

Fairfield City School District

2011 Summer School Registration Packet

Grades 9 to 12

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When registering for secondary summer school, please bring:

- Applicable registration forms;
- Emergency medical form;
- Intent to Comply with Summer School Rules form;
- If driving, Application to Drive
- If applicable, OGT Class Fee Waiver form; and
- If not a FCSD student, Grade Report

Fees for 2011 Secondary Summer School

Fairfield City School District

The Fairfield City School District requires that Secondary Summer School be managed to not incur a financial loss.

Minimum class enrollment requirements and enrollment deadlines will therefore be strictly enforced.

Advanced credit and Make-up classes require a minimum class enrollment of **nine (9) students** to be provided. On-line classes require a minimum class enrollment of **eight (8) students** to be provided.

Enrollment deadline are as follows:

OGT PREP	Friday, June 3, 2011
ADVANCED CREDIT	Monday, June 6, 2011
MAKE-UP and ONLINE	Friday, June 10, 2011

Students Enrolled in the Fairfield City School District – *Students living in the Fairfield City School District are given priority in registering for summer school classes.*

<u>Make-up Courses</u>	\$275.00 per course
<u>Physical Education, Health, and Pathways to Your Future</u>	\$275.00 per course

For students enrolled in the Fairfield City School District:

- Financial assistance is NOT available for participation in these classes.
- A payment plan can be established for summer school fees to be completed during the 2011-2012 school year.

OGT Prep Classes \$75.00 per course

- Due to the state's requirement for participation in a review process prior to taking part in summer testing, financial assistance for OGT Prep classes is offered to students enrolled in the Fairfield City School District. Students approved for "free" lunch / breakfast through the completion of the National School Lunch / School Breakfast application process will be able to participate in the review at no cost.
- For those having to meet payment requirements, a payment plan can be established for summer school fees to be completed during the 2011-2012 school year.

Students NOT Enrolled in the Fairfield City School District

<u>Make-up Courses</u>	\$350.00 per course
<u>Physical Education, Health, and Pathways to Your Future</u>	\$350.00 per course
<u>OGT Prep Classes</u>	\$75.00 per course

For students not enrolled in the Fairfield City School District:

- Financial assistance is NOT available for participation in these classes.
- A payment plan will not be established for summer school fees for students enrolling from outside of the Fairfield City School District. ALL fees must be paid **by the enrollment deadline(s)** listed above.

Please direct questions to Bill Miller, Secondary Curriculum Coordinator, at 858-7123.

Fairfield City School District

Summer School Information for 2011

Eligibility: Students living in the Fairfield School District are given priority in registering for summer school.

Dates and Attendance: Advanced Credit Classes (physical education, health, and Pathways to Your Future) for grades 9-12 will be held Wednesday, June 8, through Tuesday, June 28, 2011. On-Line and Make-Up classes will be held Monday, June 13, through Friday, July 1, 2011. Students may not miss more than 4 hours of instruction during any course except for the On-Line summer school classes where a student may not miss more than 3 hours of class. This allows the school to comply with Ohio credit and attendance laws.

Dates for summer school are subject to change based upon the addition of calamity days, if needed, which would extend the school year for both the students and the staff.

Time and Place: Most regular summer school classes will be offered from 7:15 AM to 11:15 AM. On-line classes will meet daily from 11:45 AM to 2:45 PM. All courses will be held at Fairfield Senior High, 8800 Holden Boulevard, with the exception of physical education which will meet at Fairfield Intermediate School, 255 Donald Drive. A shuttle bus will be provided to transport students between FHS and FIS between sessions.

Morning Classes: The following courses will be offered in summer school if there is sufficient enrollment. Classes begin at 7:15 AM and end at 11:15 AM.

English 9	Make-up only
English 10	Make-up only
English 11	Make-up only
English 12	Make-up only
Algebra I	Make-up only
Geometry	Make-up only
Algebra II	Make-up only
World History	Make-up only
American History	Make-up only
Biology	Make-up only
Ninth Grade Science (Physical and Earth Science)	Make-up only
Physical Education	Make-up or Advanced Credit
Pathways to Your Future (not open to incoming freshman)	Make-up or Advanced Credit
OGT Review	Make-up only (no credit will be given) See information listed below for dates and times.

