. Community Engagement Proposals

5. All-Day Kindergarten

D. Other Items for Board Action

- 1. Recommend approval of the Program of Studies for grades 9-12 for the 2010-2011 school year.
- 2. Recommend approval of the School Fees for grades 7-12 for the 2010-2011 school year.
- 3. Recommend approval of the revised Public Relations Representative extra-curricular job descriptions.
 - a. Elementary Public Relations Representative
 - b. Intermediate School Public Relations Representative
 - c. Middle School Public Relations Representative
 - d. Freshman School Public Relations Representative
 - e. High School Public Relations Representative

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President declares motion _____.

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meeting:
December 17, 2009 – Regular Meeting
- B. Recommend approval of the financial reports for the month of December 2009.
- C. Recommend approval of the 2009-10 Amended Appropriations Resolution.
- D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
14016	Total Hip	High School
14446	Total Hip	High School
14435	Pec Deck	High School

14437	Pullover	High School
14436	Incline Chest Press	High School
14431	Tricep Extension	High School
14439	Back Extension	High School
14440	Seated Row	High School
14001	Leg Press	High School
14438	Abdominal Crunch	High School

E. Recommend approval of the following donations:

1. A donation for the use of a scissor lift valued at \$1500 from Bobcat Enterprises to the Fairfield High School Athletic Department.
2. A donation of time and materials for the repair of a broken volleyball cart valued at \$200 from Bill Eaton to the Fairfield High School Athletic Department.
3. A donation of eleven eye exams and eight pairs of glasses valued at \$2915 from Pearle Vision Center of Bridgewater Falls to the Fairfield City School District.
4. A donation of four SmartBoard bulbs and one projection screen valued at \$1560 from Fairfield East Elementary PTC to Fairfield East Elementary School.

Total donations for calendar year 2010: \$6,175.00

F. Recommend approval of the Fiscal Year 2011 Tax Budget that will be submitted to the Butler County Auditor’s Office.

G. Recommend approval of the annual membership with the Ohio School Boards Association for January, 2010 – December, 2010.

H. Recommend approval of the Ohio School Boards Association Legal Assistance Fund Service Contract pursuant to R.C. Section 3313.171 (January 1, 2010, through December 31, 2010).

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President declares motion _____.

ANNOUNCEMENTS

- January 18 - Martin Luther King Day
- January 19 - End of 1st term, grades 9-12; end of 2nd grading period, grades K-8; 1 hr. early dismissal for all students
- January 30 - Board Retreat, 8:00 AM, Work Force One, 4631 Dixie Highway

BOARD MEMBER COMMENTS

ADJOURNMENT

Motion to adjourn: _____; **2nd** _____

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ **P.M.**