Other classes may be offered if there is sufficient interest / enrollment.

Afternoon Classes: The following On-Line courses will be offered in summer school if there is sufficient enrollment. Classes begin at 11:45 AM and end at 2:45 PM.

English 9, 10, 11, and 12	Make-up only
Algebra I, Geometry, and Algebra II	Make-up only
World History and American History	Make-up only
Biology and Ninth Grade Science	Make-up only

The following will also be offered in the afternoon if there is sufficient enrollment. These classes will begin at 11:45 AM and end at 3:45 PM.

Physical Education	Make-up or Advanced Credit
Health	Make-up or Advanced Credit

Prep Classes and Testing for the Ohio Graduation Test (OGT): There will be a summer session (June 6 to June 10, 2011) for students needing to pass one or more parts of the OGT. State law requires students to complete 10 hours of review per subject before taking any part(s) of the summer OGT. Math and Reading review will be from 7:15 AM to 9:15 AM. Science, Social Studies and Writing review will be from 9:15 AM to 11:15 AM. Tests will be given at Fairfield Senior High June 13-17. There will be a charge for these classes. There is no charge for the make-up tests.

Registration

Registration information is available from the Guidance Department at Fairfield High School and Fairfield Freshman School. It is also available at www.fairfieldcityschools.com.

FCSD students need approval from their school counselor in order to sign up for summer school.

Registration begins Monday, April 18, 2011. Register early to increase chances that a class will meet minimum enrollment requirements. Registration materials and payment may be mailed or taken to Fairfield High School, 8800 Holden Boulevard.

Enrollment deadline for:	OGT PREP	Friday, June 3, 2011
	ADVANCED CREDIT	Monday, June 6, 2011
	MAKE-UP and ONLINE	Friday, June 10, 2011

Minimum class enrollment requirements and enrollment deadlines will be strictly enforced.

Fees: Fees vary by course and for students enrolling as a student from within the Fairfield City School District versus from outside of FCSD. Please see the sheet entitled "Fees for 2011 Secondary Summer School."

Questions? Call your *Guidance Counselor* or Bill Miller (858-7123) at the District Office.

Fairfield City School District - Registration for Secondary Summer School
Advanced Credit Courses: June 8 to June 28, 2011 (Registration Deadline: Monday, June 6, 2011)
Make-up Courses: June 13 to July 1, 2011 (Registration Deadline: Friday, June 10, 2011)

Because summer school must be financially self-supporting, we will only hire teachers if there are enough students to fill a class. Therefore, it is important for students to register as soon as possible. Registration begins on April 18. We will make every effort to provide the classes that students request.

Attendance is very important. Students may not receive credit for a summer school if they miss more than 4 hours in the regular classes or 3 hours in the on-line classes for any reason.

Students are not officially registered, and may not attend class, until payment is received
 (or for Fairfield City School District students, a payment plan is established).
 Make checks payable to Fairfield City Schools.

All students must have an up-to-date Emergency Medical Authorization Form on file before being admitted to class.

Student Name _____ Student ID No. _____

Parent Name _____ Daytime Phone _____

Parent email (for daily messages from teachers) _____

Street Address _____

City _____ Zip _____ Evening Phone _____

School Attended in 2010-2011 _____ Grade in 10-11 _____

Do you have an IEP? _____

List the summer school course(s) you wish to take in summer school. (See enclosed list.)

1st choice* _____ Regular School? ___ On-line Course?

2nd choice* _____ Regular School? ___ On-line Course?

*If registering for Physical Education, please specify choice of ___ **Morning** or ___ **Afternoon**

OGT Review (Please note that these classes are held June 6 through June 10.)

1st Subject _____ 2nd Subject _____

 Counselor's Signature _____ Date _____

After the counselor has signed, enclose a check or money order, payable to Fairfield City Schools. Take or send the registration with payment to the Guidance Department at Fairfield High School, 8800 Holden Boulevard, Fairfield, OH 45014.

-----Office Use Only-----

Amount Received _____ Date _____ Check # _____ Initials _____

Fairfield City Schools
2011 Registration for ON-LINE Summer Courses
Registration Deadline: Friday, June 10, 2011

Dates and Times: On-line Summer School will run from June 13 to July 1 for students who need to make up a course they have failed. Classes will meet from 11:45 P.M. to 2:45 P.M. at Fairfield High School (8800 Holden Blvd.) If a student misses more than a total of 3 hours of class for any reason, including tardiness to class, a failing grade will be issued and no credit will be earned. Students may register for only one course.

Students must arrive on time and attend every session for the full 3 hours. Additional computer work may be required outside class. If there are special circumstances, contact Bill Miller before registering. (858-7123) No refund will be given for failure to complete a course by Wednesday, July 1

Cost: See the sheet entitled "Fees for 2011 Secondary Summer School" in the summer school packet..

Deadline: Send or bring registration to the Guidance Office at Fairfield High School, 8800 Holden Boulevard (45014) between 8:00 AM and 2:30 PM. Registrations for on-line courses are due by **FRIDAY, JUNE 10**, so that the district can purchase a license for the student, a student account can be created, and a teacher hired.

Credit: Students will be expected to complete the modules for one full credit, except for Health, which may be taken for ½ credit.

Check the on-line course for which you want to register. Each class is worth one credit.

- | | | |
|-------------------------------------|---|--|
| <input type="checkbox"/> English 9 | <input type="checkbox"/> High School Health | <input type="checkbox"/> American History |
| <input type="checkbox"/> English 10 | <input type="checkbox"/> Geometry | <input type="checkbox"/> World History |
| <input type="checkbox"/> English 11 | <input type="checkbox"/> Algebra I | <input type="checkbox"/> American Government |
| <input type="checkbox"/> English 12 | <input type="checkbox"/> Algebra II | <input type="checkbox"/> Biology* |
| | | <input type="checkbox"/> Freshman Science* |
- *Science courses have no lab time

Student Name (please print) Student Fairfield ID Student Date of Birth

Address _____ Zip Code _____ Grade _____

Home Phone Number _____ Cell _____ Email _____

School _____

Parent/Guardian Name Parent/Guardian Signature (Optional over age 18)
(Optional for students over age 18)

Counselor's Signature (MUST BE OBTAINED IN ORDER TO REGISTER)

(If you register in the summer when counselors are not available, the parent and student assume responsibility for registering for the proper course. No refund will be given if a student takes the wrong course and a counselor has not verified the registration.)

After the counselor has signed, enclose a check or money order, payable to Fairfield City Schools. Take or send the registration with payment to the Guidance Department at Fairfield High School, 8800 Holden Boulevard, Fairfield, OH 45014.

-----**Office Use Only**-----

Amount Received _____ Date _____ Check # _____ Initials _____

Pre-Registration for the Summer OHIO GRADUATION TEST
Classes: June 6 through June 10, 2011
Testing: June 13 to June 17, 2011
Registration Deadline: Friday, June 3, 2011

Send this form to the Guidance Department, Fairfield High School
8800 Holden Boulevard in Fairfield (45014) by **June 3, 2011** so that we may order enough tests.

Name _____ Grade in 10-11 _____

Address _____ City _____ Zip _____

Daytime Phone Number(s) _____ Fairfield Student Number _____

School: ___ Fairfield Senior High ___ Other: _____

Do you have an Individual Education Plan (IEP)? ___yes ___no

Please register me for the following test(s).

- ___ Reading (Monday, June 13)
- ___ Math (Tuesday, June 14)
- ___ Writing (Wednesday, June 15)
- ___ Science (Thursday, June 16)
- ___ Social Studies (Friday, June 17)

All testing will be conducted between June 13 and 17. If you miss a test early in the week, you may arrange to make up that test later in the week during a regular testing session. However, Friday morning, June 17, is the last opportunity to take any test.

Will you be taking the test review classes in summer school from **June 6 to 10** (The cost is \$75 for per subject. Review sessions last 2 hours per day per subject.) ___yes ___no

Note: The state requires students to receive a minimum of 10 hours of instruction in a content area before retaking a section of the Ohio Graduation Test.

General Information about Ohio Graduation Testing

- ❖ Testing will be held in the Community Room at Fairfield High School. Doors will be open to students at 8:15 AM. Testing will begin promptly at 8:30 AM. Individuals who come significantly late to a testing session may not be able to test that day.
- ❖ Please bring two pencils with you.
- ❖ Calculators will be supplied for tests that allow the use of a calculator.
- ❖ No cell phones, CD players, or other electronic devices may be brought into the testing room. Please leave these at home or in the car.
- ❖ No notes, papers, food, or other materials may be brought into the testing room.
- ❖ Air conditioning is sometimes unpredictable. Please bring a sweater or jacket so that you will be comfortable.
- ❖ Please observe the summer school dress code. A copy is attached for your convenience.
- ❖ There is no cost for taking any of the OGT tests.

Statement of Test Preparation for the Summer OGT 2011

The State of Ohio requires each student taking the summer OGT to receive at least 10 hours of review in each content area to be retested. This 10-hour requirement can be satisfied by taking review classes, by being enrolled in a 2nd semester or 4th quarter class in the subject area to be tested, by using an on-line test prep web site, or by studying independently with a person who is qualified to help the student prepare for the test.

Fairfield will offer OGT review classes in the mornings of June 6-10, 2011. Students may use these classes to meet the review requirements for one or two content areas. The cost is \$75 for review in one subject area or \$150 for review in two subject areas. **Advance registration by June 3 is required, so that a teacher can be hired.** A registration form for these classes is included in the summer school packet, available in the guidance office. (You must also pre-register for the OGT, so that we can order enough testing materials.)

If you do not attend the Fairfield summer OGT review classes, you must submit this signed form on test day to show that you have completed the required review in each subject to be tested. **If you do not submit this signed form, and if you did not attend the review classes, you will not be allowed to retake that part of the OGT.**

If you have any questions about the review requirements or the summer OGT, please see your counselor or call Bill Miller in the Curriculum Office at 858-7123.

I have received at least 10 hours of review in the following OGT content area:

Reading Writing Math Science Social Studies

Please indicate how you received this review: (Check all that apply.)

I had help from a tutor. (Tutor's name _____)

I used books or other materials designed to help students prepare for the test.

I was enrolled in a class in the content area that lasted beyond the March testing. Please submit this form signed by the teacher or your counselor for each class.

Name of class _____

I used one or more on-line OGT test review web sites.

Other (explain) _____

Student Name (print) _____ Signature _____

Parent or Teacher (print) _____ Signature _____



Summer Read 180 2011 For Grades 5 to 11



For: Students who are **currently enrolled** in Read 180, and who are completing grades 5, 6, 7, 8, 9, 10, or 11.

Why: Students often lose some of their hard-won reading skills over the summer, unless they work at keeping them sharp.

What: A 3-week summer session, 4 days per week, 90 minutes per day.

When **August 1** through **August 18** (No class on Fridays)
9:00 AM to 10:30 AM
Room 3102, Fairfield Senior High School, 8800 Holden Boulevard

Cost: \$125

To Register: Use the regular Secondary Summer School registration form. This information can be found at www.fairfieldcityschools.com or in the Guidance Office at FHS and FFS. Also be sure to include the medical emergency information form. Send or take the registration form, Emergency Medical Authorization Form, and payment to the Guidance Department, Fairfield High School, 8800 Holden Blvd., Fairfield 45014, by **MONDAY, JUNE 13**. If you cannot register by June 13, please call Bill Miller (858-7123) to make arrangements for turning in your registration and payment.



We regret that we cannot provide transportation during the summer. Please arrange for your student to be dropped off and picked up on time.

Due to the current financial climate, we will need for a minimum of **seven (7)** students to register for this class by June 13, 2011, or the class will be canceled.

Fairfield City School District

Summer School Student Driving Policy 2011

By law, drivers under that age of 17 cannot transport more than one person who is not a family member unless the driver is accompanied by his/her parent, guardian or custodian. Fairfield Board Policy discourages students from transporting other students.

Students who have a valid driver's license and current auto insurance may drive to summer school. A copy of the student's driver's license and proof of insurance will be made in the summer school office at the time of registration or on the first day of summer school. This information should be on file at the start of summer school, even if the student does not plan on driving each day. Auto insurance must be in effect for the entire time students will be driving to summer school.

Parking fees will not be charged to summer school students.

Students must park in the areas designated for students. Students may not park in areas reserved for faculty or visitors. As always, unauthorized parking in spaces reserved for handicapped individuals will be strictly enforced.

Students are required to observe the posted speed limits on school property at all times. The speed limit on school property is 10 miles per hour. Students are required to drive safely and to observe courtesy to pedestrians and other drivers at all times when driving on school property. Pedestrians always have the right of way.

Alcohol and controlled substances are not permitted on school property, including in vehicles. Cars may be searched if there is a reasonable suspicion that a controlled substance or alcoholic beverages are present in the vehicle. Cars may also be searched when the safety or well-being of students is involved.

Failure to follow school driving policies or to operate one's vehicle in a safe and courteous manner may result in loss of driving privileges. In minor situations, a warning may be given. In cases involving violation of state law, serious school driving rule violations, accidents, or injury to others, the student's driving privileges may be suspended immediately. Summer school refunds will not be given to student drivers who are unable to attend school due to loss of driving privileges, or to student passengers who lose their transportation because a student driver loses his/her driving privileges.

OGT Class Fee Waiver Information 2011

For students currently enrolled in the Fairfield City School District:

Due to the state's requirement for participation in a review process prior to taking part in summer testing, financial assistance for OGT review classes is offered. Students approved for "free" lunch / breakfast through the completion of the National School Lunch / School Breakfast application process will be able to participate in the review at no cost.

If you are currently receiving free lunch / breakfast and wish to take one or two OGT classes, please complete this form and return it to the Guidance Office at Fairfield High School with all other summer school registration information.

I am currently enrolled in the Fairfield City School District, receive free lunch / breakfast, and wish to have my fee for the summer school OGT classes waived.

Student Name _____

Student ID Number _____

Student Signature _____

Parent Signature _____

Fee waivers do not exist for any other summer school class.

Fee waivers do not exist for students not enrolled in the Fairfield City School District.

Students Attending Private, Parochial, or Other Public Schools

Grade Report Information 2011

(Required for students who are not enrolled in the Fairfield City Schools)

Student Name _____ Grade _____

Summer School Course(s) _____

Please fill out the information below so that we may officially notify your school of your attendance and credit:

Counselor's Name _____

School Name _____

School Address _____

City _____ Zip _____



Fairfield City School District Secondary Summer School Attendance Policy

Daily attendance is very important at summer school. A student will not receive high school credit for a summer school course if he/she misses more than:

- **4 hours** of instruction for Advanced Credit and Make-up courses; and
- **3 hours** of instruction for On-Line courses;

This includes the following:

- Tardiness to school or to class for any reason, including oversleeping, car trouble, or illness
- Early dismissal from school with parental permission
- Absence from class to attend dental or medical appointments
- Absence from class to correct dress code violations
- Absence from class due to serious violations of summer school rules
- Absence from class due to family reunions, trips, or vacations

No refunds will be given if students fail because of absence, tardiness, or leaving early.

PLEASE DO NOT SCHEDULE DENTAL APPOINTMENTS OR OTHER ROUTINE MEDICAL APPOINTMENTS DURING SUMMER SCHOOL HOURS. Absences for illness, dental appointments, and other medical appointments will count toward the established limits for absence.

Students are responsible for making up all academic work that was missed during an absence. All work must be made up by the end of instruction on the last day of class. Failure to make up work will impact the student's grade and may result in the student's failure to pass the course. Teachers will not be available to grade work or average grades after summer school ends.

For the OGT Prep courses, the State of Ohio requires 10 hours of instruction / preparation time. Students should attend all sessions of the OGT Prep course(s).

Fairfield Summer School 2011
Frequently Asked Questions

Who can attend Fairfield's summer school?

Summer school is open to students who reside within the Fairfield City School District regardless of whether they attend the Fairfield City Schools. Students who live outside the Fairfield district are welcome as long as there is space in the available classes.

Will everyone who registers be accepted?

Every effort will be made to provide instruction for all students who register. A class may be cancelled if there are too few students to cover the cost of an instructor and support services.

How can I register a student for summer school?

Parents should fill out the registration form in the Summer School Registration Packet and send it to the student's school counselor. The counselor will verify that the summer school course(s) are the best ones to meet the student's needs. Counselors will sign the form and return the form to the parent. The parent should then enclose a check or money order for the cost of the course(s) and send or bring registration and payment to the Guidance Office at Fairfield High School.

When does summer school registration begin / end?

Registration begins April 18 and continues until the dates listed below. Parents are encouraged to register EARLY, in order to lessen the chance that a class will be cancelled due to small enrollment. The school district needs several days in order to recruit and hire teachers, and it will not be possible to secure a teacher at the last minute.

Enrollment deadline for:	OGT PREP	Friday, June 3, 2011
	ADVANCED CREDIT	Monday, June 6, 2011
	MAKE-UP and ONLINE	Friday, June 10, 2011

What is the summer school attendance policy?

Students are expected to be in their summer school class for the entire time instruction is scheduled. Absence is strongly discouraged, because there is so little time to make up work. Students cannot receive high school credit in summer school if they miss more than 4 hours of instruction. All absences, including illness and tardiness count toward this total. Please see the attendance policy in the Summer School Registration Packet. Students may fail their course if they are absent beyond established criteria. Please do not schedule dental appointments or other routine medical appointments during summer school.

Is there a possibility of offering classes in the afternoon?

Traditional offerings in the afternoon include Health and Physical Education, if enrollment permits. All other classes in the afternoon are taken in an on-line setting.

How are summer school costs determined?

Fairfield Board of Education policy requires summer school to be financially self-sufficient. Summer school tuition reflects the costs of hiring teachers and a summer school principal, as well as the cost of instructional materials.

Can I get a refund if my son/daughter does not complete summer school?

Please become familiar with summer school policies and dates before registering. Refunds will not be made if a student fails the summer school course, is dropped from summer school because of inappropriate behavior, or misses more than 4 hours of instruction. Also, refunds are NOT guaranteed if a student registers for summer school and then decides not to attend. Teachers will be hired on the basis of registrations, and registrations are presumed to be made in good faith.

Refunds will be made if it is determined that the student has registered for a class that he/she is not eligible to take. For example, if a student expects to fail math and registers for summer school, and then passes math, the summer school tuition will be refunded.

Refunds will also be made if a class must be cancelled due to small enrollment.

Will students need a calculator for the math classes?

Calculators are required for Algebra I, Algebra II, and Geometry. Calculators will be provided for students to use in class, or they may bring their own. No special model is required.

Will there be homework in summer school?

Students should expect to receive one to two hours of homework daily for each academic class in which they are enrolled. Instructional time in summer school is so limited that students must spend additional time outside class in order to successfully master the content. Homework will be included in the student's grade, and the successful completion of homework will be required in order for a student to pass. There will be little or no homework assigned in Physical Education classes.

Will transportation be provided?

Parents must provide transportation to summer school. Students who have a valid drivers license and current auto insurance may apply for permission to drive to summer school. A copy of student driving regulations is enclosed in the Summer School Registration Packet.

A shuttle bus is provided for students moving to / from the Physical Education class held at Fairfield Intermediate School to / from Fairfield High School. Pick-up locations will be shared by the staff on the first day.

Will there be a summer school dress code?

Summer school will enforce the same dress code that is used during the school year. This dress code was adopted by the Fairfield Board of Education, in order to provide a safe and orderly atmosphere for learning. Students who violate the dress code will be sent home in order to correct the dress code violation, and they may return to class when their dress conforms to the dress code. The time students are absent from class will count toward the 4-hour absence limit.

Will summer school classes be air-conditioned?

All classes except for Physical Education will be held in air-conditioned classrooms. Because preferences vary from person to person, students should consider dressing in layers, so that they can add or remove a sweater or jacket if they become uncomfortable.

Will snacks and soft drinks be available for purchase during summer school?

Vending machines for snacks, juices, and soft drinks will be available for students to purchase during breaks and after classes. The summer school office will not keep change on hand for vending machines. Students taking Health and Physical Education will also be able to purchase snacks and drinks at the Intermediate School.

We will be having out of town guests while summer school is in session. Can my son/daughter bring a school-age guest to summer school?

Guests are not permitted to attend summer school. Please make other arrangements.

I understand that Fairfield offers two versions of their Health curriculum—one that includes human sexuality and one that does not. Will the summer school Health class include the unit on human sexuality?

No. The summer school Health course will not include the unit on human sexuality.

Fairfield School District Summer School Rules 2011

Arrival Times and Attendance

1. Students should arrive at school on time and be in the classroom with required materials, ready to learn. Students should not arrive at school more than 10 minutes early, unless arrangements have been made ahead of time with the principal.
2. Students should leave the school grounds within ten minutes of the end of class, unless the student is talking with a teacher or administrator. Students who are taking both a morning and afternoon class at the Intermediate School and Freshman School should not leave school grounds between classes without parental permission and knowledge of the instructor.
3. During classes or breaks students must remain in designated areas of the school. Students are not to leave the school building, visit the parking lot, or leave school grounds during school hours.

Textbooks and School Property

4. Students are responsible for textbooks and other instructional materials that the school makes available to them as part of their instruction. Damage or loss of instructional materials will be charged to the student's parents, and grades/credit will not be issued until charges have been paid.
5. Students must respect the property of the district, students, and staff. Theft, deliberate property destruction, and defacing school facilities are considered serious offenses and may result in removal of a student from summer school without credit or refund. In serious cases charges may be filed.

Dress Code

6. Students must follow the dress code that was adopted by the Fairfield Board of Education. (Copies are available in the summer school office or the district Curriculum Office at 211 Donald Drive.) Students in physical education classes are expected to wear clothing that promotes both safety and appropriate levels of modesty. No flip flops or sandals are accepted in PE class activities.

Classroom Conduct

7. Students should arrive at school rested and ready to learn. Students may not lay their heads down on desktops or sleep during class.

8. Each student has the right to an education. Therefore, teachers will not permit the following behaviors in the classrooms or on school grounds.
 - Any physical or verbal attempts to threaten, bully, berate, humiliate, or intimidate another individual in the classroom or any place on school grounds
 - Consistent refusal to participate appropriately in classroom activities
 - Repeated behavior, including verbal expression, that interferes with the ability of other students to concentrate and learn, or that prevents the teacher from presenting the lesson, or that makes it impossible to maintain an effective learning atmosphere.

Driving

9. Students who drive to school must follow the summer school driving policy and state law restrictions on the number of passengers allowed in cars driven by drivers under the age of 17. The driving policy may be obtained from the summer school office or the district Curriculum Office at 211 Donald Drive.

Cell Phones, Radios, Etc.

10. Students may not use cell phones, pagers, radios, or other electronic devices during summer school, either to send or to receive messages. If students bring cell phones, pagers, radios or other electronic devices to school, these must be kept out of sight during school hours. Family members should not call students on cell phones at school. If parents need to contact students, they should call the school office, and a message will be delivered to the student. Students may use the school phone to arrange transportation or for other business calls. Students may not make social calls.

Cheating

11. Students may not present the work of other students or individuals as their own. Information obtained from print or electronic sources, interviews, or other sources must be credited. Group or collaborative assignments will be clearly designated by the teacher, with appropriate guidelines.
12. Students may not knowingly allow another student to copy, plagiarize, or make use of their classwork, homework, test answers, or other academic work, except in specific situations, such as group projects, in which sharing or collaboration is an intended part of the activity or assignment.

Student Safety

13. Students may not bring any weapon, explosive, or dangerous device or substance onto school grounds. Realistic looking toys or models of any prohibited item are prohibited. Prohibited devices and materials include, but are not limited to, guns, knives, explosives, fireworks, ammunition, incendiary devices, or replicas that are intended to resemble any of these devices or materials.

14. Students may not knowingly or intentionally engage in any act that threatens the health or safety of any student or staff member, even if the action is intended to be a joke.
15. Students may not possess or use any tobacco product while on school grounds.
16. While on school grounds students may not use, consume, or be under the influence of alcohol, or any dangerous or illegal substance, including, but not limited to, the following:
 - Students may not swallow, smoke, ingest, or inhale any illegal substance.
 - Students may not inhale or consume any product in a way that deviates from the product's intended use (such as huffing).
 - Students may not consume any prescription or over the counter medication that was not prescribed for that student by a physician or given to the student by the student's parents.
17. Students may not sell, give, or trade any illegal substance, over the counter medication, or prescription medication to another individual while on school grounds.
18. Students must place all prescription or over the counter medications in the summer school office, with written instructions from parents or a physician explaining how the medication is to be used. (Exceptions are injectable medications for quick onset conditions, such as asthma, that have been prescribed for that student by a physician. The parent must notify the principal that the student has such a medication and the condition for which it was prescribed.) All related information should be indicated on the Emergency Medical Authorization Form.

Guests and Pets

19. Students may not bring guests or pets to summer school.

Summer School Rules
Fairfield City Schools

Statement of Intent to Comply

I have read the above summer school rules and agree to follow them while at summer school.

Student's Signature

Date

Summer School Class

Summer School Class

SECONDARY SUMMER SCHOOL DRESS CODE

Fairfield City School District Board Regulation: JFCA-R

The secondary summer school dress code is the same as the dress code for the regular school year.

STUDENT DRESS CODE

Part of the total education of the students is learning to dress appropriately and behave responsibly in a variety of situations. Attendance at school and school-related functions is a specific situation, which requires the student to use good judgment. Students are expected to dress in a manner that is appropriate to the school environment. Research has shown a correlation between appearance and behavior, especially in the school setting.

These regulations will assist parents, students, faculty, and administrators in determining appropriate student standards for dress and personal appearance while at school or school related functions.

1. Parents and students maintain responsibility for following the student dress code.
2. The administrators, with the assistance of the staff, have the final responsibility of enforcing the student dress code.
3. When any dress or grooming interferes with the cleanliness, health, welfare, safety of students, or disrupts the educational process, it is prohibited.
4. Sponsors and teachers of elective programs or elective activities may require stricter standards regarding dress and personal appearance for participants in their program or activity. The administration and/or athletic director must approve clothing for student participants in school-sponsored extracurricular activities.
5. The dress code may be modified by an administrator for the purpose of school spirit days or other special school-wide events.
6. Exceptions due to religious, ethnic, or cultural beliefs will be considered by the building administration.
7. The student dress code may be reviewed annually.

Students shall adhere to these regulations for dress and personal appearance.

Clothing

Clothing, jewelry, tattoos, or other personal items which specifically or generally contain, promote, glorify, or refer to alcohol, drugs, tobacco, sexual innuendo or sexually suggestive contents, profane, vulgar, or lewd symbols or slogans, gangs or cults, antisocial or harassing behavior, hate, violence, death, suicide, gore, and/or blood shall not be worn or displayed. Tattoos, which do not conform to the requirement of this paragraph, must be covered.

Clothing must be worn in a manner that does not expose the shoulder, torso, midriff, chest, cleavage, back, buttocks or undergarments. Clothing with rips, tears, or holes, above mid thigh, that exposes skin or undergarments, may not be worn.

Lower garments will stay, unassisted, with or without a belt, at the top of the hipbone or above. Lower garments must be no shorter than mid-thigh and will not expose undergarments. Formfitting Lycra or spandex may only be worn under another garment. Pajama and house slippers are not permitted.

Outerwear

Trench coats, bubble jackets, parkas or any other heavy winter coats may not be carried between or worn in class. Students must place these jackets and/or coats in their lockers, or specified area, prior to the beginning of the instructional day.

Shoes

Students must wear shoes to school that are safe and appropriate for the school environment, which includes stairs and emergency drills. Athletic shoes are the best choice for the K-6 school environment. For safety reasons, it is recommended that shoes with a back strap or closed back be worn by children at schools with playgrounds/recess (grades K-6). Flip flops are prohibited for grades K-6. Skate shoes and house slippers are prohibited.

Hair and Make-up

Excessive or extreme make-up or hairstyle is prohibited.

Piercings/Jewelry

Extreme and/or excessive piercings are prohibited. Spiked or studded jewelry and/or heavy chains are not to be worn or carried. No jewelry that could be dangerous to persons or destructive to school property is permitted.

Personal Items

All book bags must be stored in the student's locker prior to the beginning of the instructional day. Purses of reasonable size are permitted. Hats, head coverings, bandanas, and sunglasses are not to be worn in the school and must be stored in a locker or specified area prior to the beginning of the instructional day.

Enforcement

Staff members are expected to uniformly and consistently enforce the dress code. Violation of the dress code may result in removal from class until the violation can be resolved and/or disciplinary action taken. If a student is referred to the administration, the staff member observing the violation will record the exact nature of the problem on a disciplinary form and send the form along with the student at the time of referral.